



WATER RESOURCES ASSOCIATION OF YOLO COUNTY

P.O. Box 8624, Woodland, CA 95776

Phone: (530) 666-2733 **Fax:** (530) 666-4257

Website: www.yolowra.org **Email:** info@yolowra.org

WRA Executive Committee Meeting

Monday, August 28, 2017, 12:00 – 1:00 pm

Yolo County Flood Control & Water Conservation District
34274 State Highway 16, Woodland

AGENDA

1. **Call to Order**
2. **Approve Agenda and Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the WRA’s jurisdiction.
4. **Administrative Items:**
 - a) Approve July 19, 2017 EC minutes, page 3 - 4
 - b) Review financials: Final FY End 2016-17 Statements **and** FY17-18: July 2017, pages 5 - 13
 - c) Audit Fiscal Years ending 2016 and 2017: Draft report in the process of being prepared for EC review before presentation to WRA Board at September 18th meeting. Report will be circulated via email for review.
 - d) Discuss technical support to set-up new QuickBooks account for YSGA
 - e) Approve payment of invoices*
5. **Update on water legislation & regulatory issues** – discussion item (Tim O’Halloran)
6. **Yolo Subbasin Groundwater Agency Update** – discussion item (Tim O’Halloran)
7. **Technical Committee (TC) & Westside IRWMP Update** – discussion item (Elisa Sabatini, TC Chair)
8. **WRA Board Meeting:**
 - a) September 18, 2017 – Review agenda items, draft agendas attached, pages 14 - 15
Closed Executive Session – Personnel: 2:30 to 2:55 pm
Regular Board Meeting: 3:00 to 3:30 pm
 - b) *On-going Board Meeting Topic List (alphabetical):*
 - Agricultural conversion trend to permanent crops and land use impacts/economics
 - Annual Water Conditions Report - Tim O’Halloran
 - Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
 - Davis-Woodland Surface Water Supply Project Update, WDCWA
 - Delta Counties Coalition update
 - Delta updates, allow time to discuss at each meeting
 - Desalinization projects – Kurt identified potential speaker(s)
 - Drought Conditions Update

Executive Committee Agenda
 August 28, 2017
 Page Two

b) *On-going Board Meeting Topic List (continued)*


- Effects of Fire on the Watershed – Kurt inquiry to Rich M. re: previous fire studies
- Flood Update – pending TC discussions and recommendations on what/who to present
- Woodland Flood Projects: LCCFS, Rail Relocation - Tim Busch, City of Woodland
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- Mercury Study Update, Dr. Slotton/UCD
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (at end of FY)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

9. Other Updates & Future Executive Committee Agenda Items

10. Next Executive Committee Meeting Date: September ____, 2017; YCFC&WCD Board Room

11. Adjourn

I declare under penalty of perjury that the foregoing agenda for the August 28, 2017 meeting of the Executive Committee for the Water Resources Association of Yolo County was posted by August 25, 2017 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.


 Donna L. Gentile
 Board Secretary & Administrative Coordinator

* Payments:

TO BE PAID and EFT PAID Expenses:	
Payroll: (w/\$1.75 direct deposit fee), PR ending 8/12, 8/26/17 - \$1,467.75	Kaiser Health Plan: September - \$1,027.21 - EFT Paid 8/21
Payroll Taxes – JULY <u>State</u> - \$268.34 <u>Federal</u> : - \$1,751.28 - EFT Paid 8/10	AT&T Invoice: July: \$79.70 Paid 8/24
IRA Contribution: JULY - \$367.92 - EFT Paid 8/10	Mileage Reimbursement – Donna Gentile – July/Aug 2017 - \$59.92
YCFCWCD Postage, Copies, Tech/Internet fees : July: \$119.53 – Paid 8/4	RD 108 Reimburse SGMA/GSA legal fees, June: \$3,315.00
Bank of America MasterCard – July \$220.36 - Paid EFT 8/15	Project Fund FY16-17: City of Woodland, Lrg Landscape Audit (3 cities) - \$11,692.59

MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
July 19, 2017, 12:00 – 1:00 pm
DRAFT

Present: Beverly Sandeen, Roger Cornwell, Tim O’Halloran, Elisa Sabatini, Kurt Balasek, Kristin Sicke, Donna Gentile

1. **Call to Order:** Meeting was called to order by Chair Sandeen at 12:00 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public in attendance.
4. **Administrative Items:**
 - a) June 13, 2017 EC minutes were approved by consensus via email.
 - b) Reviewed financials FY2016-17: June 2017. Donna distributed a draft snapshot of estimated fiscal year end assets and some of the expenses expected for the first half of FY2017-18. A FY2017-18 contract between the WRA and the YCFC&WCD for administrative support services will not be executed until after the salary review and approval process by the Board.
 - c) Approve payment of invoices: All invoices were approved for payment. There are still a couple of FY2016-17 project invoices that have not been received. Donna has contacted those agencies and is awaiting confirmation when those final invoices will be received.
5. **Update on water legislation & regulatory issues:** Tim O’Halloran gave a brief update on SB 252 and the proposed water bond initiatives being discussed and developed by the legislature.
6. **Yolo Subbasin Groundwater Agency Update (YSGA):** Tim O’Halloran asked the EC about establishing an Executive Committee for the YSGA much like the WRA. This will be presented at the September meeting for Board consideration. The EC would need to be a larger group of people to represent the size of the YSGA Board with the diversity of its’ ag and urban membership.

Tim reported on the status of the YSGA “to-do” items being undertaken by himself, Kristin and/or Donna. Tim reviewed other agenda items that will be considered for September. Some of the to-do list items mentioned include finalizing the Treasurer’s role, establishing a Working Group Committee, purchasing JPA insurance through ACWA JPIA, Board member Form 700 filings completed, establishing a website, logo and phone number, and developing a more detailed expense budget for FY2017-18.
7. **WRA Technical Committee (TC) & Westside IRWMP Update:** Elisa Sabatini gave a short report on the Westside-Sacramento IRWM and IRWM Plan updates. This will be discussed at the August 3rd WRA Technical Committee meeting. Proposition 1 requires that IRWMPs be updated to comply with the 2016 IRWM Guidelines (http://www.water.ca.gov/irwm/grants/p1_guidelines.cfm)
8. **WRA Board Meeting:**
 - a) September 18, 2017 Agenda: The length of the WRA portion of the September meeting will be about ½ hour. The goal is to have the 2-year audit completed and ready to present to the WRA Board at the this meeting. There will be another closed executive session just prior to the Board meeting to take personnel action. This session will be held from 2:30 to 3 pm in a separate meeting room from the main Board meetings. A draft agenda will be reviewed at the August EC meeting.

MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
July 19, 2017, 12:00 – 1:00 pm
DRAFT

b) On-going Board Meeting Topic List (alphabetical):

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- Annual Water Conditions Report - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta updates, allow time to discuss at each meeting
- Desalinization projects – Kurt identified potential speaker(s)
- Drought Conditions Update
- Effects of Fire on the Watershed – Kurt inquiry to Rich M. re: previous fire studies
- Flood Update – pending TC discussions and recommendations on what/who to present
- Woodland Flood Projects: LCCFS, Rail Relocation - Tim Busch, City of Woodland
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- Mercury Study Update, Dr. Slotton/UCD
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (at end of FY)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

