

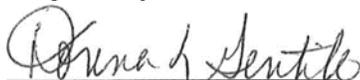
**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County (WRA)
May 18, 2020, 12:00 pm – 12:30 pm
Teleconferenced GoToMeeting**

Present (attended via GoToMeeting): Roger Cornwell, Tim O’Halloran, Donna Gentile, Kurt Balasek, Elisa Sabatini (arrived at 12:08 pm), Jesse Loren (arrived at 12:08 pm), Kristin Sicke, Lynnel Pollock

1. **Call to Order:** Meeting was called to order by Chair Cornwell at 12:00 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Kurt motioned to approve the agenda and Tim seconded the motion that was unanimously approved.
3. **Public Comment:** No comments.
4. **Administrative Items:** Kurt motioned to approve the items a - d and Tim seconded the motion that was unanimously approved.
 - a) April 13, 2020 EC minutes were approved.
 - b) Reviewed FY2019-20 financials: April 2020: The EC reviewed the financials. Donna reported that the YSGA was invoiced for March/April administrative services for \$15,171 and that invoice will be paid today. The WRA had prepaid for meeting room reservations through June 2020. The WRA has and will be credited for any cancelled Board meetings that were prepaid with the Woodland Community Center. Meeting room reservations for 2021 are on hold for now. Donna is in contact with Center staff to be notified when reservations will resume and current room reservation cancellation credit memos.
 - c) Vacation time request: May 20 to May 29: Time off will include one holiday and at least 4 hours of sick time for a medical appointment.
 - d) Approval of payments for WRA & YSGA expenses: All payments were approved. Roger will come into the office to sign checks this afternoon.
5. **WRA Board Meeting:**

June 15, 2020 – Discuss draft agenda: Donna reviewed the current consent agenda items. She will send the May 2020 financials for review by the EC for inclusion in the Board June agenda. WRA will need to adopt a fiscal year 2020-2021 budget and renew the two annual administrative contracts between the WRA and the YCFC&WCD and the YSGA. These two items should be added to the draft June agenda. The Board can approve meeting dates for 2021 in June or September. Kristin inquired whether there were any additional changes to the Westside-Sacramento IRWM’s contribution amount. Donna was not aware of any additional increases and the cost share amount is currently \$21,500/year. (**Post meeting note:** Donna can draft a FY2020-21 budget for EC review via email along with the May financial statements prior to presenting to the Board for adoption on June 15th. The FY2020-21 budget may have only marginal increases to standard operating expenses.)
6. **Other Updates & Future Executive Committee Agenda Items:** Jesse arrived late today because she was talking with a Winters citizen’s concern regarding a recent fire on their property near/behind Dry Creek Lane. They thought a portion of this land near the creek was owned by the YCFC&WCD, but Jesse determined it was not. Jesse assured that the landowner understood it was not the District’s property, but Jesse wanted to document that she has this discussion with the landowner. Elisa mentioned the Yolo County RCD’s Wildlands/Wildfire mitigation plan funding that may be of assistance to the landowner.
7. **Next WRA Executive Committee Meeting Date:** The EC did not set a next meeting date pending determination by the YSGA EC’s for the need to meet before the June 15th Board meeting.
8. **Adjourned** at 12:15 pm.

Respectfully submitted,



Donna L. Gentile, WRA Secretary and Administrative Coordinator