



WATER RESOURCES ASSOCIATION OF YOLO COUNTY

P.O. Box 8624, Woodland, CA 95776

Phone: (530) 666-2733 Fax: (530) 666-4257

Website: www.yolowra.org Email: info@yolowra.org

WRA Executive Committee Meeting
Monday, June 13, 2016, 12:00 to 1:00 pm
Woodland City Hall
City Manager's Conference Room (2nd floor), 300 First St., Woodland

AGENDA

1. **Call to Order**
2. **Approve Agenda and Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the WRA's jurisdiction.
4. **Administrative Items:**
 - a) Approve May 10, 2016 EC minutes, pages 3 – 5
 - b) Review financials FY2015-16: May 2016, pages 6 – 10
 - c) Review FY2015-16 projected fiscal year end budget summary, page 11
 - d) Review proposed FY2016-17 budget, TC project fund allocations report/budget, pages 12 - 16
 - e) Approve expenses to pay*
5. **Update on water legislation & regulatory issues** – discussion item (Tim O'Halloran)
6. **SGMA Planning & Implementation** (Tim O'Halloran, Elisa Sabatini)
 - a) Facilitated Public Outreach & GSA Governance discussions
 - b) Other SGMA related activities
7. **Technical Committee & Westside IRWMP Update** – discussion item (Elisa Sabatini, TC Chair)
8. **WRA Board Meeting:**
 - a) June 20, 2016 – Finalize agenda items, draft agenda, pages 17 - 18
 - Consent: Resolution in recognition of Chair Marble
 - Consent: Propose and adopt 2017 board meeting schedule
 - Consent: FY2015-16 projected fiscal year end summary and WRA Accomplishments
 - Consent: FY2016-17 budget adoption (with TC project fund recommendations)
 - SGMA Activities: Facilitated Public Outreach Update & GSA Governance -Tim O. and Dave Ceppos?
 - b) *Board meeting topics, recently discussed:*
 - Desalinization projects – Kurt will investigate potential speaker(s)
 - Effects of Fire on the Watershed – Kurt inquiry to Rich M. re: previous fire studies
 - Mercury 1995 Study Update to be released in spring 2016, Dr. Slotton/UCD – Elisa contact
 - November 2016 – Nominating Committee & Board officer elections at November or January meeting

c) *On-going Board Meeting Topic List (alphabetical):*

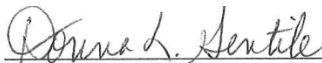
- Agricultural conversion trend to permanent crops and land use impacts/economics
- Annual Water Resources Conditions - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta updates, allow time to discuss at each meeting
- Drought Conditions Update
- Flood Update – pending TC discussions and recommendations on what/who to present
- Woodland Flood Projects: LCCFS, Rail Relocation - Tim Busch, City of Woodland
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (at end of FY)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session: dues increase?
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

9. Other Updates & Future Executive Committee Agenda Items

10. Next Executive Committee Meeting Date: July ____, 2016; Woodland City Hall location?

11. Adjourn

I declare under penalty of perjury that the foregoing agenda for the June 13, 2016 meeting of the Executive Committee for the Water Resources Association of Yolo County was posted by June 10, 2016 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Donna L. Gentile
 Board Secretary & Administrative Coordinator

* Payments:

TO BE PAID and EFT PAID Expenses:	Mileage Reimbursement Donna: April & May - \$37.53
Payroll: (w/ \$1.75 direct deposit fee), PR ending 6/4, 6/18 & 7/2 - \$1,464.64	Bank of America MasterCard –May \$69.28 - EFT Pay by 6/15
Payroll Taxes – May. <u>State</u> - \$183.12 <u>Federal</u> : - \$ 1,169.52 EFT 6/10	AT&T Invoice: May: \$70.56
IRA Contribution: May - \$245.28 - EFT to Pay 6/10	Project Invoice: City of Davis, H2O Conserv - \$5,944.50
Kaiser Health Plan: July - \$1,102.92 - EFT to Pay 6/21	Project Invoice: Cache Creek Conservancy Water Educ - \$4,669.66
YCFCWCD Postage, Copies, Tech/Internet- Exp.- May: \$161.65	Project Invoice: Subsidence Monitoring, Frame Surveying - \$18,354.65
City of Woodland, Room Rental Jan- June 2016 - \$1,200.00	Project Invoice: Putah Creek, Salmon Classroom - \$5,000.00 Project Invoice: Putah Creek, Native Plant Nursery - \$1,807.00
Iris Software, Web Maintenance Fee – July 2015-March 2016 - \$360	Project Invoice: YCRCG Growers Workshop Inv #2 - \$4,654.97

MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
May 10, 2016, 12:00 - 1:00 pm
DRAFT

Present: Bill Marble, Cecilia Curry, Elisa Sabatini, Kurt Balasek and Donna Gentile
Tim O'Halloran and Kristin Sicke attended via phone conference call (they were returning from the Solano County Board meeting in Fairfield)

