



WATER RESOURCES ASSOCIATION OF YOLO COUNTY

P.O. Box 8624, Woodland, CA 95776
Phone: (530) 666-2733 Email: info@yolowra.org
Website: www.yolowra.org

WRA Executive Committee
Tuesday, May 29, 2018, 12:00 – 12:30 pm
Yolo County Flood Control & Water Conservation District
34274 State Highway 16, Woodland

AGENDA

1. **Call to Order**
2. **Approve Agenda and Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the WRA's jurisdiction.
4. **Administrative Items:**
 - a) Approve April 26, 2018 EC minutes, page 3 - 4
 - b) Review financials: FY17-18: April - May 2018 & water awareness calendar/contest summary pages 5 - 11
 - c) Approve payment of invoices for WRA & YSGA expenses*
5. **Update on water legislation & regulatory issues** – discussion item (Tim O'Halloran)
6. **Technical Committee (TC) & Westside IRWMP Update** – discussion item (Elisa Sabatini, TC Chair) – Next TC meeting June 7, 2018
7. **WRA Board Meeting:**
 - a) June 18, 2018 –Agenda items for Executive Committee review (draft agenda, page 12):
 - Legislation & Regulatory Update (NCWA)
 - Review draft FY18-19 budget for Board adoption, pages 13 - 14
 - b) *On-going Board Meeting Topic List (alphabetical):*
 - Agricultural conversion trend to permanent crops and land use impacts/economics
 - Annual Water Conditions Report - Tim O'Halloran
 - Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
 - Davis-Woodland Surface Water Supply Project Update, WDCWA
 - Delta Counties Coalition update
 - Delta updates, allow time to discuss at each meeting
 - Desalinization projects – Kurt identified potential speaker(s)
 - Drought Conditions Update
 - Effects of Fire on the Watershed – Kurt inquiry to Rich M. re: previous fire studies
 - Flood Update – pending TC discussions and recommendations on what/who to present
 - Woodland Flood Projects: LCCFS, Rail Relocation - Tim Busch, City of Woodland

Executive Committee Agenda
 May 29, 2018
 Page Two

b) *On-going Board Meeting Topic List (continued)*

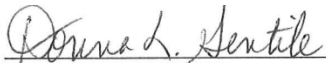
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- Mercury Study Update, Dr. Slotton/UCD
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (at end of FY)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

8. Other Updates & Future Executive Committee Agenda Items

9. Next Executive Committee Meeting Date: June ____, 2018; YCFC&WCD Board Room

10. Adjourn

I declare under penalty of perjury that the foregoing agenda for the May 29, 2018 meeting of the Executive Committee for the Water Resources Association of Yolo County was posted by May 25, 2018 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Donna L. Gentile
 Board Secretary & Administrative Coordinator

* Payments:

TO BE PAID and EFT PAID Expenses: WRA BILLS	
Payroll: (w/\$1.75 direct deposit fee), PR ending 5/5, 5/19, 6/2/18 - \$1,728.12	Kaiser Health Plan: June 2018 - \$1,094.56 Paid EFT 5/18
Payroll Taxes – April - <u>State</u> - \$246.32; <u>Federal</u> : - \$1,308.04 - Paid EFT 5/10	Bank of America MasterCard: April– \$193.09 - Paid EFT 5/14
IRA Contribution: 5/10 – April - \$287.08 - Paid EFT 5/10	YCFCWCD Postage, Copies, Tech/Internet fees: April: \$145.27
YSGA BILLS: YCFCWCD Postage, Copies, Tech/Internet fees: April: \$4.05	

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
April 26, 2018, 11:30 am – 12:00 pm (DRAFT)**

Present: Beverly “Babs” Sandeen, Tim O’Halloran, Elisa Sabatini, Kurt Balasek, Kristin Sicke, Lynnel Pollock, Donna Gentile

