

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
August 28, 2017, 12:00 – 1:00 pm**

Present: Beverly Sandeen, Roger Cornwell, Tim O’Halloran, Elisa Sabatini, Kurt Balasek, Kristin Sicke, Donna Gentile

1. **Call to Order:** Meeting was called to order by Chair Sandeen at 12:00 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public in attendance.
4. **Administrative Items:**
 - a) *July 19, 2017 EC minutes* were approved.
 - b) *Review financial statements:* The EC reviewed the final Fiscal Year Ending June 30, 2017 that will be included in the September Board agenda. They also reviewed July 2017 financials for FY17-18. Donna reminded determination of how the \$35,000 funds will be used (contributed by Yolo County and the YCFCWCD for SGMA implementation) still needs to be discussed. The WRA FY17-18 budget will need to be amended and adopted by the Board in November to reflect budget changes for payroll expenses and changing telephone utilities from ATT/CalNet to the YCFCWCD’s carrier XO Communications (\$800-900/year savings).
 - c) *Audit Fiscal Years Ending 2017 and 2017:* Donna reported that the audit has been completed. The auditor is preparing a draft report for EC review prior to presentation to the Board at the September meeting. Donna will forward the draft report to the EC via email for review. Rick is scheduled to present at the September board meeting.
 - d) *Discuss technical support to set-up new QuickBooks account for the YSGA:* Donna informed that a QuickBooks advisor on the auditor’s staff can assist her in setting up the initial YSGA company accounts file. The auditor estimated the cost for this assistance is between \$300 to \$500. A meeting with Yolo County and drafting of an agreement between the YSGA and Yolo County for treasury services is still pending.

Donna also feels it would be prudent to have one of the QuickBooks advisors review any payroll/ salary increase changes to the WRA books as oversight since she does all the accounting herself.
 - e) *Approve payment of invoices:* All invoices were approved for payment.
5. **Update on water legislation & regulatory issues:** Tim O’Halloran reported that the legislature is back in session. Tim and Roger gave brief updates on water-related legislation.
6. **Yolo Subbasin Groundwater Agency Update (YSGA):** Tim O’Halloran gave an overview of the administrative items under development and activities of the Working Group. He reviewed what will be presented to the YSGA Board at the September meeting.
7. **WRA Technical Committee (TC) & Westside IRWMP Update:** Nothing to report.
8. **WRA Board Meeting:**
 - a) *Agenda September 18, 2017:* Discussed agendas for both the *Closed Executive Session* from 2:30 to 2:55 pm and *Regular Board* meeting from 3:00 to 3:30 pm. The TC update/report will be added

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to Consent Items. David Guy will be providing a legislative update. Rick Johnston will keep the audit report brief.

b) On-going Board Meeting Topic List (alphabetical):

- Agricultural conversion trend to permanent crops and land use impacts/economics
- Annual Water Conditions Report - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta updates, allow time to discuss at each meeting
- Desalinization projects – Kurt identified potential speaker(s)
- Drought Conditions Update
- Effects of Fire on the Watershed – Kurt inquiry to Rich M. re: previous fire studies
- Flood Update – pending TC discussions and recommendations on what/who to present
- Woodland Flood Projects: LCCFS, Rail Relocation - Tim Busch, City of Woodland
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- Mercury Study Update, Dr. Slotton/UCD
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (at end of FY)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

9. Other Updates & Future Executive Committee Agenda Items: Nothing additional discussed.

10. Next Executive Committee Meeting Date: October 16, 2017, 12-1 pm.

11. Adjourned at 1:00 pm.

Respectfully submitted,



Donna L. Gentile
Board Secretary & Administrative Coordinator