1. **Call to Order:** Meeting was called to order by Bill Marble at 12:00 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Approved as presented.
3. **Public Comment:** No public in attendance.
4. **Administrative Items:**
 - a) April 4, 2016 EC minutes were approved.
 - b) Review Financials FY2015-16: The EC reviewed the April 2016 financials.
 - c) Discuss draft FY2016-17 budget with project fund recommendations: Donna presented a draft FY16-17 budget for review. There will be approximately \$98,600 available for the Project Budget and the TC will discuss project budget requests in May with final recommendations determined in June. If the TC does not decide on project budget recommendations at the June 2nd meeting, the FY16-17 budget could be adopted by the Board on June 20th with a lump sum budget amount to be allocated later in the year.

The FY15-16 projects will utilize all of their funding with the exception of the Year of Groundwater/SGMA project as noted below in item #7. Final SGMA public outreach meeting related expenses are pending receipt from the Yolo County Farm Bureau that will be cost shared 50/50 with the WRA.

- d) Payments to approve - All payments were approved
5. **Update on Water Legislation & Regulatory Issues**

Tim will be reviewing and reporting on the Governor's recently issued Executive Order affecting agricultural and urban water districts.
 6. **SGMA Planning & Implementation**
 - a) Facilitated Public Outreach & GSA Governance discussions: Tim reported that the Steering Committee (SC) has held productive discussions about governance options for the Groundwater Sustainability Agency (GSA). The SC has agreed on a conceptual framework for an umbrella GSA for preliminary discussions with the 30+ GSA eligible entities. A SC meeting is scheduled for next week to gather their feedback on the proposed framework. All the entities have been invited and will be represented at the meeting. Tim had a handout to distribute to the EC with the framework detailed. Elisa happened to have a copy available for the EC to view. Bill asked Tim to forward his handout via email to the EC. A single Yolo GSA responsible for regional planning and activities will develop a single Groundwater Sustainability Plan (GSP). The GSP will incorporate 5 or 6 Management Areas (MA) that will provide local authority while following the consistent rules set by the GSA. The MA are geographic areas that share common characteristics. Each MA will be responsible for managing and collaborating to develop or maintain sustainability for their area of the basin. The proposed MA are Capay Valley, North Yolo, Central Yolo, Yolo Zamora and South Yolo. Tim's handout included a list of the proposed GSA and MA's responsibilities, tasks and accomplishments to date. Additionally, Tim presented the steps to forming an "umbrella" GSA and determination of how the current WRA structure fits into the GSA/JPA format. A JPA could have two components: the WRA with its current responsibilities

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
May 10, 2016, 12:00 - 1:00 pm**

DRAFT

(IRWMP management and education outreach/communication forum) and a separate GSA structure for the additional SGMA tasks and responsibilities. The EC identified some other WRA activities, such as legislative advocacy and its small project grants program. Tim noted that the JPA is different than the GSA in his viewpoint. The EC discussed various options and formulated questions.

- b) Other SGMA related activities: Tim reported that the Solano County Board of Supervisors voted to oppose Yolo's Basin Boundary Modification Request (BBM) at their meeting this morning, which he and Kristin attended¹. Endorsement of a letter of support for Yolo's modifications was on their agenda. Tim was surprised and disappointed in the Board's unanimous decision. He would like to have asked what they were afraid of giving up in this process, but it was not appropriate to ask at the time. Even though Solano County opposes Yolo's BBM, DWR may still accept it. Tim will move forward with the BBM on the assumption DWR will accept it. Tim and Elisa answered the EC's questions about the BBM discussions with Solano. Elisa and Tim gave an update on the discussions with DWR, the 3 Delta Reclamation District (RD)'s and the effort led by Erik Ringelberg to form a Northern Delta GSA coalition. Tim noted that all of these Delta RDs will be represented at next week's SC meeting.

7. **Technical Committee (TC) & Westside IRWMP Update:** The TC discussed the FY2016-17 project budget process and received draft project request proposals. The TC discussed withholding a portion of FY16-17 project funds for additional SGMA implementation. The Subsidence Monitoring project is scheduled to start in June, but one more volunteer is still needed. Elisa submitted a \$32,000 request from the County's proposed budget for SGMA implementation, which would make more of the WRA's project funds available for new project requests. There will be some carryover funds from the FY15-16 SGMA implementation for use in FY16-17 (amount to be determined).

8. **WRA Board Meeting**

a) June 20, 2016-Discuss agenda items: A draft agenda was included for review.