Absent: Roger Cornwell

1. **Call to Order:** Meeting was called to order by Chair Sandeen at 11:30 am.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public in attendance.
4. **Administrative Items:**
 - a) *March 7 2018 EC minutes* were approved.
 - b) *Review financials: FY2017-18: March 2018:* Donna reviewed the March financials. First Northern Bank combined accounts balance is about \$12,000. After today’s expense payments that amount is now \$4,800. The WRA invoiced the YSGA for a second FY17-18 budget installment for \$30,000. This amount covers February through April 2018. It will be paid to the WRA today. She informed the Meeting Expenses line item will likely go slightly over budget by the end of the fiscal year. She explained the two Profit & Loss statements included that separately total WRA vs. YSGA expenses and all expenses by quarter. In May, she can start draft budget projections for FY2018-19 that the Board will adopt at the June meeting.
 - c) *Approve payment of invoices for WRA & YSGA expenses:* All payments were approved.
 - d) *Discuss personnel review process as recommended from Board Action (September 2017)* – Babs explained the recommendations that resulted from the salary review process in September 2017. Donna is drafting a sample employee handbook based on a ACWA JPIA document to review with Babs. (Elisa offered the assistance of her interns with the handbook research.) Babs explained the performance evaluation elements that need to be included in the next annual evaluation. Babs just wanted to make sure that we did not lag in addressing these issues.
5. **Update on water legislation & regulatory issues:** Tim O’Halloran informed about recent news released that the water bond qualified for the November 2018 ballot. Tim discussed several pieces of legislation with Assemblymember Curry’s office. He mentioned several water management planning bills AB 1668 and SB 606, and SB 623, a drinking water quality bill with a proposed Statewide water tax. Elisa mentioned bill AB 3045 that passed the Assembly Water, Parks and Wildlife Committee that would take the State Water Project out of the hands of DWR. This bill was prompted by the Oroville Dam crisis last year.
6. **WRA Technical Committee (TC) & Westside IRWMP Update:** Elisa reported on April meeting discussions for both committees. On April 5th, the WRA TC received a presentation from Kennedy/Jenks Consulting on updating the Westside-Sacramento IRWMP, upcoming IRWM grant opportunities and the status of the Storm Water Resource Plan (SWRP) development. The next regular WRA TC meeting will be on June 7th.

On April 19th, the Westside-Sacramento IRWM Coordinating Committee (CC) held a special meeting in Lake County to discuss concerns about the management of the Disadvantaged Community Involvement (DACI) grant. Westside IRWM administrative project manager, Jeanette Wrynski, also discussed the challenges of eliciting a response from IRWMP project proponents to her multiple requests for updates on project status. The next regular Westside CC meeting is May 9th in Yolo County at the YCFC&WCD.

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
April 26, 2018, 11:30 am – 12:00 pm (DRAFT)**

7. WRA Board Meeting:

a) June 18, 2018 - Discuss agenda items: The EC discussed potential agenda item. Agenda will be finalized at the May EC meeting.

- Adopt FY2018-19 budget (present Annual 2017 WRA Newsletter as part of budget report)
- Legislation & Regulatory Update (timely update after June election results)
- Other possible brief agenda item?

b) On-going Board Meeting Topic List (alphabetical):

- Agricultural conversion trend to permanent crops and land use impacts/economics
- Bi-Annual Water Conditions Report - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta updates, allow time to discuss at each meeting
- Desalinization projects – Kurt identified potential speaker(s)
- Drought Conditions Update
- Effects of Fire on the Watershed – Kurt inquiry to Rich M. re: previous fire studies
- Flood Update – pending TC discussions and recommendations on what/who to present
- Woodland Flood Projects: LCCFS, Rail Relocation - Tim Busch, City of Woodland
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- Mercury Study Update, Dr. Slotton/UCD
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (end of fiscal year)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

