



WATER RESOURCES ASSOCIATION OF YOLO COUNTY
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WRA Executive Committee

November 7, 2019, 12:00 p.m.– 12:30 p.m.

River Garden Farms, 41758 County Road 112, Knights Landing, CA 95645

AGENDA

1. Call to Order

2. Approve Agenda and Adding Items to the Posted Agenda- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

3. Public Comment - The public may address the Committee relating to matters within the WRA’s jurisdiction.

4. Administrative Items:

- a) Draft 6/30/18 and 6/30/19 Audit Report – review pending at future EC meeting
- b) Approve October 15, 2019 EC minutes, page 2
- c) Review financials: FY2019-20: September - October 2019, pages 3 – 9
 - Budget amendment: Meeting Expenses-room rental increase; Office Expenses-pending changes, pages 10-11
- d) Donna’s work schedule for holidays and retirement plans
- e) Sign authorization for changes to First Northern Bank account signatories (Jesse)
- f) Approve payment of invoices for WRA & YSGA expenses*

5. WRA Board Meeting:

- November 18, 2019 –Finalize agenda
 - Consent Items

6. Other Updates & Future Executive Committee Agenda Items

7. Next Executive Committee Meeting Date: December ____, 2019; YCFC&WCD Board Room

8. Adjourn

I declare under penalty of perjury that the foregoing agenda for the November 7, 2019 meeting of the Executive Committee for the Water Resources Association of Yolo County was posted by November 1, 2019 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Donna L. Gentile
 Board Secretary & Administrative Coordinator

*** PAYMENTS:**

WRA EXPENSES:	City of Woodland Room Rentals FY19-20 - \$2,305.50 (Sept 2019 – June 2020)
Payroll: (w/\$1.75 direct deposit fee), PR ending 11/2, 11/18/19 - \$1,672.12	Kaiser Health Plan: December 2019 - \$1,165.94 To be paid EFT 11/22
Payroll Taxes –State-Oct: \$218.95; Federal-Oct:\$1,256.06 –To be paid EFT 11/10	Credit Card: October \$324.65, To be paid EFT on 11/14/19
IRA Contribution (Employer & Employee): Oct-\$478.46 –To be paid EFT 11/10	YCFC&WCD Copies, Postage, T-1 Line & I-Net: October - \$ ____
City of Woodland Room Rentals FY18-19 - \$770.00 (April & June 2019)	SCWA – Westside IRWM Cost Share FY19-20: \$21,500 (pending payment)
YSGA EXPENSES: YCFC&WCD Copies & Postage: October \$ ____	

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County (WRA)
October 15, 2019, 12:00 pm – 12:30 pm**

Present: Roger Cornwell, Kurt Balasek, Tim O’Halloran, Elisa Sabatini, Donna Gentile, Lynnel Pollock

Absent: Jesse Loren, Kristin Sicke

1. **Call to Order:** Meeting was called to order by Chair Cornwell at 12:05 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Tim motioned to approve the agenda and Elisa seconded the motion that was unanimously approved.
3. **Public Comment:** No comments.
4. **Administrative Items:**
 - a) Review of draft 6/30/18 and 6/30/19 Audit Report postponed to November EC meeting: Rick was unable to have the draft report ready for review by today due to the 10/15 tax client deadline for his business. He can have the report ready by the next EC meeting. The EC decided that there wasn’t a rush to review this report and report to the Board at the November meeting. The EC agreed it was acceptable to have the Board receive the final audit at the January Board meeting. Since the EC is planning to hold the November meeting at River Garden Farms after the Technical Committee meeting, this may not be convenient for Rick to attend. Donna will coordinate with Rick for best options for review of the audit.
 - b) September 5, 2019 EC minutes were approved.
 - c) Reviewed FY2019-2020 financials: September 2019: EC reviewed September financials. The WRA received the Westside IRWM FY19-20 cost share invoice. This will be paid after WRA receives funds from the YSGA for this expense.
 - d) Review and approve FY2019-20 Employee Water & Benefits Agreement: The EC reviewed the benefits agreement and did not feel it was necessary to have someone formally sign and approve it, which was recommended by the YSGA’s auditor.
 - e) Sign authorization for changes to LAIF and First Northern Bank account signatories: Roger, Tim and Elisa signed the forms. Jesse will have to sign the forms later, since she is not in attendance today.
 - f) Approval of invoice payments for WRA & YSGA expenses: All payments were approved.