- SGMA Activities Update: Facilitated Public Outreach Update and GSA Governance, Tim O'Halloran and Dave Ceppos/CCP (details of what will be covered will be determined after the SGMA Steering Committee's 5/17 meeting discussions, possible Board resolution needed for GSA development next steps?)
- FY2016-17 Budget Adoption with TC project budget recommendations
- Propose and adopt 2017 board meeting dates
- Farewell acknowledgement – Chair Marble
- Water Energy Grant application (Support letter or Resolution for YCFCWCD as applicant)
- Other presentations?

b) Future Board Meeting Topics – On-going list (alphabetical):

Board meeting topics recently discussed:

- Desalination projects – Kurt identified a speaker for a 2016 presentation
- Effects of Fire on the Watershed – Kurt confirmed Rich Marovich for a 2016 presentation
- Mercury 1995 Study Update to be released in spring 2016, Dr. Slotton/UCD – Elisa contact
- November 2016 Board Officer Elections and Appointments (Appoint Nominating Committee in June?)

¹ The 5/10/16 Solano County Board meeting can be viewed on their website the day after the meeting.

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
May 10, 2016, 12:00 - 1:00 pm**

DRAFT

c) *On-going meeting topics:*

- Annual Water Resources Conditions - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta related planning updates, allow time to discuss at each meeting (Yolo County, NCWA)
- Drought Conditions Update
- Flood Update – pending TC discussions and recommendations on what/who to present
- Lower Cache Creek Feasibility Study Update (Tim Busch/City of Woodland)
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's
- North Bay Aqueduct Project (SCWA) - progress updates
- RD 2035 Joint Intake project update
- RWA, John Woodling, Update on priority issues for the new year
- Speakers representing positions/interests seen as potential threats to our region
- Underground well conditions update
- Water quality
- Water rate studies - sharing results of
- Water re-use projects
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session: FY15-16 dues increase?
- WRA funded projects, lead partners update (at end of FY)
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

9. Other Updates & Future Executive Committee Agenda Items – Nothing discussed

10. Next Executive Committee Meeting Date: June 13, 2016, 12 – 1 pm.

11. Adjourned at 1:00 pm

Respectfully submitted,

Donna L. Gentile
Board Secretary & Administrative Coordinator

Water Resources Association of Yolo County
Balance Sheet
As of May 31, 2016

	<u>May 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
LAIF	193,703.97
First Northern - Savings	1,690.24
First Northern - Checking	857.08
Total Checking/Savings	<u>196,251.29</u>
Total Current Assets	<u>196,251.29</u>
TOTAL ASSETS	<u><u>196,251.29</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	12,314.00
Total Accounts Payable	12,314.00
Other Current Liabilities	
SIMPLE IRA Liabilities	245.28
Payroll Liabilities	1,352.61
Total Other Current Liabilities	<u>1,597.89</u>
Total Current Liabilities	<u>13,911.89</u>
Total Liabilities	13,911.89
Equity	
Opening Bal Equity	16,689.30
Revenue in Excess of Expenses (Retained Earnings)	125,581.92
Net Income	40,068.18
Total Equity	<u>182,339.40</u>
TOTAL LIABILITIES & EQUITY	<u><u>196,251.29</u></u>

Water Resources Association of Yolo County
Budget vs. Actual
July 2015 through May 2016

	<u>Jul '15 - May 16</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Member Dues - Administrative	73,887.00	73,887.00	100.0%
Member Dues - Associate	473.00	473.00	100.0%
Interest Income	644.60	600.00	107.43%
Calendar - Revenue (Donations)	3,425.00	3,200.00	107.03%
In-Kind Income (non-cash)	4,583.37	5,000.00	91.67%
YCFC Admin Support	446.12	1,900.00	23.48%
Total Income	<u>83,459.09</u>	<u>85,060.00</u>	<u>98.12%</u>
Gross Profit	83,459.09	85,060.00	98.12%
Expense			
Salaries - Gross	49,059.60	53,150.00	92.3%
Payroll Taxes & Expenses	3,906.31	4,300.00	90.84%
Employer Paid Benefits	13,314.36	14,800.00	89.96%
Workers Comp Insurance	661.00	800.00	82.63%
General Liability Insurance	780.00	800.00	97.5%
Accounting Services	0.00	400.00	0.0%
Audit	5,500.00	5,500.00	100.0%
Bank Charges, License Fees	115.00	200.00	57.5%
Books, Maps, Subscriptions	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	1,943.09	3,200.00	60.72%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	0.00	1,500.00	0.0%
Copies, Printing & Binding	738.30	1,500.00	49.22%
Internet Service	1,442.56	1,700.00	84.86%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	2,456.85	2,500.00	98.27%
Mileage	369.34	700.00	52.76%
Miscellaneous Expense	0.00	500.00	0.0%
Office Rent (non-cash)	4,583.37	5,000.00	91.67%
Office Supplies/Expenses	1,150.85	1,500.00	76.72%
Postage	493.30	900.00	54.81%
Telephone Utilities	804.01	900.00	89.33%
Contingency	0.00	600.00	0.0%
Total Expense	<u>87,317.94</u>	<u>101,975.00</u>	<u>85.63%</u>
Net Ordinary Income	-3,858.85	-16,915.00	
Other Income/Expense			
Other Income			
Project Fund			
Assoc. Mbr Dues - Projects	627.00	627.00	100.0%