8. Other Updates & Future Executive Committee Agenda Items: Nothing additional discussed.

9. Next Executive Committee Meeting Date: May 29, 2018, 12:00 – 12:30 pm; YCFC&WCD Board Room.

10. Adjourned at 12:00 pm.

Respectfully submitted,

Donna L. Gentile
WRA Administrative Coordinator & Board Secretary

Water Resources Association of Yolo County
Balance Sheet
As of May 31, 2018

	<u>May 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
LAIF	33,562.28
First Northern - Savings	27,635.18
First Northern - Checking	725.02
Total Checking/Savings	<u>61,922.48</u>
Total Current Assets	<u>61,922.48</u>
TOTAL ASSETS	<u>61,922.48</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	537.74
Total Accounts Payable	<u>537.74</u>
Other Current Liabilities	
Accrued Vacation	8,092.00
SIMPLE IRA Liabilities	287.08
Payroll Liabilities	1,554.36
Total Other Current Liabilities	<u>9,933.44</u>
Total Current Liabilities	<u>10,471.18</u>
Total Liabilities	10,471.18
Equity	
Revenue in Excess of Expenses (Retained Earnings)	99,793.51
Net Income	-48,342.21
Total Equity	<u>51,451.30</u>
TOTAL LIABILITIES & EQUITY	<u>61,922.48</u>

Water Resources Association of Yolo County
Budget vs. Actual
July 2017 through May 2018

	<u>Jul '17 - May 18</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
YSGA Income for WRA operations	100,000.00	120,000.00	83.33%
Member Dues - Associate	600.00	800.00	75.0%
Interest Income	904.22	700.00	129.17%
Calendar - Revenue (Donations)	1,795.00	3,200.00	56.09%
In-Kind Income (non-cash)	4,583.37	5,000.00	91.67%
YCFC Admin Support	553.28	1,700.00	32.55%
SWRP Grant \$\$ (pass thru funds from YCFCWCD)	1,325.00	0.00	100.0%
Total Income	<u>109,760.87</u>	<u>131,400.00</u>	<u>83.53%</u>
Gross Profit	109,760.87	131,400.00	83.53%
Expense			
Salaries - Gross	58,223.24	62,200.00	93.61%
Payroll Taxes & Expenses	4,519.65	5,000.00	90.39%
Employer Paid Benefits	19,213.36	20,500.00	93.72%
Workers Comp Insurance	607.00	800.00	75.88%
General Liability Insurance	608.00	800.00	76.0%
Accounting Services	412.50	400.00	103.13%
Audit	6,000.00	6,000.00	100.0%
Bank Charges, License Fees	120.00	200.00	60.0%
Dues,Subscriptions,Print Media	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	2,303.02	3,200.00	71.97%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	0.00	1,500.00	0.0%
Copies, Printing & Binding	802.70	1,800.00	44.59%
Internet Service	1,451.88	1,700.00	85.41%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	2,150.46	2,700.00	79.65%
Mileage	174.39	650.00	26.83%
Miscellaneous Expense	0.00	500.00	0.0%
Office Rent (non-cash)	4,583.37	5,000.00	91.67%
Office Supplies/Expenses	1,381.19	1,500.00	92.08%
Postage	389.27	850.00	45.8%
Telephone Utilities	163.05	165.00	98.82%
Contingency	0.00	600.00	0.0%
Total Expense	<u>103,103.08</u>	<u>117,590.00</u>	<u>87.68%</u>
Net Ordinary Income	6,657.79	13,810.00	48.21%
Other Income/Expense			
Other Expense			
Project Fund Budget			
Westside IRWMP (WRA cost share)	20,000.00	20,000.00	100.0%
Total Project Fund Budget	<u>20,000.00</u>	<u>20,000.00</u>	<u>100.0%</u>
Other Expenses (Other Expenses)	<u>35,000.00</u>	<u>0.00</u>	<u>100.0%</u>
Total Other Expense	<u>55,000.00</u>	<u>20,000.00</u>	<u>275.0%</u>
Net Other Income	<u>-55,000.00</u>	<u>-20,000.00</u>	<u>275.0%</u>
Net Income	<u><u>-48,342.21</u></u>	<u><u>-6,190.00</u></u>	

