

**MINUTES of Executive Committee (EC) Meeting  
Water Resources Association of Yolo County  
February 8, 2016, 12:30 - 1:30 pm**

**Present:** Cecilia Curry Tim O'Halloran, Elisa Sabatini, Kristin Sicke, Donna Gentile

**Absent:** Kurt Balasek, Bill Marble

1. **Call to Order:** Meeting was called to order by Cecilia Curry at 12:30 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public in attendance.
4. **Administrative Items:**
  - a) January 5, 2016 EC minutes were approved.
  - b) Review Financials FY2015-16: The EC reviewed the January 2016 financials. Donna had nothing special to highlight.
  - c) Yolo County Risk Assessment Workshop: Donna attended the 1-hour informational workshop in January with Mary Khoshmashrab, Yolo County Dept. of Financial Services to explain the County's facilitation of the risk assessment process for County affiliated JPA's. There was sufficient interest from the invited participants to attend the full day COSO<sup>1</sup> training on good system of internal controls. (This is a requirement resulting in auditing standards updates due to SB 1452.) After the training, there will be a 3 hour survey to complete. Aside from JPA's, the COSO training will also be offered to special district affiliated with the County. When all the trainings are completed, Mary will give a full report to the Yolo County Board of Supervisors on the status of the County's risk assessment. She mentioned that conducting an internal or single audit is not a full risk assessment. The County will assist agencies that have completed the training on ways to mitigate risks identified. All of this is at no cost to the participating agencies. Donna will be attending the full day training on March 10<sup>th</sup> from 9 am to 5 pm in the Yolo County Housing office, 147 W. Main St. It is beneficial for WRA to take this training in preparation for potential future organizational changes.
  - d) Payments to approve - All payments were approved
5. **Update on Water Legislation & Regulatory Issues**

Tim reported the legislative session has still just begun. On a side note, he reported that the YCFCWCD received a permit for temporary diversion of storm water from the SWRCD, which is very beneficial for the District. Elisa reported that Senator Wolk will be meeting with County staff next week to discuss SGMA issues and concerns.
6. **SGMA Planning & Implementation**
  - a) Facilitation Process Update: Tim reported that the SGMA Steering Committee (SC) met last week to continue discussions about the guiding principles, targeted outreach efforts, subbasin boundary modifications and begin governance options discussions. At next week's meeting, Dick Shanahan will attend to discuss information about JPA governance options. The SC is identifying dates for the first set of public outreach meetings that will likely be sometime in March. The SCWA is holding the first of Solano county's facilitated SGMA public outreach meetings on March 7<sup>th</sup> in Davis from 3-5 pm. Elisa will be attending at the request of Supervisor Saylor. They will hold two other SGMA outreach meetings in two other locations (same information presented).

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<sup>1</sup> Committee of Sponsoring Organizations of the Treadway Commission – an organization providing thoughtful leadership and guidance on internal control, risk management and fraud deterrence. <http://www.coso.org/ic.htm>

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7. **Technical Committee (TC) & Westside IRWMP Update:** Elisa reported that the discussion about preparing a regional application for the Proposition 1 Storm Water Resource Planning Grant program returned to the TC. In January, the TC decided that the Westside-Sac IRWMP was the more appropriate group for this regional grant, but the Westside group discussed it and the partners did not have sufficient interest or resources to apply. Several Yolo agencies expressed interest and contributions toward the preparation of a grant application. The application deadline is March 7<sup>th</sup> and due to the quick turnaround time, Kennedy/Jenks is the most knowledgeable to prepare the application given their previous experience with the development of the Westside-Sac IRWMP. Jacques DeBra, Kennedy/Jenks, was in attendance to provide information and answer questions. The following agencies each made a \$10,000 cost share commitment to application preparation: the cities of Woodland and Davis, Yolo County and the YCFC&WCD. UC Davis and RD 108 expressed interest but were unable to commit to a financial contribution at today's meeting without verifying with their respective agencies. The WRA would be the lead applicant with the YCFC&WCD as the fiscal agent. The TC approved moving forward with grant application preparation.

8. **WRA Board Meeting**

a) March 14, 2016 Board meeting agenda items: The EC discussed the following topics for the March meeting:

- SGMA Update: Facilitation and Public Outreach Planning & SGMA related activities, Dave Ceppos/CCP and Tim O'Halloran (allocate a substantial portion of the meeting)
- Water Conditions Update, Tim O'Halloran
- Consent Item: Associate Membership request approval, California American Water

March meeting options for one additional topic (if needed):

- Ask Kurt to continue lining up items as an alternate topic: desalination projects and/or effect of fires on the watershed

b) Future Board Meeting Topics – On-going list (alphabetical):

*New meeting topics discussed in 2015:*

- Desalination projects – Kurt has identified a speaker(s) for a 2016 presentation
- Effects of Fire on the Watershed – Kurt confirmed Rich Marovich for a 2016 presentation
- Mercury 1995 Study Update to be released in spring 2016, Dr. Slotton/UCD – Elisa contact

*On-going meeting topics:*

- Annual Water Resources Conditions - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta related planning updates, allow time to discuss at each meeting (Yolo County, NCWA)
- Drought Conditions Update
- Flood Update – pending TC discussions and recommendations on what/who to present
- Lower Cache Creek Feasibility Study Update (Tim Busch/City of Woodland)
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's
- North Bay Aqueduct Project (SCWA) - progress updates
- RD 2035 Joint Intake project update
- RWA, John Woodling, Update on priority issues for the new year
- Speakers representing positions/interests seen as potential threats to our region
- Underground well conditions update

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- Water quality
- Water rate studies - sharing results of
- Water re-use projects
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session: FY15-16 dues increase?
- WRA funded projects, lead partners update (at end of FY)
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

**9. Other Updates & Future Executive Committee Agenda Items** – Nothing discussed

**10. Next Executive Committee Meeting Date:** Next meeting date was not discussed and two members of EC not present. Communicate via email to poll preference for next meeting date.

**11. Adjourned** at 1:30 pm

Respectfully submitted,



Donna L. Gentile  
Board Secretary & Administrative Coordinator