Water Resources Association of Yolo County Budget vs. Actual July 2015 through May 2016

	<u>Jul '15 - May 16</u>	<u>Budget</u>	<u>% of Budget</u>
Member Dues - Projects	97,943.00	97,943.00	100.0%
Total Project Fund	98,570.00	98,570.00	100.0%
Special Project-GWMonProg \$\$	89,000.00	89,000.00	100.0%
Total Other Income	187,570.00	187,570.00	100.0%
Other Expense			
Project Fund Budget			
CCC-Wacky Wilderness Days	4,669.66	11,000.00	42.45%
Davis-Wldd Water Conser Concept	5,944.50	31,710.00	18.75%
Mercury TMDL Assess-McCord	1,500.00	1,500.00	100.0%
PCC Salmon in Classroom/Bypass	0.00	5,000.00	0.0%
PCC-Putah Creek Fall Clean-up	7,998.00	8,000.00	99.98%
PCC-Native Plant Nursery Volunt	5,691.50	7,500.00	75.89%
Westside IRWMP (WRA cost share)	20,000.00	20,000.00	100.0%
Winters Storm Water Mgmt Plan	0.00	15,000.00	0.0%
Year of Groundwater	0.00	62,500.00	0.0%
Yolo Bypass Integ Project-YBF	5,000.00	5,000.00	100.0%
YCRCD-Nitrogen&Irrigation BMPs	3,839.31	10,000.00	38.39%
Unallocated/Reserve Project \$	0.00	360.00	0.0%
Total Project Fund Budget	54,642.97	177,570.00	30.77%
Special Project-GWMonProg \$ Exp (YFCWCD)	89,000.00	89,000.00	100.0%
Total Other Expense	143,642.97	266,570.00	53.89%
Net Other Income	43,927.03	-79,000.00	
Net Income	40,068.18	-95,915.00	

Water Resources Association of Yolo County
Profit & Loss
May 2016

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
In-Kind Income (non-cash)	416.67
Total Income	<u>416.67</u>
 Gross Profit	 416.67
 Expense	
Salaries - Gross	4,088.30
Payroll Taxes & Expenses	316.25
Employer Paid Benefits	1,225.56
Internet Service	360.00
Meeting Expenses	1,254.92
Office Rent (non-cash)	416.67
Postage	14.36
Telephone Utilities	70.56
Total Expense	<u>7,746.62</u>
 Net Ordinary Income	 -7,329.95
 Other Income/Expense	
Other Expense	
Project Fund Budget	10,614.16
Total Other Expense	<u>10,614.16</u>
 Net Other Income	 <u>-10,614.16</u>
 Net Income	 <u><u>-17,944.11</u></u>

Water Resources Association of Yolo County
Transaction List by Date
May 2016

Type	Date	Num	Name	Memo	Account	Split	Amount
General Journal	05/01/2016	aje-258			In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Payment	05/03/2016	52618	Yolo County Flood Control & WCD		Undeposited Funds	Accounts Receivable	446.12
Transfer	05/04/2016			Funds Transfer	First Northern - Savings	First Northern - Checking	-6,000.00
Liability Check	05/06/2016	EFT	QuickBooks Payroll Service	Created by Payroll Service on 05/05/2016	First Northern - Checking	-SPLIT-	-1,464.66
Deposit	05/06/2016			Deposit	First Northern - Savings	Undeposited Funds	446.12
Paycheck	05/09/2016	DD1055	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill	05/09/2016	561	Cache Creek Conservancy_v		Accounts Payable	CCC-Wacky Wilderness Days	-4,669.66
Bill Pmt -Check	05/10/2016	2399	AT&T		First Northern - Checking	Accounts Payable	-73.75
Bill Pmt -Check	05/10/2016	2400	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-115.80
Bill Pmt -Check	05/10/2016	2401	Yolo County Resource Conservation Distric		First Northern - Checking	Accounts Payable	-2,843.06
Liability Check	05/11/2016	E-pay	Employment Development Department	499-0728-0 QB Tracking # 270458632	First Northern - Checking	-SPLIT-	-183.12
Liability Check	05/11/2016	E-pay	United States Treasury	68-0306647 QB Tracking # 270459642	First Northern - Checking	-SPLIT-	-1,169.52
Liability Check	05/11/2016	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-245.28
Bill	05/11/2016	9198	Iris Software		Accounts Payable	Internet Service	-240.00
Bill	05/11/2016	9214	Iris Software		Accounts Payable	Internet Service	-120.00
Bill Pmt -Check	05/11/2016	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-66.11
Transfer	05/16/2016			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,000.00
Check	05/19/2016	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-1,102.92
Liability Check	05/20/2016	EFT	QuickBooks Payroll Service	Created by Payroll Service on 05/19/2016	First Northern - Checking	-SPLIT-	-1,464.64
Bill	05/21/2016		Business Card (Mastercard)		Accounts Payable	-SPLIT-	-69.28
Paycheck	05/23/2016	DD1056	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill	05/25/2016	Contract #6468	City of Woodland_v		Accounts Payable	Meeting Expenses	-1,200.00
Bill	05/25/2016	8116741	AT&T		Accounts Payable	Telephone Utilities	-70.56
Bill	05/26/2016	2016.0426	City of Davis_v		Accounts Payable	Davis-Wldd Water Conser Concept	-5,944.50