9. Other Updates & Future Executive Committee Agenda Items:

10. Next Executive Committee Meeting Date: August 28, 2017, 12-1 pm.

11. Adjourned at 1:00 pm.

Respectfully submitted,

Donna L. Gentile
Board Secretary & Administrative Coordinator

Water Resources Association of Yolo County
Balance Sheet
 As of June 30, 2017

	Jun 30, 17
ASSETS	
Current Assets	
Checking/Savings	
LAIF	128,659.21
First Northern - Savings	21,599.77
First Northern - Checking	263.37
Total Checking/Savings	150,522.35
Accounts Receivable	
Accounts Receivable	140.60
Total Accounts Receivable	140.60
Total Current Assets	150,662.95
TOTAL ASSETS	150,662.95
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	43,807.77
Total Accounts Payable	43,807.77
Other Current Liabilities	
Accrued Vacation	6,936.00
Direct Deposit Liabilities (Direct Deposit Liabilities)	-1,466.01
SIMPLE IRA Liabilities	245.28
Payroll Liabilities	1,346.40
Total Other Current Liabilities	7,061.67
Total Current Liabilities	50,869.44
Total Liabilities	50,869.44
Equity	
Revenue in Excess of Expenses (Retained Earnings)	109,409.61
Net Income	-9,616.10
Total Equity	99,793.51
TOTAL LIABILITIES & EQUITY	150,662.95

Water Resources Association of Yolo County
Budget vs. Actual
July 2016 through June 2017

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Member Dues - Administrative	73,887.00	73,887.00	100.0%
Member Dues - Associate	473.00	516.00	91.67%
Interest Income	968.43	650.00	148.99%
Calendar - Revenue (Donations)	2,800.00	3,200.00	87.5%
In-Kind Income (non-cash)	5,000.04	5,000.00	100.0%
YCFC Admin Support	878.76	1,900.00	46.25%
Total Income	<u>84,007.23</u>	<u>85,153.00</u>	<u>98.65%</u>
Gross Profit	84,007.23	85,153.00	98.65%
Expense			
Salaries - Gross	54,973.90	53,150.00	103.43%
Payroll Taxes & Expenses	4,225.06	4,300.00	98.26%
Employer Paid Benefits	14,526.52	15,000.00	96.84%
Workers Comp Insurance	558.00	800.00	69.75%
General Liability Insurance	769.00	800.00	96.13%
Accounting Services	0.00	400.00	0.0%
Bank Charges, License Fees	110.00	200.00	55.0%
Books, Maps, Subscriptions	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	2,789.73	3,200.00	87.18%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	0.00	1,500.00	0.0%
Copies, Printing & Binding	821.85	1,500.00	54.79%
Internet Service	1,742.56	1,700.00	102.5%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	2,505.65	2,600.00	96.37%
Mileage	242.31	650.00	37.28%
Miscellaneous Expense	0.00	500.00	0.0%
Office Rent (non-cash)	5,000.04	5,000.00	100.0%
Office Supplies/Expenses	1,339.89	1,500.00	89.33%
Postage	531.30	850.00	62.51%
Telephone Utilities	924.84	900.00	102.76%
Contingency	0.00	600.00	0.0%
Total Expense	<u>91,060.65</u>	<u>96,675.00</u>	<u>94.19%</u>
Net Ordinary Income	-7,053.42	-11,522.00	
Other Income/Expense			
Other Income			
Project Fund			
Assoc. Mbr Dues - Projects	627.00	684.00	91.67%
Member Dues - Projects	97,943.00	97,943.00	100.0%
Total Project Fund	<u>98,570.00</u>	<u>98,627.00</u>	<u>99.94%</u>
SpecProject-GWMonProg \$ Income	89,000.00	89,000.00	100.0%
SGMA Implementation Income (Addt'l contributions from Yolo County & YCFC&WCD)	35,000.00	35,000.00	100.0%
Subsidence Monitoring Income (Addt'l income)	37,378.92	37,378.92	100.0%
Total Other Income	259,948.92	260,005.92	99.98%
Other Expense			
Project Fund Budget			
City of Winters Cr6 Compliance	16,127.00	16,127.00	100.0%
Winters Storm Water Mgmt Plan	12,020.00	15,000.00	80.13%
CCC-Invasive Weed Mgt Huffs Crn	9,629.83	15,500.00	62.13%
PCC Salmon in Classroom/Bypass	5,000.00	5,000.00	100.0%
Pilot Prg Lrg Landscp Ir Audits (Davis, Woodland, West Sac)	11,692.59	12,000.00	97.44%
Westside IRWMP (WRA cost share)	20,000.00	20,000.00	100.0%
Yolo Bypass Integ Project-YBF	5,000.00	5,000.00	100.0%
YCRCD- CC Invas Weed Map&Prior	9,999.20	10,000.00	99.99%

