

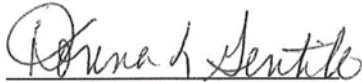
MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County (WRA)
April 13, 2020, 12:00 pm – 12:30 pm
Teleconferenced meeting via GoToMeeting

Present: Roger Cornwell, Tim O’Halloran, Elisa Sabatini, Donna Gentile, Kurt Balasek, Kristin Sicke, Lynnel Pollock

Absent: Jesse Loren

1. **Call to Order:** Meeting was called to order by Chair Cornwell at 12:00 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Tim motioned to approve the agenda and Elisa seconded the motion that was unanimously approved.
3. **Public Comment:** No comments.
4. **Administrative Items:** Elisa motioned to approve the items a - e and Tim seconded the motion that was unanimously approved.
 - a) March 9, 2020 EC minutes were approved.
 - b) Reviewed FY2019-20 financials: March 2020: The EC reviewed the financials. Donna reported that there is a credit on file with the Woodland Community Center for the January and March 2020 Board meeting room reservation cancellations.
 - c) Approval of invoice payments for WRA & YSGA expenses: All payments were approved.
 - d) Sign Temporary Telecommunication Work Agreement for Donna Gentile: The YCFC&WCD has established a temporary work agreement with their employees who are telecommuting. It would be prudent to establish a similar agreement with Donna. A draft agreement is presented for the EC’s consideration and execution. The EC approved the Temporary Telecommunication Work Agreement for Donna Gentile.
 - e) Donna’s retirement plan changes in response to State’s Shelter-in-Place mandate: Donna informed that she is planning on continuing to primarily work from home for the time being until the mandate is lifted. She will re-assess her plans at that time. She will occasionally come into the office for short time periods to do tasks that cannot be done remotely.
5. **WRA Board Meeting:**
June 15, 2020 – Discuss agenda: The agenda will be primarily consent items including the adoption of 2021 Board meeting dates. The WRA will need to adopt a fiscal year 2020-2021 budget and renew the two annual administrative contracts between the WRA and the YCFC&WCD and the YSGA.
6. **Other Updates & Future Executive Committee Agenda Items:** Nothing additional was discussed.
7. **Next WRA Executive Committee Meeting Date:** May 18, 2020, 12:00 pm, Yolo County Flood Control & WCD and/or via teleconferencing.
8. **Adjourned** at 12:15 pm.

Respectfully submitted,



Donna L. Gentile, WRA Secretary and Administrative Coordinator