Water Resources Association of Yolo County
Profit & Loss by Fund
 July 2017 through May 2018

	General Fund	YSGA	TOTAL
Ordinary Income/Expense			
Income			
YSGA Income for WRA operations	100,000.00	0.00	100,000.00
Member Dues - Associate	600.00	0.00	600.00
Interest Income	904.22	0.00	904.22
Calendar - Revenue (Donations)	1,795.00	0.00	1,795.00
In-Kind Income (non-cash)	4,583.37	0.00	4,583.37
YCFC Admin Support	553.28	0.00	553.28
SWRP Grant \$\$ (pass thru funds from YCFCWCD)	1,325.00	0.00	1,325.00
Total Income	109,760.87	0.00	109,760.87
Gross Profit	109,760.87	0.00	109,760.87
Expense			
Salaries - Gross	58,223.24	0.00	58,223.24
Payroll Taxes & Expenses	4,519.65	0.00	4,519.65
Employer Paid Benefits	19,213.36	0.00	19,213.36
Workers Comp Insurance	607.00	0.00	607.00
General Liability Insurance	608.00	0.00	608.00
Accounting Services	0.00	412.50	412.50
Audit	6,000.00	0.00	6,000.00
Bank Charges, License Fees	120.00	0.00	120.00
Dues,Subscriptions,Print Media	0.00	0.00	0.00
Calendar - Water Awareness (Contest & Printing)	2,303.02	0.00	2,303.02
Copies, Printing & Binding	428.40	374.30	802.70
Internet Service	1,451.88	0.00	1,451.88
Legal Consultation Fees	0.00	0.00	0.00
Meeting Expenses	1,100.74	1,049.72	2,150.46
Mileage	174.39	0.00	174.39
Office Rent (non-cash)	4,583.37	0.00	4,583.37
Office Supplies/Expenses	1,356.58	24.61	1,381.19
Postage	373.91	15.36	389.27
Telephone Utilities	163.05	0.00	163.05
Total Expense	101,226.59	1,876.49	103,103.08
Net Ordinary Income	8,534.28	-1,876.49	6,657.79
Other Income/Expense			
Other Expense			
Project Fund Budget			
Westside IRWMP (WRA cost share)	20,000.00	0.00	20,000.00
Total Project Fund Budget	20,000.00	0.00	20,000.00
Other Expenses (Other Expenses)	35,000.00	0.00	35,000.00
Total Other Expense	55,000.00	0.00	55,000.00
Net Other Income	-55,000.00	0.00	-55,000.00
Net Income	-46,465.72	-1,876.49	-48,342.21

Water Resources Association of Yolo County
Profit & Loss by Quarter
July 2017 through May 2018