Elisa motioned to approve Administrative Items b – f. Roger seconded the motion that was approved unanimously.

5. **WRA Board Meeting:**

November 18, 2019–Discuss agenda items: The EC will set the agenda at their November 7th meeting.
6. **Other Updates & Future Executive Committee Agenda Items:** Donna informed that the WRA’s laptop is no longer holding a battery charge and needs updated Windows operating software. It is 8 years old. The EC discussed whether it was worth replacing the battery and agreed that it was time to update to a new laptop. Donna will research the most cost-effective solutions for replacement. Tim Ireland from the YCFC gave Donna a recommendation from Dell.
7. **Next Executive Committee Meeting Date:** November 7, 2019, 12:00 – 12:30 pm; River Garden Farms, Knights Landing.
8. **Adjourned** at 12:25 pm.

Respectfully submitted,
Donna L. Gentile
Board Secretary & Administrative Coordinator

Water Resources Association of Yolo County
Balance Sheet
As of October 31, 2019

	<u>Oct 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
LAIF	34,542.93
First Northern - Savings	23,576.47
First Northern - Checking	8,810.84
Total Checking/Savings	<u>66,930.24</u>
Total Current Assets	<u>66,930.24</u>
TOTAL ASSETS	<u><u>66,930.24</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	24,900.15
Total Accounts Payable	<u>24,900.15</u>
Other Current Liabilities	
Accrued Vacation	6,344.00
SIMPLE IRA Liabilities	478.46
Payroll Liabilities	1,475.01
Total Other Current Liabilities	<u>8,297.47</u>
Total Current Liabilities	<u>33,197.62</u>
Total Liabilities	33,197.62
Equity	
Revenue in Excess of Expenses (Retained Earnings)	49,604.61
Net Income	-15,871.99
Total Equity	<u>33,732.62</u>
TOTAL LIABILITIES & EQUITY	<u><u>66,930.24</u></u>

Water Resources Association of Yolo County Budget vs. Actual July through October 2019

	<u>Jul - Oct 19</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
YSGA Income for WRA operations	38,386.44	127,500.00	30.11%
Member Dues - Associate	700.00	600.00	116.67%
Interest Income	220.63	700.00	31.52%
Calendar - Revenue (Donations)	0.00	3,200.00	0.0%
YCFC Admin Support	0.00	1,700.00	0.0%
Total Income	<u>39,307.07</u>	<u>133,700.00</u>	<u>29.4%</u>
Gross Profit	39,307.07	133,700.00	29.4%
Expense			
Salaries - Gross	21,530.79	62,200.00	34.62%
Payroll Taxes & Expenses	1,662.86	5,000.00	33.26%
Employer Paid Benefits	5,309.69	17,000.00	31.23%
Workers Comp Insurance	0.00	800.00	0.0%
General Liability Insurance	570.00	800.00	71.25%
Accounting Services	0.00	400.00	0.0%
Audit	0.00	6,000.00	0.0%
Bank Charges, License Fees	0.00	175.00	0.0%
Dues,Subscriptions,Print Media	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	0.00	3,200.00	0.0%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	0.00	1,500.00	0.0%
Copies, Printing & Binding	283.85	1,700.00	16.7%
Internet Service	461.88	1,800.00	25.66%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	3,375.75	2,700.00	125.03%
Mileage	15.66	300.00	5.22%
Miscellaneous Expense	0.00	500.00	0.0%
Office Supplies/Expenses	438.23	1,500.00	29.22%
Postage	30.35	600.00	5.06%
Contingency	0.00	600.00	0.0%
Total Expense	<u>33,679.06</u>	<u>108,300.00</u>	<u>31.1%</u>
Net Ordinary Income	5,628.01	25,400.00	22.16%
Other Income/Expense			
Other Expense			
Project Fund Budget			
Westside IRWMP (WRA cost share)	21,500.00	21,500.00	100.0%
Total Project Fund Budget	<u>21,500.00</u>	<u>21,500.00</u>	<u>100.0%</u>
Total Other Expense	<u>21,500.00</u>	<u>21,500.00</u>	<u>100.0%</u>
Net Other Income	<u>-21,500.00</u>	<u>-21,500.00</u>	<u>100.0%</u>
Net Income	<u><u>-15,871.99</u></u>	<u><u>3,900.00</u></u>	