WATER RESOURCES ASSOCIATION OF YOLO COUNTY

Phone: (530) 666-2733 **Fax:** (530) 666-4257

Website: www.yolowra.org **Email:** info@yolowra.org

DRAFT STAFF REPORT

Date: June 20, 2016
To: WRA Board and Alternates
From: Donna Gentile, Administrative Coordinator
Re: **FY2015-16 PROJECTED FISCAL YEAR END BUDGET SUMMARY**

Recommendation:

Receive projected FY2015-16 year end budget summary for informational purposes. The final year end budget will be presented at the September WRA Board meeting.

Background:

The projected year end budget summary for FY2015-16 based on actual income and expenditures as of 5/31/16 and estimated additional income and expenditures through 6/30/16.

Board adopted policy is to maintain a cash reserve to cover three months of administrative expenses. Based on the FY2015-16 administrative operating budget of approximately \$95,000, the 3-month operating cash reserve is approximately \$30,000.

Cash balance in all bank accounts as of 5/31/16:	\$196,251
Estimated additional income through 6/30/16:	\$600
Estimated additional expenditures through 6/30/16:	(\$68,000)
<u>Board policy to maintain 3 month operating reserve:</u>	<u>(\$30,000)</u>
Estimated net assets as of 6/30/16:	\$98,850

Fiscal Year July 1, 2015 to June 30, 2016
Water Resources Association of Yolo County
Proposed FY2016-17 Budget for Adoption 6/20/16

		Adopted/ Revised 9/14/15	Proposed Budget
1	Revenue	FY2015-16	FY2016-17
2	City of Davis	25,500	25,500
3	City of Woodland	25,500	25,500
4	University of California, Davis	25,500	25,500
5	Yolo County	25,500	25,500
6	City of West Sacramento	25,500	25,500
7	Yolo County Flood Control & WCD	20,500	20,500
8	Reclamation District 2035	7,575	7,575
9	Reclamation District 108	7,575	7,575
10	City of Winters	6,660	6,660
11	Dunnigan Water District	2,020	2,020
12	Associate Memberships	1,100	1,100
13	Interest Earned on bank accounts	600	600
14	Other Income (Water Calendar donations)	3,200	3,200
15	In-Kind Services (non-cash) - YCFCWCD office space rental	5,000	5,000
16	YCFCWCD Admin. Support by WRA staff (52 hours/year) ¹	1,900	1,900
17	Special Project: Groundwater Monitoring Program (YCFCWCD lead agency) ²	89,000	89,000
18	Subtotal Revenue	\$272,630	\$272,630
19	Carryover of project funds from previous Fiscal Year	\$79,000	\$28,870
20	TOTAL REVENUE	\$351,630	\$301,500
21			
22	ADMINISTRATIVE Expenditures	FY2015-16	FY2016-17
23	Salaries-Gross ¹	\$53,150	\$53,150
24	Employer Payroll Taxes & Expenses ¹	4,300	4,300
25	Employer-Paid Benefits ¹	14,800	14,800
26	Workers Compensation Insurance ¹	800	800
27	General Liability Insurance ¹	650	650
28	Accounting Services	400	400
29	Audit (2-year audit, next cycle in FY15-16)	5,500	5,500
30	Bank Fees & Charges; License Fees	200	200
31	Books, Pamphlets, Maps/Subscriptions & Memberships	150	150
32	Calendar - Printing & Contest Expenses	3,200	3,200
33	Computer Expenses	875	875
34	Copies, Printing & Binding	1,500	1,500
35	Conferences & Seminars	1,500	1,500
36	Internet Services, Web Hosting, Computer/Software Support & Anti-Virus	1,700	1,700
37	Legal Consultation Fees	500	500
38	Meeting Expenses	2,500	2,500
39	Mileage	700	700
40	Miscellaneous Expense	500	500
41	Office - Rent (non-cash expense)	5,000	5,000
42	Office - Supplies	1,500	1,500
43	Postage	900	900
44	Telephone Utilities	900	900
45	Contingency	600	600
46	Total ADMINISTRATIVE Expenditures	\$101,825	\$101,825

Fiscal Year July 1, 2015 to June 30, 2016
Water Resources Association of Yolo County
Proposed FY2016-17 Budget for Adoption 6/20/16