	<u>Jul - Sep 17</u>	<u>Oct - Dec 17</u>	<u>Jan - Mar 18</u>	<u>Apr - May 18</u>	<u>TOTAL</u>
Ordinary Income/Expense					
Income					
YSGA Income for WRA operations	0.00	0.00	70,000.00	30,000.00	100,000.00
Member Dues - Associate	500.00	100.00	0.00	0.00	600.00
Interest Income	355.34	259.96	164.54	124.38	904.22
Calendar - Revenue (Donations)	0.00	1,795.00	0.00	0.00	1,795.00
In-Kind Income (non-cash)	1,250.01	1,250.01	1,250.01	833.34	4,583.37
YCFC Admin Support	0.00	0.00	385.32	167.96	553.28
SWRP Grant \$\$ (pass thru funds from YCFCWCD)	0.00	0.00	1,325.00	0.00	1,325.00
Total Income	<u>2,105.35</u>	<u>3,404.97</u>	<u>73,124.87</u>	<u>31,125.68</u>	<u>109,760.87</u>
Gross Profit	2,105.35	3,404.97	73,124.87	31,125.68	109,760.87
Expense					
Salaries - Gross	14,309.05	17,598.78	16,746.17	9,569.24	58,223.24
Payroll Taxes & Expenses	1,105.15	1,271.87	1,403.58	739.05	4,519.65
Employer Paid Benefits	3,510.87	9,574.92	3,651.37	2,476.20	19,213.36
Workers Comp Insurance	0.00	0.00	564.00	43.00	607.00
General Liability Insurance	608.00	0.00	0.00	0.00	608.00
Accounting Services	0.00	412.50	0.00	0.00	412.50
Audit	0.00	6,000.00	0.00	0.00	6,000.00
Bank Charges, License Fees	30.00	45.00	25.00	20.00	120.00
Dues,Subscriptions,Print Media	0.00	0.00	0.00	0.00	0.00
Calendar - Water Awareness (Contest & Printing)	0.00	1,938.60	0.00	364.42	2,303.02
Copies, Printing & Binding	41.25	460.00	88.65	212.80	802.70
Internet Service	371.88	390.00	390.00	300.00	1,451.88
Legal Consultation Fees	0.00	0.00	0.00	0.00	0.00
Meeting Expenses	937.80	302.44	892.98	17.24	2,150.46
Mileage	53.50	40.13	52.42	28.34	174.39
Office Rent (non-cash)	1,250.01	1,250.01	1,250.01	833.34	4,583.37
Office Supplies/Expenses	270.54	321.79	697.51	91.35	1,381.19
Postage	11.04	84.26	71.54	222.43	389.27
Telephone Utilities	163.05	0.00	0.00	0.00	163.05
Total Expense	<u>22,662.14</u>	<u>39,690.30</u>	<u>25,833.23</u>	<u>14,917.41</u>	<u>103,103.08</u>
Net Ordinary Income	-20,556.79	-36,285.33	47,291.64	16,208.27	6,657.79
Other Income/Expense					
Other Expense					
Project Fund Budget					
Westside IRWMP (WRA cost share)	20,000.00	0.00	0.00	0.00	20,000.00
Total Project Fund Budget	20,000.00	0.00	0.00	0.00	20,000.00
Other Expenses (Other Expenses)	0.00	0.00	35,000.00	0.00	35,000.00
Total Other Expense	<u>20,000.00</u>	<u>0.00</u>	<u>35,000.00</u>	<u>0.00</u>	<u>55,000.00</u>
Net Other Income	-20,000.00	0.00	-35,000.00	0.00	-55,000.00
Net Income	<u><u>-40,556.79</u></u>	<u><u>-36,285.33</u></u>	<u><u>12,291.64</u></u>	<u><u>16,208.27</u></u>	<u><u>-48,342.21</u></u>

Water Resources Association of Yolo County
Transaction List by Date
April through May 2018

