

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
February 27, 2019, 12:00 pm – 12:30 pm**

Present: Roger Cornwell, Tim O’Halloran, Jesse Loren, Kurt Balasek, Lynnel Pollock, Kristin Sicke, Donna Gentile

Absent: Elisa Sabatini

1. **Call to Order:** Meeting was called to order by Chair Cornwell at 12:10 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda was approved. Motioned by Tim, seconded by Kurt and passed unanimously.
3. **Public Comment:** No comments.

4. Administrative Items:

- a) December 11, 2018 EC minutes approval motioned by Kurt seconded by Roger and carried unanimously.
- b) Reviewed FY2018-19 financials: December 2018- January 2019: Donna reviewed upcoming increases for the FY2019-20 operations budget. Kaiser insurance has increased \$71.38/month, QuickBooks payroll service has increased \$35 annually. Worker’s Compensation insurance is about the same as last year (due in March). General liability insurance is anticipated to be the same premium as last year (due in June).

Donna discussed the two activities related to the Yolo County Water Awareness project: the student contest in the spring and the calendar in the fall. The contest expenses are typically about \$800. The cost is dependent on the number of contest winners selected. Contributions to support the production and printing of the calendar are solicited in the fall, which typically costs about \$2,100 to print 2,500 calendars. Ninety percent of the calendars are distributed to the contest winners, business sponsors, schools and libraries throughout Yolo County. Contributions received in the fall also support the following year’s contest expenses provided sufficient funds were donated. Originally all the contest expenses were paid by the District and the WRA.

She summarized the difficulties she has been experiencing with conducting both aspects of the project due to a medical condition. The EC asked questions about the procedures and the types of tasks involved. In the past she performed all these duties by herself, however, in the last six years she has been unable to do many of the tasks without assistance. Contest and calendar activities are very time sensitive and labor intensive. Although District Staff provide assistance this year with calendar distribution, completing the tasks within the prescribed timeframe was challenging. The calendars were distributed a month later than usual. Donna expressed that she is no longer able to do the majority of the contest and calendar project tasks and activities. The EC discussed the projects and potential options. The EC decided to postpone water awareness activities for 2019 and re-evaluate the project in 2020.

- c) Update on mailing address change: Donna informed that the WRA’s mailing address change to the District’s street address will be finalized by the end of February when the PO Box is officially closed.
- d) Upcoming FY2019-2020 operations budget approval at June Board meeting: A draft FY2019-20 operations budget will be presented to the EC for review prior to the June Board meeting. The budget will be the same except for the addition of an estimated 2-year audit expense of \$6,000.
- e) Approved payment of invoices for WRA & YSGA expenses: All payments were approved.
- f) Sign bank change of address and new signatory forms: All forms were signed and will be mailed today.

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- 5. Update on water legislation & regulatory issues:** Tim and Roger gave an update on current legislative and regulatory activities. Updates included Irrigated Lands Program meetings, changing leadership in the California Natural Resources Agency, and the status of Phase 2 of the Water Quality Control Plan update for the Sacramento Valley.
- 6. WRA Technical Committee (TC) & Westside IRWMP Update:** In Elisa's absence, Donna informed that the TC discussed requesting a potential April tour of RD787's floodplain fish food project. Roger informed that fall would be a better time because in April the floodplain will not be flooded. Activities will start up again in November 2019. The TC is not scheduled to meet in November, so Donna will discuss our options with Elisa and Roger. At their February meeting, the TC primarily discussed the Westside-Sacramento IRWMP 2018 update. The WRA Board will be asked to officially adopt the update at the March Board meeting. (*Post meeting note:* Nominations for TC Chair were presented. Elisa and Max Stevenson agreed to co-chair the TC in 2019.)

7. WRA Board Meeting:

a) March 18, 2019 - Discuss agenda items:

Following items were discussed for the March 18th agenda:

- Legislation & Regulatory Update (NCWA) – David Guy (move to YSGA meeting?)
- Update from the City of Davis AquaHawk water conservation software launch (Donna will confirm)
- Approve Westside-Sacramento IRWMP Update 2018 (Donna coordinate access to document links)
- Water Conditions Update, Tim O'Halloran (move to YSGA meeting?)

The EC discussed whether holding a joint meeting of the WRA and YSGA was an option for March 18th. Tim presented his thoughts on a merger of the WRA and YSGA agencies and the issues that need to be discussed and resolved. The EC discussed the current dues structure and expenses of the YSGA as it relates to the WRA's budget.

Tim agreed to contact Kevin O'Brien to discuss the legal logistics of holding a joint meeting rather than holding two separate meetings. If Kevin is available for a special EC meeting, it could be scheduled in the next week or so. It was noted that there are a few agencies that have different Board representation on the WRA and YSGA. Both agendas need to be posted by March 15th.

b) On-going Board Meeting Topic List (alphabetical):

- Agricultural conversion trend to permanent crops and land use impacts/economics
- Bi-Annual Water Conditions Report - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update (WDCWA)
- Delta Counties Coalition update
- Delta updates, allow time to discuss at each meeting
- Desalinization projects – Kurt identified potential speaker(s)
- Drought Conditions Update
- Effects of Fire on the Watershed – Kurt identified potential speaker(s)
- Flood Update – pending TC discussions and recommendations on what/who to present
- Flood Projects: LCCFS, Rail Relocation (Tim Busch, City of Woodland)
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- Mercury Study Update, Dr. Slotton/UCD

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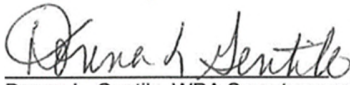
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (end of fiscal year)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session
- Yolo IRWMP Foundational Actions Update by TC

8. Other Updates & Future Executive Committee Agenda Items: Nothing additional discussed.

9. Next Executive Committee Meeting Date: April 3, 2019, 12:00 – 12:30 pm; YCFC&WCD Board Room.

10. Adjourned at 12:30 pm.

Respectfully submitted,



Donna L. Gentile, WRA Secretary and Administrative Coordinator