

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County (WRA)
August 10, 2020, 1:00 pm – 1:15 pm
Teleconferenced GoToMeeting**

Present: Jesse Loren, Elisa Sabatini, Kurt Balasek, Donna Gentile, Kristin Sicke, Lynnel Pollock, Tim O'Halloran

Absent: Roger Cornwell

1. **Call to Order:** Meeting was called to order by Vice-Chair Jesse Loren at 1:04 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Elisa Sabatini motioned to approve the agenda. Tim O'Halloran seconded the motion that was unanimously approved.
3. **Public Comment:** No comments.
4. **Administrative Items:** Elisa motioned to approve the items a and e. Tim seconded the motion that was unanimously approved.
 - a) *July 8, 2020 EC meeting minutes* were approved.
 - b) *Reviewed financials: Final Year End July 2019 - June 2020:* The EC reviewed the final fiscal year end financials. Donna explained why the annual payroll amount is reported lower than her full salary due to an allowance for her 6/30/20 accrued vacation journal entry. She verified that this transaction was posted correctly with our auditor, Rick Johnston. She also explained why the Internet Service item was slightly over budget. Ionos 1&1 is the WRA's website and domain hosting service. An annual fee was charged to the WRA's credit card in July 2019. In March 2020, Ionos cancelled our contract and re-issued a new annual contract. Monthly fees increased from \$16.99/month to \$19/month (with a special discount). They included a partial credit/refund for switching the contract prior to its expiration date. Therefore, internet fees were slightly over budget due to this contract switchover within the fiscal year.
 - c) *Reviewed financials: FY2020-21: July 2020:* The EC reviewed the July financials.
 - d) *Update from Donna regarding retirement planning:* Donna did not have anything additional to report on her retirement date and planning. A discussion with her financial planner is still pending. She is committed to completing the YSGA audit process that should be completed mid-September. Donna inquired about YCFC&WCD's progress for hiring one or two employees to focus on YSGA groundwater activities and tasks. The thought is to have that person(s) take over some of Donna's administrative and board secretary tasks. The EC did not discuss whether this person would also take over her WRA administrative coordinator/board secretary job duties.
 - e) *Approval of payments for WRA & YSGA expenses:* All payments were approved.
5. **WRA Board Meeting:**

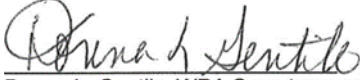
September 21, 2020 Agenda: The EC discussed the draft agenda. Proposed dates for 2021 Board meetings will be included in the agenda for the 3rd Monday in January, March, June, September and November (excluding holiday dates). GoToMeeting information still needs to be obtained from Kristin.
6. **Other Updates & Future Executive Committee Agenda Items:** Elisa gave an update on the August 6th WRA Technical Committee (TC) meeting. A presentation was given by the State Water Board on their Safe and Affordable Funding for Equity and Resilience (SAFER) program. When this program rolls-out, it may be appropriate to have a presentation to the WRA Board. Elisa also mentioned Jeanette Wrynski's comment on the importance of have a technical committee forum to discuss broader water-related issues beyond groundwater (habitat/restoration, water quality, water supply and conservation). The YSGA forum is mainly focused on groundwater-related issues. The WRA TC has not meet for 8 months and she greatly missed this Yolo county forum for communicating with other local and state agencies.

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7. **Next WRA Executive Committee Meeting Date:** The EC agreed that the YSGA EC would meet on September 14 for an audit review and that it was not necessary for the WRA EC to meet on that date. A next meeting date was not set for the WRA EC.

8. **Adjourned** at 1:20 pm.

Respectfully submitted,



Donna L. Gentile, WRA Secretary and Administrative Coordinator