Type	Date	Num	Name	Memo	Account	Split	Amount
General Journal	04/01/2018	aje-290			In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Transfer	04/04/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-4,000.00
Deposit	04/04/2018			Deposit	First Northern - Savings	Undeposited Funds	400.00
Liability Check	04/06/2018	EFT	QuickBooks Payroll Service	Created by Payroll Service on 04/05/2018	First Northern - Checking	-SPLIT-	-1,728.11
Paycheck	04/09/2018	DD1106	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Liability Check	04/09/2018	E-pay	Employment Development Department	499-0728-0 QB Tracking # 1038320114	First Northern - Checking	-SPLIT-	-246.32
Liability Check	04/09/2018	E-pay	United States Treasury	68-0306647 QB Tracking # 1038452114	First Northern - Checking	-SPLIT-	-1,308.04
Liability Check	04/09/2018	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-287.08
Deposit	04/12/2018			Interest	LAIF	Interest Income	124.38
Bill Pmt -Check	04/16/2018	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-734.15
Transfer	04/16/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,500.00
Check	04/17/2018	EFT	Kaiser Permanente	May 2018	First Northern - Checking	-SPLIT-	-1,094.56
Bill	04/19/2018		Yolo County Flood Control & WCD_v	March & Partial April	Accounts Payable	-SPLIT-	-287.80
Bill	04/19/2018	2018-0419 YSGA	Yolo County Flood Control & WCD_v	March & Partial April	Accounts Payable	-SPLIT-	-81.61
Liability Check	04/20/2018	EFT	QuickBooks Payroll Service	Created by Payroll Service on 04/19/2018	First Northern - Checking	-SPLIT-	-1,728.11
Bill	04/21/2018	9278	Iris Software		Accounts Payable	Internet Service	-120.00
Bill	04/21/2018		Business Card (Mastercard)		Accounts Payable	-SPLIT-	-193.09
Paycheck	04/23/2018	DD1107	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill	04/23/2018		Donna Gentile		Accounts Payable	-SPLIT-	-36.34
Invoice	04/24/2018	2018-05	Yolo Subbasin Groundwater Agency		Accounts Receivable	YSGA Income for WRA operations	30,000.00
Transfer	04/24/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-1,000.00
Bill	04/24/2018	FY17-18 final audit	Travelers (Workers Comp)		Accounts Payable	Workers Comp Insurance	-43.00
Bill Pmt -Check	04/26/2018	2508	Donna Gentile		First Northern - Checking	Accounts Payable	-36.34
Bill Pmt -Check	04/26/2018	2509	Iris Software		First Northern - Checking	Accounts Payable	-120.00
Bill Pmt -Check	04/26/2018	2510	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-369.41
Payment	04/26/2018	107	Yolo Subbasin Groundwater Agency		Undeposited Funds	Accounts Receivable	30,000.00
Bill Pmt -Check	04/30/2018	EFT	Travelers (Workers Comp)		First Northern - Checking	Accounts Payable	-43.00
Invoice	04/30/2018	2018-06	Yolo County Flood Control & WCD		Accounts Receivable	-SPLIT-	167.96
Bill	04/30/2018	2018-0430 wra	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-145.27
Bill	04/30/2018	2018-0430 ysga	Yolo County Flood Control & WCD_v		Accounts Payable	Copies, Printing & Binding	-4.05
General Journal	05/01/2018	aje-291			In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Transfer	05/02/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-1,500.00
Liability Check	05/04/2018	EFT	QuickBooks Payroll Service	Created by Payroll Service on 05/03/2018	First Northern - Checking	-SPLIT-	-1,728.13
Payment	05/04/2018	55517	Yolo County Flood Control & WCD		Undeposited Funds	Accounts Receivable	167.96
Paycheck	05/07/2018	DD1108	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Deposit	05/07/2018			Deposit	First Northern - Savings	-SPLIT-	30,167.96
Transfer	05/08/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,000.00
Liability Check	05/10/2018	E-pay	Employment Development Department	499-0728-0 QB Tracking # 1764638214	First Northern - Checking	-SPLIT-	-246.33
Liability Check	05/10/2018	E-pay	United States Treasury	68-0306647 QB Tracking # 1764705214	First Northern - Checking	-SPLIT-	-1,308.06
Liability Check	05/10/2018	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-287.08

Water Resources Association of Yolo County
Transaction List by Date
 April through May 2018

Bill Pmt -Check	05/14/2018	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-193.09
Transfer	05/15/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,000.00
Liability Check	05/18/2018	EFT	QuickBooks Payroll Service	Created by Payroll Service on 05/17/2018	First Northern - Checking	-SPLIT-	-1,728.11
Check	05/18/2018	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-1,094.56
Paycheck	05/21/2018	DD1109	Donna L. Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill	05/22/2018	WAE 2018	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-388.42