Water Resources Association of Yolo County
Budget vs. Actual
 July 2016 through June 2017

	<u>Jul '16 - Jun 17</u>	<u>Budget</u>	<u>% of Budget</u>
YoloSubsidence Netwk Monitoring	33,104.17	37,378.92	88.56%
Total Project Fund Budget	122,572.79	136,005.92	90.12%
SpecProject-GWMonProg \$ Expense	89,000.00	89,000.00	100.0%
SGMA Implementation Expense	0.00	35,000.00	0.0%
SGMA Legal & Mtg Expenses (Carryover \$ from previous FY)	24,714.74	0.00	100.0%
Total Other Expense	236,287.53	260,005.92	90.88%
Net Other Income	23,661.39	0.00	100.0%
Net Income	<u>16,607.97</u>	<u>-11,522.00</u>	

Water Resources Association of Yolo County
Profit & Loss
 June 2017

	TOTAL
Ordinary Income/Expense	
Income	
Interest Income	0.30
In-Kind Income (non-cash)	416.67
YCFC Admin Support	140.60
Total Income	557.57
Gross Profit	557.57
Expense	
Salaries - Gross	5,914.30
Payroll Taxes & Expenses	318.00
Employer Paid Benefits	1,149.85
Bank Charges, License Fees	15.00
Calendar - Water Awareness (Contest & Printing)	365.99
Copies, Printing & Binding	120.65
Internet Service	210.00
Mileage	46.01
Office Rent (non-cash)	416.67
Postage	37.13
Telephone Utilities	69.10
Total Expense	8,662.70
Net Ordinary Income	-8,105.13
Other Income/Expense	
Other Expense	
Project Fund Budget	28,866.39
SGMA Legal & Mtg Expenses (Carryover \$ from previous FY)	6,723.24
Total Other Expense	35,589.63
Net Other Income	-35,589.63
Net Income	-43,694.76