Water Resources Association of Yolo County
Profit & Loss by Fund
 July through October 2019

	General Fund	YSGA	TOTAL
Ordinary Income/Expense			
Income			
YSGA Income for WRA operations	38,386.44	0.00	38,386.44
Member Dues - Associate	700.00	0.00	700.00
Interest Income	220.63	0.00	220.63
Total Income	39,307.07	0.00	39,307.07
Gross Profit	39,307.07	0.00	39,307.07
Expense			
Salaries - Gross	21,530.79	0.00	21,530.79
Payroll Taxes & Expenses	1,662.86	0.00	1,662.86
Employer Paid Benefits	5,309.69	0.00	5,309.69
General Liability Insurance	570.00	0.00	570.00
Copies, Printing & Binding	253.45	30.40	283.85
Internet Service	461.88	0.00	461.88
Meeting Expenses	922.00	2,453.75	3,375.75
Mileage	15.66	0.00	15.66
Office Supplies/Expenses	438.23	0.00	438.23
Postage	15.40	14.95	30.35
Total Expense	31,179.96	2,499.10	33,679.06
Net Ordinary Income	8,127.11	-2,499.10	5,628.01
Other Income/Expense			
Other Expense			
Project Fund Budget			
Westside IRWMP (WRA cost share)	21,500.00	0.00	21,500.00
Total Project Fund Budget	21,500.00	0.00	21,500.00
Total Other Expense	21,500.00	0.00	21,500.00
Net Other Income	-21,500.00	0.00	-21,500.00
Net Income	-13,372.89	-2,499.10	-15,871.99

Water Resources Association of Yolo County
Profit & Loss by Month
 July through October 2019

	<u>Jul 19</u>	<u>Aug 19</u>	<u>Sep 19</u>	<u>Oct 19</u>	<u>TOTAL</u>
Ordinary Income/Expense					
Income					
YSGA Income for WRA operations	0.00	16,886.44	0.00	21,500.00	38,386.44
Member Dues - Associate	0.00	700.00	0.00	0.00	700.00
Interest Income	219.33	0.00	1.30	0.00	220.63
Total Income	<u>219.33</u>	<u>17,586.44</u>	<u>1.30</u>	<u>21,500.00</u>	<u>39,307.07</u>
Gross Profit	219.33	17,586.44	1.30	21,500.00	39,307.07
Expense					
Salaries - Gross	7,176.93	4,784.62	4,784.62	4,784.62	21,530.79
Payroll Taxes & Expenses	554.29	369.52	369.52	369.53	1,662.86
Employer Paid Benefits	1,381.25	1,309.48	1,309.48	1,309.48	5,309.69
General Liability Insurance	570.00	0.00	0.00	0.00	570.00
Copies, Printing & Binding	20.70	38.65	224.50	0.00	283.85
Internet Service	281.88	90.00	90.00	0.00	461.88
Meeting Expenses	69.92	52.94	104.68	3,148.21	3,375.75
Mileage	0.00	0.00	0.00	15.66	15.66
Office Supplies/Expenses	42.13	125.18	12.99	257.93	438.23
Postage	1.00	17.95	11.40	0.00	30.35
Total Expense	<u>10,098.10</u>	<u>6,788.34</u>	<u>6,907.19</u>	<u>9,885.43</u>	<u>33,679.06</u>
Net Ordinary Income	-9,878.77	10,798.10	-6,905.89	11,614.57	5,628.01
Other Income/Expense					
Other Expense					
Project Fund Budget					
Westside IRWMP (WRA cost share)	0.00	0.00	0.00	21,500.00	21,500.00
Total Project Fund Budget	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>21,500.00</u>	<u>21,500.00</u>
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>21,500.00</u>	<u>21,500.00</u>
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-21,500.00</u>	<u>-21,500.00</u>
Net Income	<u><u>-9,878.77</u></u>	<u><u>10,798.10</u></u>	<u><u>-6,905.89</u></u>	<u><u>-9,885.43</u></u>	<u><u>-15,871.99</u></u>

Water Resources Association of Yolo County
Transaction List by Date
July through October 2019