	Adopted/ Revised 9/14/15	Proposed Budget
47 PROJECT FUND BUDGET	FY2015-16	FY2016-17
48 PROJECT Expenditures		
49 FY2015-16 Projects		
50 Davis-Woodland Schools & Parks Water Conservation Concept Development	31,710	
51 Westside IRWMP Implementation (WRA cost share)	20,000	
52 Cache Creek Watershed Education & Wacky Wilderness Days (Cache Creek Consr)	11,000	
53 Nitrogen & Irrigation BMPs for Orchards: Tech Workshop for YC Growers (YCRCD)	10,000	
54 Putah Creek Fall Clean-up (Putah Creek Council)	8,000	
55 Native Plant Nursery Events Volunteer (Putah Creek Council)	7,500	
56 Salmon-in-the-Classroom/Bypass (Putah Creek Council)	5,000	
57 Yolo Bypass Integrated Action, Yolo IRWMP (Yolo Basin Foundation)	5,000	
58 Unallocated Reserve from FY15-16 project funds	360	
59 Special Project: Yolo County Groundwater Monitoring Program (YCFCWCD) ²	89,000	
60 FY15-16 Carryover Project Allocation (FY14-15 Mercury project invoiced in FY15-16)	1,500	
61 FY15-16 Carryover Project Allocations (SGMA Implementation) ³	27,000	
62 2016 Subsidence Network Monitoring Observation (SGMA & other project allocations) ⁴	46,000	
63 Subtotal Project Expenditures FY15-16	\$262,070	\$0
64		
65 FY2016-17 Projects		
66 City of Winters Storm Water Management Planning		15,000
67 Westside IRWMP Implementation (WRA cost share)		20,000
68 Invasive Weed Removal & Management Huff's Corner (Cache Creek Conservancy)		15,500
69 Pilot Program Conduct Large Landscape Irrigation Audits (Davis, Woodland, West Sac)		12,000
70 Cache Creek Invasive Weed Mapping & Prioritization (Yolo County RCD)		10,000
71 Salmon-in-the-Classroom/Bypass (Putah Creek Council)		5,000
72 Yolo Bypass Integrated Action, Yolo IRWMP (Yolo Basin Foundation)		5,000
73 Special Project: Yolo County Groundwater Monitoring Program (YCFCWCD) ²		89,000
74 SGMA Implementation / City of Winters Hexavalent Cr6 Drinking Water Compliance		16,127
75 FY15-16 Unexpended project allocations (estimate as of 6/15/16) ⁵		1,870
76 FY15-16 Unexpended SGMA Implementation allocation (estimate as of 6/15/15) ⁵		27,000
77 Subtotal Project Expenditures FY16-17	\$0	\$216,497
78 TOTAL Project Expenditures	\$262,070	\$216,497
79		
80 TOTAL Administrative & Project Expenditures	\$363,895	\$318,322
81 Net Income (Estimated)	(\$12,265)	(\$16,822)

82 1 - 2.5% of annual salary, payroll expenses, employer paid benefits & workers comp. insurance

83 2 - See budget below page 3

84 3 - Remaining SGMA/Groundwater Project allocation from FY14-15 after \$31K Subsidence Monitoring Project & YCFB SGMA reimb. Expenses

85 4 - 2016 Subsidence Monitoring observation is partially funded through the WRA's SGMA Implementation allocation of \$31,000 and funds allocated for the City of Winters' project in Line 70. Winters offered to postpone their FY15-16 allocation to FY16-17 in lieu of the Subsidence project.

87 Other agencies contributing funding are Yolo County, YCFCWCD and Conaway Ranch with cooperation from Caltrans and DWR.

88 Total Subsidence Project cost is \$93,000.

89 5 - Actual amount available will be determined after all FY15-16 project invoices and expenses have been paid.

Fiscal Year July 1, 2015 to June 30, 2016
Water Resources Association of Yolo County
Proposed FY2016-17 Budget for Adoption 6/20/16

90 Yolo County Groundwater Monitoring Program	Adopted Budget FY2015-16	Proposed Budget FY2016-17
91		
92 WRA Member Agency Participant Revenue	Revenue	Revenue
93 Yolo County Flood Control & WCD	\$46,936	\$46,936
94 City of Davis	8,126	8,126
95 City of Woodland	8,126	8,126
96 Yolo County	8,126	8,126
97 University of California Davis	4,780	4,780
98 Reclamation District 2035	4,780	4,780
99 Reclamation District 108	1,434	1,434
100 City of Winters	2,390	2,390
101 City of West Sacramento	956	956
102 Dunnigan Water District	956	956
103 Aggregate Industry (Yolo County)	2,390	2,390
104 Subtotal	\$89,000	\$89,000
	Adopted Budget FY2015-16	Proposed Budget FY2016-17
105 Yolo County Groundwater Monitoring Program (continued)		
106 Non-WRA Member Revenue		
107 Grant Revenue (AB303)	0	0
108 Other Revenue	0	0
109 Subtotal Groundwater Program Revenue	\$89,000	\$89,000
110		
111 Yolo County Groundwater Monitoring Program Expenses	Costs	Costs
112 Water Monitoring	45,000	45,000
113 Water Modeling	0	0
114 Database & Information Management	21,500	21,500
115 Cooperator Coordination	10,000	10,000
116 Special Projects	0	0
117 Reporting & Decision Support	0	0
118 Program Administration	12,500	12,500
119 Subtotal Groundwater Program Costs	\$89,000	\$89,000



