

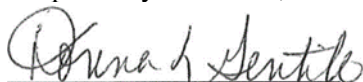
**MINUTES of Executive Committee (EC) Meeting  
Water Resources Association of Yolo County (WRA)  
July 8, 2020, 12:00 pm – 12:15 pm  
Teleconferenced GoToMeeting**

**Present:** Roger Cornwell, Jesse Loren, Elisa Sabatini, Kurt Balasek, Donna Gentile, Kristin Sicke, Lynnel Pollock

**Absent:** Tim O'Halloran

1. **Call to Order:** Meeting was called to order by Chair Cornwell at 12:04 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Jesse motioned to approve the agenda. Elisa seconded the motion that was unanimously approved.
3. **Public Comment:** No comments.
4. **Administrative Items:** Jesse motioned to approve the items a, c and d. Elisa seconded the motion that was unanimously approved.
  - a) May 18, 2020 EC minutes were approved.
  - b) Reviewed FY2019-20 financials: July 2019 - June 2020: The EC reviewed the draft financials for FY2019-2020. Donna presented draft fiscal year end statements for 2019-2020. As soon as all vendor invoices through 6/30/20 have been submitted, she will prepare final year end statements. The WRA received a \$1,602 refund check from the City of Woodland for room reservations that were paid to-date and cancelled for FY2019-20. Some of these cancellations were due to COVID-19 mandated closures and some were prior to COVID-19 that we decided to cancel. The WRA will be invoicing the YSGA for the month of June for operating expense once all invoiced have been received and posted. Associate Membership invoice dues for FY2020-21 will be sent
  - c) Administrative Contract Renewal WRA-YCFCWCD FY2020-21: This annual contract needs to be renewed to utilize WRA staff YCFC&WCD administrative support and signed by the Board chair.
  - d) Approval of payments for WRA & YSGA expenses: All payments were approved. Donna will arrange with Roger a time to come into the office to sign checks and the administrative contract.
5. **WRA Board Meeting:**  
September 21, 2020 Agenda: The agenda will be discussed and finalized at the next EC meeting.
6. **Other Updates & Future Executive Committee Agenda Items:** Donna mentioned one additional Administrative Item under 4b. She will be sending out Associate Membership dues invoices for FY2020-21 this month. Currently there are seven Associate Members.
7. **Next WRA Executive Committee Meeting Date:** August 10, 2020 at 12:00 p.m.
8. **Adjourned** at 12:15 pm.

Respectfully submitted,



Donna L. Gentile, WRA Secretary and Administrative Coordinator