Type	Date	Num	Name	Memo	Account	Split	Amount
Bill	07/01/2019	2019-0621	Business Card (Mastercard)		Accounts Payable	-SPLIT-	-831.80
Liability Check	07/02/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 07/01/2019	First Northern - Checking	-SPLIT-	-1,672.11
Paycheck	07/03/2019	DD1138	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Liability Check	07/09/2019	E-pay	Employment Development Department	499-0728-0 QB Tracking # 262478930	First Northern - Checking	-SPLIT-	-218.95
Liability Check	07/09/2019	E-pay	United States Treasury	68-0306647 QB Tracking # 262925930	First Northern - Checking	-SPLIT-	-1,256.04
Liability Check	07/09/2019	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-478.46
Transfer	07/11/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,000.00
Payment	07/12/2019	57235	Yolo County Flood Control & WCD		Undeposited Funds	Accounts Receivable	387.76
Bill Pmt -Check	07/15/2019	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-831.80
Deposit	07/15/2019			Interest	LAIF	Interest Income	219.33
Liability Check	07/16/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 07/15/2019	First Northern - Checking	-SPLIT-	-1,672.11
Paycheck	07/17/2019	DD1139	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Transfer	07/18/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,800.00
Bill	07/21/2019		Business Card (Mastercard)		Accounts Payable	Office Supplies/Expenses	-42.13
Check	07/22/2019	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-1,165.94
Bill Pmt -Check	07/22/2019	2531	Iris Software		First Northern - Checking	Accounts Payable	-120.00
Bill Pmt -Check	07/22/2019	2532	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-546.80
Deposit	07/22/2019			Deposit	First Northern - Savings	Undeposited Funds	387.76
Transfer	07/25/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,500.00
Liability Check	07/30/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 07/29/2019	First Northern - Checking	-SPLIT-	-1,672.12
Paycheck	07/31/2019	DD1140	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill	07/31/2019	2019-0731 WRA	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-107.60
Bill	07/31/2019	2019-0731-YSGA	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-4.10
Invoice	08/06/2019	2019-6	Cache Creek Conservancy		Accounts Receivable	Member Dues - Associate	100.00
Invoice	08/06/2019	2019-8	5 G Consulting, LLC		Accounts Receivable	Member Dues - Associate	100.00
Invoice	08/06/2019	2019-9	Yolo County Resource Conserv. Dist.		Accounts Receivable	Member Dues - Associate	100.00
Invoice	08/06/2019	2019-10	Lynnel Pollock		Accounts Receivable	Member Dues - Associate	100.00
Invoice	08/06/2019	2019-11	Yolo Basin Foundation		Accounts Receivable	Member Dues - Associate	100.00
Invoice	08/06/2019	2019-12	Reclamation District # 2068		Accounts Receivable	Member Dues - Associate	100.00
Invoice	08/06/2019	2019-13	West Yost Associates		Accounts Receivable	Member Dues - Associate	100.00
Liability Check	08/09/2019	E-pay	Employment Development Department	499-0728-0 QB Tracking # 1055943030	First Northern - Checking	-SPLIT-	-328.42
Liability Check	08/09/2019	E-pay	United States Treasury	68-0306647 QB Tracking # 1056091030	First Northern - Checking	-SPLIT-	-1,884.08
Liability Check	08/09/2019	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-717.69
Transfer	08/09/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,000.00
Bill Pmt -Check	08/12/2019	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-42.13
Liability Check	08/13/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 08/12/2019	First Northern - Checking	-SPLIT-	-1,672.13
Paycheck	08/14/2019	DD1141	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Payment	08/19/2019	1.984	Cache Creek Conservancy		Undeposited Funds	Accounts Receivable	100.00
Transfer	08/20/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,000.00
Check	08/21/2019	EFT	Kaiser Permanente	September 2019	First Northern - Checking	-SPLIT-	-1,165.94

Water Resources Association of Yolo County Transaction List by Date July through October 2019