Water Resources Association of Yolo County
Transaction List by Date
June 2017

Type	Date	Num	Name	Memo	Account	Split	Amount
General Journal	06/01/2017	aje-272			In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Liability Check	06/02/2017	EFT	QuickBooks Payroll Service	Created by Payroll Service on 06/01/2017	First Northern - Checking	-SPLIT-	-1,467.75
Paycheck	06/05/2017	DD1083	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Transfer	06/07/2017			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,800.00
Liability Check	06/12/2017	E-pay	Employment Development Department	499-0728-0 QB Tracking # 356589752	First Northern - Checking	-SPLIT-	-178.89
Liability Check	06/12/2017	E-pay	United States Treasury	68-0306647 QB Tracking # 356590612	First Northern - Checking	-SPLIT-	-1,167.50
Liability Check	06/12/2017	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-245.28
Bill Pmt -Check	06/13/2017	2466	AT&T		First Northern - Checking	Accounts Payable	-75.99
Bill Pmt -Check	06/13/2017	2467	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-140.95
Bill Pmt -Check	06/14/2017	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-573.13
Bill	06/15/2017	SGMA-01	Yolo County Flood Control & WCD_v		Accounts Payable	SGMA Legal & Mtg Expenses (Carryover \$ from pre	-130.74
Bill	06/15/2017	2017 water contest	Yolo County Flood Control & WCD_v		Accounts Payable	Calendar - Water Awareness (Contest & Printing)	-365.99
Liability Check	06/16/2017		QuickBooks Payroll Service	Created by Payroll Service on 06/15/2017	First Northern - Checking	-SPLIT-	-1,467.76
Transfer	06/16/2017			Funds Transfer	First Northern - Savings	First Northern - Checking	-1,000.00
Paycheck	06/19/2017	DD1084	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill	06/19/2017		Yolo County Flood Control & WCD_v		Accounts Payable	SGMA Legal & Mtg Expenses (Carryover \$ from pre	-79.50
Check	06/21/2017	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-1,027.21
Bill	06/25/2017	9870724	AT&T		Accounts Payable	Telephone Utilities	-69.10
Bill Pmt -Check	06/26/2017	2468	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-130.74
Transfer	06/28/2017			Funds Transfer	First Northern - Savings	First Northern - Checking	-1,000.00
Transfer	06/29/2017			Funds Transfer	LAIF	First Northern - Savings	-20,000.00
Check	06/29/2017			Service Charge	First Northern - Savings	Bank Charges, License Fees	-15.00
Liability Check	06/30/2017	EFT	QuickBooks Payroll Service	Created by Payroll Service on 06/29/2017	First Northern - Checking	-SPLIT-	-1,467.76
Bill	06/30/2017		Reclamation District 108_v		Accounts Payable	-SPLIT-	-3,198.00
Bill	06/30/2017		Donna Gentile		Accounts Payable	Mileage	-46.01
Bill	06/30/2017	2017-0630	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-247.78
Bill	06/30/2017	FY16-17 Invoice 4	Yolo Basin Foundation_v		Accounts Payable	Yolo Bypass Integ Project-YBF	-1,300.00
Deposit	06/30/2017			Interest	First Northern - Savings	Interest Income	0.30
Bill	06/30/2017	616	Cache Creek Conservancy_v		Accounts Payable	CCC-Invasive Weed Mgt Huffs Crn	-6,353.80
Bill	06/30/2017	9253	Iris Software		Accounts Payable	Internet Service	-120.00
Bill	06/30/2017	71417	City of Winters_v		Accounts Payable	Winters Storm Water Mgmt Plan	-4,520.00
Bill	06/30/2017		Putah Creek Council		Accounts Payable	PCC Salmon in Classroom/Bypass	-5,000.00
Bill	06/30/2017		Reclamation District 108_v		Accounts Payable	SGMA Legal & Mtg Expenses (Carryover \$ from pre	-3,315.00
Bill	06/30/2017	25318	City of Woodland_v		Accounts Payable	Pilot Prg Lrg Landscp Ir Audits (Davis, Woodland, V	-11,692.59
Invoice	06/30/2017	2017-03	Yolo County Flood Control & WCD		Accounts Receivable	-SPLIT-	140.60
General Journal	06/30/2017	aje-275		Record accrued vacation as of 6/30/17	Accrued Vacation	Salaries - Gross	-6,936.00
General Journal	06/30/2017	aje-276		Reversing 6/30/16 accrued vacation	Revenue in Excess of Expenses (Retained Earning	Salaries - Gross	5,110.00
General Journal	06/30/2017	aje-277		Close opening balance to retained earnings	Opening Bal Equity	Revenue in Excess of Expenses (Retained Earning	16,689.30

Water Resources Association of Yolo County
Balance Sheet
As of July 31, 2017

	<u>Jul 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
LAIF	99,014.20
First Northern - Savings	14,584.77
First Northern - Checking	1,480.69
Total Checking/Savings	<u>115,079.66</u>
Accounts Receivable	
Accounts Receivable	240.60
Total Accounts Receivable	<u>240.60</u>
Other Current Assets	
Undeposited Funds	300.00
Total Other Current Assets	<u>300.00</u>
Total Current Assets	<u>115,620.26</u>
TOTAL ASSETS	<u><u>115,620.26</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	15,387.15
Total Accounts Payable	<u>15,387.15</u>
Other Current Liabilities	
Accrued Vacation	6,936.00
SIMPLE IRA Liabilities	367.92
Payroll Liabilities	2,019.62
Total Other Current Liabilities	<u>9,323.54</u>
Total Current Liabilities	<u>24,710.69</u>
Total Liabilities	24,710.69
Equity	
Revenue in Excess of Expenses (Retained Earnings)	99,793.51
Net Income	-8,883.94
Total Equity	<u>90,909.57</u>
TOTAL LIABILITIES & EQUITY	<u><u>115,620.26</u></u>