WATER RESOURCES ASSOCIATION OF YOLO COUNTY

P.O. Box 8624, Woodland, CA 95776

Phone: (530) 666-2733 Fax: (530) 666-4257

Website: www.yolowra.org Email: info@yolowra.org

DRAFT COMMITTEE REPORT

Date: June 20, 2016
To: WRA Board and Alternates
From: Elisa Sabatini, Technical Committee Chair
Subject: **FY2016-17 PROJECT FUND BUDGET RECOMMENDATIONS**

Recommendation

That the Board approve the Technical Committee (TC) recommendations for the WRA's FY2016-17 project fund budget allocations as presented in the attached table.

Background

The WRA TC received twelve project proposals requesting project funding for FY2016-17. At their May and June meetings, the TC reviewed all the proposals and received informational presentations on each project. Two of these projects were already committed to be funded in FY16-17. The WRA/Yolo's continued cost share for the Westside IRWMP with Napa, Lake, and Solano counties. The City of Winters requested funding in FY15-16 for their Storm Water Management Planning project. However, they agreed to postpone their project allocation until FY16-17 so that those funds could be utilized for the 2016 Yolo County Subsidence Network Monitoring observation.

After deliberation the TC agreed to fund a total of eight projects that satisfied the TC's selection criteria and supports the implementation of the Yolo County IRWMP. See the attached table for a list of the FY16-17 projects that will receive an allocation. Short FY2016-17 project descriptions can be viewed on the WRA website: http://www.yolowra.org/tech_agendas/2016/TC_Agenda_06-02-16.pdf

The total available project funding for fiscal year 2016-17 is \$98,627, which is based on 57% of WRA membership and associate membership dues to be paid in FY2016-17. The SGMA Implementation/ Year of Groundwater project will have an approximate amount of \$27,000 carryover funding from FY15-16 that will be allocated for continued SGMA implementation efforts in FY2016-17. Please see the attached table with an Income summary for FY16-17.

The exact amount of unexpended project budget funding carried over from FY2015-16 to FY2016-17 will be available after all FY15-16 project expenses have been invoiced to the WRA for allocated projects and the SGMA public outreach expenses.

The Yolo County Groundwater Monitoring Program annual contributions of \$89,000 are allocated and collected separately and in addition to the Baseline Project Fund Budget.

WRA Project Fund Budget - FY2016-2017
Final Technical Committee Recommendations from 6/2/16 meeting

Project Fund Budget Allocations (Expenses)

Project Name	Lead Agency	Submitted By	Funding Request	Revised Requests - 6/2/16	Local Match	Local Match % of Total	Total Project Budget
1 City of Winters Storm Water Management Planning (committed allocation)	City of Winters	Carol Scianna	\$15,000	\$15,000	\$12,000	44%	\$27,000
2 Westside IRWMP Implementation (committed allocation)	Westside Coord. Comm.	Westside Coord. Comm.	\$20,000	\$20,000	\$60,000	75%	\$80,000
3 Blackberry Removal in Adams Canal	Cache Creek Conserv.	Nancy Ullrey	\$14,600	\$0	\$13,418	48%	\$28,018
4 Invasive Weed Removal & Management Huff's Corner - Year 1 of 3	Cache Creek Conserv.	Nancy Ullrey	\$15,500	\$15,500	\$13,538	47%	\$29,038
5 Yolo County Clean up Organization	Cache Creek Conserv.	Nancy Ullrey	\$5,805	\$0	\$5,087	47%	\$10,892
6 Pilot Program Conduct Large Landscape Irrigation Audits	Cities of Woodland, Davis, West Sacramento	Jordan Power	\$15,000	\$12,000	\$18,000	60%	\$30,000 *
7 Cache Creek Invasive Weed Mapping & Prioritization	Yolo County RCD	Jeanette Wrynski	\$12,000	\$10,000	\$32,000	76%	\$42,000 *
8 Native Plant Nursery Volunteer Events	Putah Creek Council	Carrie Shaw	\$7,500	\$0	\$38,750	84%	\$46,250
9 Salmon-in-the-Classroom/Salmon-in-the-Bypass	Putah Creek Council	Carrie Shaw	\$5,000	\$5,000	\$34,000	87%	\$39,000
10 Yolo Bypass Integrated Project	Yolo Basin Foundation	Martha Ozonoff/ Robin Kulakow	\$5,000	\$5,000	\$10,000	67%	\$15,000
11 SGMA Implementation / City of Winters Hexavalent Chromium (Cr6) Drinking Water Compliance Project ①	City of Winters	Carol Scianna	\$20,000	\$16,127	\$108,873	87%	\$125,000 *
12 SGMA Implementation ②	WRA/YCFB (YCFWCWD)	Tim O'Halloran	\$50,000	\$0	\$50,000	50%	\$100,000
Total FY2016-17 Funding Requests			\$185,405	\$98,627	\$395,666		\$572,198