Type	Date	Num	Name	Memo	Account	Split	Amount
Payment	08/21/2019	20090	5 G Consulting, LLC		Undeposited Funds	Accounts Receivable	100.00
Bill	08/21/2019	2019-0821	Business Card (Mastercard)		Accounts Payable	-SPLIT-	-178.12
Bill Pmt -Check	08/26/2019	2533	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-111.70
Liability Check	08/27/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 08/26/2019	First Northern - Checking	-SPLIT-	-1,672.10
Paycheck	08/28/2019	DD1142	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Invoice	08/30/2019	2019-7	Yolo Subbasin Groundwater Agency		Accounts Receivable	-SPLIT-	16,886.44
Bill	08/30/2019	2019-0830 WRA	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-105.35
Bill	08/30/2019	2016-0830 YSGA	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-41.25
Payment	09/03/2019	9545908	Yolo County Resource Conserv. Dist.		Undeposited Funds	Accounts Receivable	100.00
Bill Pmt -Check	09/04/2019	2534	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-146.60
Payment	09/05/2019	12409	Lynnel Pollock		Undeposited Funds	Accounts Receivable	100.00
Payment	09/05/2019	130	Yolo Subbasin Groundwater Agency		Undeposited Funds	Accounts Receivable	16,886.44
Transfer	09/06/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,500.00
Deposit	09/09/2019			Deposit	First Northern - Savings	-SPLIT-	17,286.44
Payment	09/09/2019	11494	Yolo Basin Foundation		Undeposited Funds	Accounts Receivable	100.00
Liability Check	09/10/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 09/09/2019	First Northern - Checking	-SPLIT-	-1,672.12
Liability Check	09/10/2019	E-pay	Employment Development Department	499-0728-0 QB Tracking # 1484642930	First Northern - Checking	-SPLIT-	-218.95
Liability Check	09/10/2019	E-pay	United States Treasury	68-0306647 QB Tracking # -2103657266	First Northern - Checking	-SPLIT-	-1,256.04
Liability Check	09/10/2019	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-478.46
Paycheck	09/11/2019	DD1143	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill Pmt -Check	09/12/2019	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-178.12
Transfer	09/19/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,000.00
Bill	09/21/2019	2019-0921	Business Card (Mastercard)		Accounts Payable	-SPLIT-	-117.67
Check	09/23/2019	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-1,165.94
Payment	09/23/2019	75575	West Yost Associates		Undeposited Funds	Accounts Receivable	100.00
Payment	09/23/2019	18024356	Reclamation District # 2068		Undeposited Funds	Accounts Receivable	100.00
Liability Check	09/24/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 09/23/2019	First Northern - Checking	-SPLIT-	-1,672.12
Paycheck	09/25/2019	DD1144	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill	09/30/2019	2019-0930 WRA	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-161.00
Bill	09/30/2019	2019-0930 YSGA	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-164.90
Deposit	09/30/2019			Interest	First Northern - Savings	Interest Income	1.30
Deposit	10/01/2019			Deposit	First Northern - Savings	-SPLIT-	300.00
Bill	10/02/2019	2019/20	Solano County Water Agency_v		Accounts Payable	Westside IRWMP (WRA cost share)	-21,500.00
Transfer	10/04/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-5,000.00
Invoice	10/07/2019	2019-14	Yolo Subbasin Groundwater Agency		Accounts Receivable	YSGA Income for WRA operations	21,500.00
Liability Check	10/08/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 10/07/2019	First Northern - Checking	-SPLIT-	-1,672.10
Paycheck	10/09/2019	DD1145	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Liability Check	10/09/2019	E-pay	Employment Development Department	499-0728-0 QB Tracking # -1744397366	First Northern - Checking	-SPLIT-	-218.94
Liability Check	10/09/2019	E-pay	United States Treasury	68-0306647 QB Tracking # -1744168366	First Northern - Checking	-SPLIT-	-1,256.04
Liability Check	10/09/2019	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-478.46
Bill Pmt -Check	10/11/2019	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-117.67

Water Resources Association of Yolo County
Transaction List by Date
July through October 2019

Type	Date	Num	Name	Memo	Account	Split	Amount
Bill	10/14/2019		Donna Gentile		Accounts Payable	-SPLIT-	-21.65
Bill Pmt -Check	10/15/2019	2535	Donna Gentile		First Northern - Checking	Accounts Payable	-21.65
Bill Pmt -Check	10/15/2019	2536	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-325.90
Payment	10/15/2019	132	Yolo Subbasin Groundwater Agency		Undeposited Funds	Accounts Receivable	21,500.00
Bill	10/16/2019	FY18-19 April	City of Woodland_v	Room rental	Accounts Payable	-SPLIT-	-335.00
Bill	10/16/2019	FY18-19 June	City of Woodland_v	Room rental	Accounts Payable	-SPLIT-	-435.00
Bill	10/16/2019	FY19-20 Sept/Nov	City of Woodland_v	Room rental	Accounts Payable	-SPLIT-	-870.00
Bill	10/16/2019	FY19-20 Jan - March	City of Woodland_v	Room rental	Accounts Payable	-SPLIT-	-1,435.50
Transfer	10/17/2019				First Northern - Savings	First Northern - Checking	-3,000.00
Check	10/21/2019	EFT	Kaiser Permanente	November	First Northern - Checking	-SPLIT-	-1,165.94
Bill	10/21/2019	2019-1021	Business Card (Mastercard)		Accounts Payable	-SPLIT-	-324.65
Liability Check	10/22/2019	EFT	QuickBooks Payroll Service	Created by Payroll Service on 10/21/2019	First Northern - Checking	-SPLIT-	-1,672.12
Paycheck	10/23/2019	DD1146	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Deposit	10/30/2019			Deposit	First Northern - Savings	Undeposited Funds	21,500.00
Transfer	10/31/2019			Funds Transfer	First Northern - Savings	First Northern - Checking	-7,000.00