Water Resources Association of Yolo County
Budget vs. Actual
July 2017 through June 2018

	<u>Jul '17 - Jun 18</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
YSGA Income for WRA operations	0.00	110,000.00	0.0%
Member Dues - Associate	400.00	800.00	50.0%
Interest Income	354.99	700.00	50.71%
Calendar - Revenue (Donations)	0.00	3,200.00	0.0%
In-Kind Income (non-cash)	833.34	5,000.00	16.67%
YCFC Admin Support	0.00	1,900.00	0.0%
Total Income	<u>1,588.33</u>	<u>121,600.00</u>	<u>1.31%</u>
Gross Profit	1,588.33	121,600.00	1.31%
Expense			
Salaries - Gross	9,831.08	53,150.00	18.5%
Payroll Taxes & Expenses	1,178.56	4,300.00	27.41%
Employer Paid Benefits	2,361.02	15,000.00	15.74%
Workers Comp Insurance	0.00	800.00	0.0%
General Liability Insurance	608.00	800.00	76.0%
Accounting Services	0.00	400.00	0.0%
Audit	0.00	6,000.00	0.0%
Bank Charges, License Fees	15.00	200.00	7.5%
Books, Maps, Subscriptions	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	0.00	3,200.00	0.0%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	0.00	1,500.00	0.0%
Copies, Printing & Binding	21.25	1,800.00	1.18%
Internet Service	90.00	1,700.00	5.29%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	878.89	2,700.00	32.55%
Mileage	0.00	650.00	0.0%
Miscellaneous Expense	0.00	500.00	0.0%
Office Rent (non-cash)	833.34	5,000.00	16.67%
Office Supplies/Expenses	241.08	1,500.00	16.07%
Postage	8.28	850.00	0.97%
Telephone Utilities	79.70	900.00	8.86%
Contingency	0.00	600.00	0.0%
Total Expense	<u>16,146.20</u>	<u>103,075.00</u>	<u>15.67%</u>
Net Ordinary Income	-14,557.87	18,525.00	-78.59%
Other Income/Expense			
Other Expense			
Project Fund Budget			
Westside IRWMP (WRA cost share)	0.00	20,000.00	0.0%
Total Project Fund Budget	<u>0.00</u>	<u>20,000.00</u>	<u>0.0%</u>
Total Other Expense	<u>0.00</u>	<u>20,000.00</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>-20,000.00</u>	<u>0.0%</u>
Net Income	<u><u>-14,557.87</u></u>	<u><u>-1,475.00</u></u>	<u><u>986.97%</u></u>

Water Resources Association of Yolo County
Profit & Loss
July 2017

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
Member Dues - Associate	400.00
Interest Income	354.99
In-Kind Income (non-cash)	416.67
Total Income	<u>1,171.66</u>
Gross Profit	1,171.66
Expense	
Salaries - Gross	5,768.33
Payroll Taxes & Expenses	836.76
Employer Paid Benefits	1,211.17
General Liability Insurance	608.00
Bank Charges, License Fees	15.00
Meeting Expenses	878.89
Office Rent (non-cash)	416.67
Office Supplies/Expenses	241.08
Telephone Utilities	79.70
Total Expense	<u>10,055.60</u>
Net Ordinary Income	<u>-8,883.94</u>
Net Income	<u><u>-8,883.94</u></u>