<u>FY2016-17 Project Fund Budget (Income)</u>	<u>FY15-16</u>	<u>FY16-17</u>
FY2016-17 Baseline funds available for allocation to projects (based on 57% of FY16-17 membership dues paid)		98,627
Carryover funds from unexpended FY15-16 project fund allocations - estimated as of 6/15/16	1,870	1,870
Carryover funds from unexpended FY15-16 SGMA Implementation (Year of Groundwater) - estimated as of 6/15/16 ③	27,000	27,000
<u>Note:</u> Yolo County Groundwater Monitoring Program annual contributions of \$89,000 are allocated separately from Baseline Project Budget)		
Subtotal	\$28,870	\$127,497

* Local match adjusted to reflect revised request allocation.

- ① Project name modified to reflect the project's groundwater relationship to SGMA implementation.
- ② Project request removed, but estimated \$27,000 FY15-16 SGMA carryover funds in ③ are reserved for SGMA implementation expenses in FY16-17.
- ③ Refer to explanation ② above. Final carryover amount pending receipt of all YCFB SGMA meeting expenses from FY15-16.



**BOARD OF DIRECTORS' MEETING
WATER RESOURCES ASSOCIATION OF YOLO COUNTY**

DRAFT AGENDA

Online agenda: www.yolowra.org/meetings.html

DATE/TIME: Monday, June 20, 2016, 3:00 to 5:00 p.m.

LOCATION: Woodland Community Center, 2001 East St., Woodland, Meeting Rooms 2-3

- 3:00 1. **CALL TO ORDER and INTRODUCTIONS**
- 3:02 2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA-** In order to add an agenda item, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 3:10 3. **PUBLIC FORUM** –The Public may address the WRA relating to matters within the WRA’s jurisdiction.
- 3:15 4. **CONSENT ITEMS**
- a. Approve minutes: March 14, 2016 Board meetings, pages 3- ____
 - b. Receive financial reports: March – May 2016, pages ____
 - c. Receive minutes of Executive Committee: 3/7, 4/4, 5/10/16, pages ____
 - d. Receive minutes of Technical Committee: 3/3, 4/7, 5/5/16, pages ____
 - e. Receive FY15-16 projected year end budget summary and FY15-16 WRA Accomplishments, pages ____
 - f. Approve annual Board meeting schedule 2017, 1/9, 3/20, 6/19, 9/18, 11/13/17, page ____
 - g. Approve FY16-17 Technical Committee Project Fund Budget Recommendations, pages ____
 - h. Adopt FY16-17 Operating Budget, Staff Report & Budget, pages ____
- 3:20 5. **INFORMATIONAL ITEMS:**
- a. Report from the WRA Chair and Vice-chair
 - b. Adopt Resolution in recognition of Chair Marble’s service on WRA Board, page ____
- 3:30 6. **UPDATE ON WATER LEGISLATION & REGULATORY ISSUES**
- a. Delta Update, Legislation and Regulatory Update, David Guy, Northern CA Water Association
- 3:50 7. **WRA TECHNICAL COMMITTEE UPDATE**, Elisa Sabatini, Committee Chair
- a. Technical Committee (TC) Activities and Westside IRWMP Update, pages ____
- 4:00 8. **SUSTAINABLE GROUNDWATER MANAGEMENT ACT (SGMA)**
- a. Facilitated Public Outreach Update– Dave Ceppos, Center for Collaborative Policy
 - b. Groundwater Sustainability Agency Governance – Tim O’Halloran, SGMA Steering Committee
 - c. SGMA Related Activities – Tim O’Halloran, SGMA Steering Committee
- 4:40 9. **MEMBERS’ REPORTS & FUTURE AGENDA ITEMS:** WRA Members are invited to briefly report on important current issues and recommend topics for future WRA Board meetings.

WRA Board Agenda

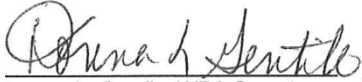
June 20, 2016

Page 2

4:55 10. **NEXT MEETING:** Monday, September 19, 2016, 3-5 p.m., Woodland

5:00 11. **ADJOURNMENT**

Consideration of items not on the posted agenda: items in the following categories: 1) majority determination that an emergency (as defined by the Brown Act) exists; or 2) a 4/5th determination that the need to take action arose subsequent to posting of the agenda. I declare under penalty of perjury that the foregoing agenda for the June 20, 2016 meeting of the Board of Directors for the Water Resources Association of Yolo County was posted by June 17, 2016 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Donna L. Gentile, WRA Secretary and Administrative Coordinator