Water Resources Association of Yolo County
Fiscal Year July 1, 2019 to June 30, 2020
Board ADOPTED Budget (6-17-19)
Proposed Amendment #1 for Board adoption 11-18-19

	Adopted 06-17-19	Proposed Amend #1
Revenue	FY2019-20	FY2019-20
Income from Yolo Subbasin Groundwater Agency for administrative support services	127,500	127,500
Subtotal Income from YSGA	127,500	127,500
Associate Memberships (\$100/agency)	600	700
Interest Earned on bank accounts	700	700
Other Income (Water Calendar donations) ⁶	3,200	3,200
In-Kind Services (non-cash) - YCFCWCD office space rental ¹	0	0
YCFCWCD Admin. Support by WRA staff (42 hours/year) ²	1,700	1,700
Subtotal Other Income to WRA (lines #4-8)	\$6,200	\$6,300
TOTAL REVENUE	\$133,700	\$133,800
ADMINISTRATIVE Expenditures	FY2019-20	FY2019-20
Salaries-Gross ³	\$62,200	\$62,200
Employer Payroll Taxes & Expenses ³	5,000	5,000
Employer-Paid Benefits ³	17,000	17,000
Workers Compensation Insurance ³	800	800
General Liability Insurance	800	800
Accounting Services	400	400
Audit: 2-year (Fiscal years ending 6/30/18 & 6/30/19) ⁴	6,000	6,000
Bank Fees & Charges; License Fees	175	175
Membership Dues, Subscriptions, Print Media	150	150
Calendar - Printing & Contest Expenses ⁶	3,200	3,200
Computer Expenses	875	875
Conferences & Seminars	1,500	1,500
Copies, Printing & Binding	1,700	1,700
Internet Services:T-1 line access, web hosting, tech support, anti-virus, webmaster retainer	1,800	1,800
Legal Consultation Fees	500	500
Meeting Expenses	2,700	3,100
Mileage	300	300
Miscellaneous Expense	500	500
Office - Rent (non-cash expense) ¹	0	0
Office - Supplies	1,500	1,500
Postage	600	600
Telephone Utilities	0	0
Contingency	600	600
Subtotal Administrative Expenditures	\$108,300	\$108,700

Water Resources Association of Yolo County
Fiscal Year July 1, 2019 to June 30, 2020
Board ADOPTED Budget (6-17-19)
Proposed Amendment #1 for Board adoption 11-18-19

	Adopted 06-17-19	Proposed Amend #1
37		
38	PROJECT Expenditures	
39	FY19-20 Projects	
40	Westside IRWMP Implementation (WRA cost share obligation) ⁵	21,500
41	TOTAL Project Expenditures	\$21,500
42		
43	TOTAL Administrative & Project Expenditures	\$129,800
44	Net Income (Estimated)	\$3,900

45 1 - In-kind office space will not longer be documented in the budget since the WRA is no longer offsetting membership dues.

46 2 - Contract agreement between the YSGA and WRA to provide support services

47 3 - 2% of annual salary, payroll expenses, employer paid benefits & workers comp. insurance

48 4 - Next 2-year audit cycle will be in the FY19-20 budget for years ending 6/30/18 and 6/30/19.

49 5 - This is a cost share obligation per MOU between Yolo, Napa, Solano and Lake counties. The Westside -Sacramento IRWMP Coordinating Committee has recommended a \$1,500 annual cost share increase/MOU partner for FY2019-20.

50 6 - Water calendar project was suspended for 2019, approved on 2/27/19 by the Executive Committee.

* Notates changes from 6-17-19 adopted budget