Water Resources Association of Yolo County
Transaction List by Date
July 2017

Type	Date	Num	Name	Memo	Account	Split	Amount
General Journal	07/01/2017	aje-273			In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Paycheck	07/03/2017	DD1085	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill	07/03/2017	2017.0621	Business Card (Mastercard)		Accounts Payable	-SPLIT-	-707.61
Transfer	07/10/2017			Funds Transfer	First Northern - Savings	First Northern - Checking	-5,000.00
Liability Check	07/10/2017	E-pay	Employment Development Department	499-0728-0 QB Tracking # 479707637	First Northern - Checking	-SPLIT-	-178.90
Liability Check	07/10/2017	E-pay	United States Treasury	68-0306647 QB Tracking # 479713717	First Northern - Checking	-SPLIT-	-1,167.50
Liability Check	07/10/2017	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-245.28
Bill	07/10/2017	FY17-18 Invoice#1	City of Woodland_v	Meeting Room Reservation Sept,Nov 2017	Accounts Payable	Meeting Expenses	-800.00
Invoice	07/11/2017	2017-04	West Yost Associates		Accounts Receivable	Member Dues - Associate	100.00
Invoice	07/11/2017	2017-05	Cache Creek Conservancy		Accounts Receivable	Member Dues - Associate	100.00
Invoice	07/11/2017	2017-06	Yolo County Resource Conserv. Dist.		Accounts Receivable	Member Dues - Associate	100.00
Invoice	07/11/2017	2017-07	5 G Consulting, LLC		Accounts Receivable	Member Dues - Associate	100.00
Deposit	07/13/2017			Interest	LAIF	Interest Income	354.99
Liability Check	07/14/2017	EFT	QuickBooks Payroll Service	Created by Payroll Service on 07/13/2017	First Northern - Checking	-SPLIT-	-1,467.75
Bill Pmt -Check	07/14/2017	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-707.61
Paycheck	07/17/2017	DD1086	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Transfer	07/17/2017			Funds Transfer	LAIF	First Northern - Savings	-30,000.00
Check	07/17/2017			Service Charge	First Northern - Savings	Bank Charges, License Fees	-15.00
Transfer	07/18/2017			Funds Transfer	First Northern - Savings	First Northern - Checking	-30,000.00
Payment	07/18/2017	13248	Cache Creek Conservancy		Undeposited Funds	Accounts Receivable	100.00
Bill Pmt -Check	07/19/2017	2469	AT&T		First Northern - Checking	Accounts Payable	-69.10
Bill Pmt -Check	07/19/2017	2470	Cache Creek Conservancy_v		First Northern - Checking	Accounts Payable	-6,353.80
Bill Pmt -Check	07/19/2017	2471	City of Winters_v		First Northern - Checking	Accounts Payable	-12,020.00
Bill Pmt -Check	07/19/2017	2472	Donna Gentile	Mileage Reimbursement	First Northern - Checking	Accounts Payable	-46.01
Bill Pmt -Check	07/19/2017	2473	Iris Software	Qtrly web maintenance fee	First Northern - Checking	Accounts Payable	-120.00
Bill Pmt -Check	07/19/2017	2474	Putah Creek Council	FY16-17 Project Budget	First Northern - Checking	Accounts Payable	-5,000.00
Bill Pmt -Check	07/19/2017	2475	Reclamation District 108_v	SGMA Legal fees	First Northern - Checking	Accounts Payable	-3,198.00
Bill Pmt -Check	07/19/2017	2476	Yolo Basin Foundation_v	FY16-17 Project Budget	First Northern - Checking	Accounts Payable	-1,300.00
Bill Pmt -Check	07/19/2017	2477	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-613.77
Bill Pmt -Check	07/19/2017	2478	City of Woodland_v		First Northern - Checking	Accounts Payable	-800.00
Check	07/20/2017	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-1,027.21
Bill	07/21/2017		Business Card (Mastercard)		Accounts Payable	-SPLIT-	-220.36
Bill	07/25/2017	10007978	AT&T		Accounts Payable	Telephone Utilities	-79.70
Transfer	07/26/2017			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,000.00
Liability Check	07/28/2017	EFT	QuickBooks Payroll Service	Created by Payroll Service on 07/27/2017	First Northern - Checking	-SPLIT-	-1,467.75
Payment	07/28/2017	19098	5 G Consulting, LLC		Undeposited Funds	Accounts Receivable	100.00
Payment	07/28/2017	9499730	Yolo County Resource Conserv. Dist.		Undeposited Funds	Accounts Receivable	100.00
Paycheck	07/31/2017	DD1087	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00