WATER AWARENESS CALENDAR CONTEST INCOME/EXPENSE SUMMARY

Calendar Expenses/Income 2017-18							
	Income	Total Expenses Paid	WRA Expenses	YCFC Expenses	Reimbursed to YCFC	Available Funds from Previous Yr	Available Funds for Next Year
2017 calendar income	\$1,795.00						
2018 print 2018 calendar		1938.60	1938.6				
2018 mount artworks		180.58	180.58				
2018 rosettes		149.46		149.46			
2018 award paper		89.96		89.96			
2018 Grand prize \$ classroom		125.00		125.00			
2018 Winners gift cards		236.95	236.95				
	\$1,795.00	\$2,720.55	\$2,356.13	\$364.42	364.42	\$1,358.54	\$432.99

Calendar Expenses/Income 2016-17							
	Income	Total Expenses Paid	WRA Expenses	YCFC Expenses	Reimbursed to YCFC	Available Funds from Previous Yr	Available Funds for Next Year
2016 calendar income	\$2,800.00						
2016 print 2017 calendar		1,943.09	1943.09				
2017 mount artworks		210.65	210.65				
2017 rosettes		170.42		170.42			
2017 award paper		70.57		70.57			
2017 Grand prize \$ classroom		125.00		125.00			
2017 Winners gift cards		270.00	270.00				
	\$2,800.00	\$2,789.73	2423.74	365.99	365.99	\$1,348.27	\$1,358.54

Calendar Expenses/Income 2015-16							
	Income	Total Expenses Paid	WRA Expenses	YCFC Expenses	Reimbursed to YCFC	Available Funds from Previous Yr	Available Funds for Next Year
2015 calendar income	\$3,425.00						
2015 print 2016 calendar		1,943.09	1943.09				
2016 mount artwork & gift cards		449.17	449.17				
2016 rosettes		159.22		159.22			
2016 award paper		96.96		96.96			
2016 Grand prize \$ classroom							
	\$3,425.00	\$2,648.44	2392.26	256.18	256.18	\$571.71	\$1,348.27



**BOARD OF DIRECTORS' MEETING
WATER RESOURCES ASSOCIATION OF YOLO COUNTY**

DRAFT AGENDA

Online agenda: www.yolowra.org/meetings.html

DATE/TIME: Monday, June 18, 2018, 3:00 to 3:30 p.m.
LOCATION: Woodland Community Center, 2001 East St., Woodland, Meeting Rooms 1-2

- 3:00 1. **CALL TO ORDER and INTRODUCTIONS**
- 3:01 2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA-** In order to add an agenda item, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 3:02 3. **PUBLIC FORUM** –The Public may address the WRA relating to matters within the WRA’s jurisdiction.
- 3:04 4. **CONSENT ITEMS**
 - a. Approve minutes: March 19, 2018 Board meetings, pages 2- 4
 - b. Receive financial reports: March – May 2018, pages 5-11
 - c. Receive minutes of Executive Committee: 3/7, 4/26/18, pages _____
 - d. Receive Technical Committee Activities Report and minutes: 2/1, 4/5/18, pages _____
 - e. Receive Annual Newsletter: The Year in Review 2017, pages____
- 3:05 5. **INFORMATIONAL ITEMS:**
 - a. Report from the WRA Chair
- 3:07 6. **UPDATE ON WATER LEGISLATION & REGULATORY ISSUES**
 - a. Delta Update, Legislation and Regulatory Update, David Guy, Northern CA Water Association
- 3:20 7. **ADOPT FY2018-19 OPERATING BUDGET,** Executive Committee recommendation to adopt the FY2018-19 budget, pages _____
- 3:25 8. **MEMBERS’ REPORTS & FUTURE AGENDA ITEMS:** WRA Members are invited to briefly report on important current issues and recommend topics for future WRA Board meetings.
- 3:30 9. **NEXT MEETING:** Monday, June 18, 2018, 3-3:30 p.m., Woodland
- 3:30 10. **ADJOURNMENT**