**BOARD OF DIRECTORS' MEETING
WATER RESOURCES ASSOCIATION OF YOLO COUNTY**

DRAFT AGENDA

Online agenda: www.yolowra.org/meetings.html

DATE/TIME: Monday, September 18, 2017, 2:30 to 2:55 p.m.
LOCATION: Woodland Community Center, 2001 East St., Woodland, Meeting Room AAA

- 2:30 1. **CALL TO ORDER**
- 2:31 2. **OPEN CLOSED EXECUTIVE SESSION - Pursuant to Government Code 54957**
Personnel
- 2:50 3. **RECONVENE IN OPEN SESSION: Closed Executive Session Report**
Report action and vote, if any taken, in Closed Executive Session
- 2:55 4. **ADJOURNMENT**

Consideration of items not on the posted agenda: items in the following categories: 1) majority determination that an emergency (as defined by the Brown Act) exists; or 2) a 4/5th determination that the need to take action arose subsequent to posting of the agenda. I declare under penalty of perjury that the foregoing agenda for the September 18, 2017 meeting of the Board of Directors for the Water Resources Association of Yolo County was posted by September 15, 2017 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Donna L. Gentile, WRA Secretary and Administrative Coordinator



**BOARD OF DIRECTORS' MEETING
WATER RESOURCES ASSOCIATION OF YOLO COUNTY
DRAFT AGENDA**

Online agenda: www.yolowra.org/meetings.html

DATE/TIME: Monday, September 18, 2017, 3:00 to 3:30 p.m.
LOCATION: Woodland Community Center, 2001 East St., Woodland, Meeting Rooms 1 & 2

- 3:00 1. **CALL TO ORDER and INTRODUCTIONS**
- 3:02 2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA**- In order to add an agenda item, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 3:03 3. **PUBLIC FORUM** –The Public may address the WRA relating to matters within the WRA’s jurisdiction.
- 3:05 4. **CONSENT ITEMS**
 - a. Approve minutes: June 19, 2017 Board meetings, pages 2 - 6
 - b. Receive financial reports: FY2017-18 – July-August 2017, pages 7 - 12
 - c. Receive minutes of Executive Committee: June /17, pages 13 - 20
 - d. Receive minutes of Technical Committee: June /17, pages 21 - 27
- 3:06 5. **INFORMATIONAL ITEMS:**
 - a. Report by the WRA Chair from Closed Executive Session
- 3:08 6. **UPDATE ON WATER LEGISLATION, REGULATORY & DELTA ISSUES**
 - a. David Guy, Northern California Water Association
- 3:13 7. **WRA TECHNICAL COMMITTEE UPDATE, Elisa Sabatini, Committee Chair**
 - a. Technical Committee (TC) Activities and Westside IRWMP Update, pages _____
- 3:15 8. **RECEIVE INDEPENDENT AUDIT REPORT: Fiscal Years Ending June 30, 2017 and 2016**, Rick Johnston, Perry, Bunch & Johnston CPA. pages _____
- 3:28 9. **MEMBERS’ REPORTS & FUTURE AGENDA ITEMS:** WRA Members are invited to briefly report on important current issues and recommend topics for future WRA Board meetings.
- 3:30 10. **NEXT MEETING:** Monday, November 14, 2017, 3:00-3:30 PM., Woodland
- 3:30 11. **ADJOURNMENT**

Consideration of items not on the posted agenda: items in the following categories: 1) majority determination that an emergency (as defined by the Brown Act) exists; or 2) a 4/5th determination that the need to take action arose subsequent to posting of the agenda. I declare under penalty of perjury that the foregoing agenda for the September 18, 2017 meeting of the Board of Directors for the Water Resources Association of Yolo County was posted by September 15, 2017 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Donna L. Gentile, WRA Secretary and Administrative Coordinator