Consideration of items not on the posted agenda: items in the following categories: 1) majority determination that an emergency (as defined by the Brown Act) exists; or 2) a 4/5th determination that the need to take action arose subsequent to posting of the agenda. I declare under penalty of perjury that the foregoing agenda for the June 18, 2018 meeting of the Board of Directors for the Water Resources Association of Yolo County was posted by June 15, 2018 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Donna L. Gentile, WRA Secretary and Administrative Coordinator

Water Resources Association of Yolo County
Fiscal Year July 1, 2018 to June 30, 2019
DRAFT Budget (for Board adoption 6/18/18)

* changes

	Final Adopted Budget	Proposed Budget
Revenue	FY2017-18	FY2018-19
City of Davis	16,500	
City of Woodland	16,500	
University of California, Davis	16,500	
Yolo County	16,500	
City of West Sacramento	16,500	
Yolo County Flood Control & WCD	13,200	
Reclamation District 2035	4,400	
Reclamation District 108	4,400	
City of Winters	4,400	
Dunnigan Water District	1,100	
<i>Income from Yolo Subbasin Groundwater Agency for administrative services (lines #2 thru 11)</i>	<i>110,000</i>	<i>136,500</i>
Associate Memberships (\$100/agency)	800	600
Interest Earned on bank accounts	700	600
Other Income (Water Calendar donations)	3,200	3,200
In-Kind Services (non-cash) - YCFCWCD office space rental	5,000	5,000
YCFCWCD Admin. Support by WRA staff (42 hours/year) ¹	1,700	1,700
Subtotal Other Revenue to WRA (lines #13 - 17)	\$11,400	\$11,100
TOTAL REVENUE	\$121,400	\$147,600
ADMINISTRATIVE Expenditures	FY2017-18	FY2018-19
Salaries-Gross ¹	\$62,200	\$62,200
Employer Payroll Taxes & Expenses ¹	5,000	5,000
Employer-Paid Benefits ¹	20,500	16,000
Workers Compensation Insurance ¹	800	800
General Liability Insurance	800	800
Accounting Services	400	400
Audit: 2-year (Fiscal years ending 6/30/16 & 6/30/17)	6,000	0
Bank Fees & Charges; License Fees	200	200
Membership Dues, Subscriptions, Print Media	150	150
Calendar - Printing & Contest Expenses	3,200	3,200
Computer Expenses	875	875
Conferences & Seminars	1,500	1,500
Copies, Printing & Binding	1,800	1,800
Internet Services:T-1 line access, web hosting, tech support, anti-virus, monthly web retainer	1,700	1,700
Legal Consultation Fees	500	500
Meeting Expenses	2,700	2,700
Mileage	650	475
Miscellaneous Expense	500	500
Office - Rent (non-cash expense)	5,000	5,000
Office - Supplies	1,500	1,500
Postage	850	600
Telephone Utilities	165	0
Contingency	600	600
	\$117,590	\$106,500

**Water Resources Association of Yolo County
Fiscal Year July 1, 2018 to June 30, 2019
DRAFT Budget (for Board adoption 6/18/18)**

	Final Adopted Budget	Proposed Budget
47		
48	FY2017-18	FY2018-19
49		
50		
51	20,000	30,000 *
52	\$20,000	\$30,000
53	\$20,000	\$30,000
54		
55	\$137,590	\$136,500
56	(\$16,190)	\$11,100

57 1 - 2% of annual salary, payroll expenses, employer paid benefits & workers comp. insurance
 58 2 - This cost share obligation per MOU with Napa, Solano and Lake counties. Proposed increase for FY18-19
 59 Lines 2 - 11: Member Agencies not contributing directly to the WRA. Agency dues amounts listed are conceptual. YSGA receives membership dues.