



## WATER RESOURCES ASSOCIATION OF YOLO COUNTY

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**WRA Executive Committee Meeting**  
**Monday, April 4, 2016, 12:00 to 1:00 pm**  
**Woodland City Hall**  
**City Manager's Conference Room (2<sup>nd</sup> floor), 300 First St., Woodland**

### **AGENDA**

1. **Call to Order**
2. **Approve Agenda and Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the WRA's jurisdiction.
4. **Administrative Items:**
  - a) Approve March 7, 2016 EC minutes, pages 3 – 5
  - b) Review financials FY2015-16: March 2016, pages 6 – 10
  - c) Discuss draft FY2016-17 budget with project fund recommendations, draft budget available in May
  - d) Approve expenses to pay\*
5. **Update on water legislation & regulatory issues** – discussion item (Tim O'Halloran)
6. **SGMA Planning & Implementation** (Tim O'Halloran, Elisa Sabatini)
  - a) Facilitation Public Outreach process update
  - b) Other SGMA related activities
7. **Technical Committee & Westside IRWMP Update** – discussion item (Elisa Sabatini, TC Chair)
8. **WRA Board Meeting:**
  - a) June 20, 2016 – Discuss agenda items.
    - SGMA: Facilitated Public Outreach Update & Activities -Tim O. and Dave Ceppos
    - FY2016-17 Budget Adoption with TC project fund recommendations
    - Propose and adopt 2017 board meeting dates
    - Farewell acknowledgment - Bill (Vice-Chair assume role for the remainder of 2016)
  - b) *Board meeting topics:*
    - New meeting topics discussed:*
      - Desalinization projects – Kurt will investigate potential speaker(s)
      - Effects of Fire on the Watershed – Kurt inquiry to Rich M. re: previous fire studies
      - Mercury 1995 Study Update to be released in spring 2016, Dr. Slotton/UCD – Elisa contact
      - November 2016 – Board officer elections for November or January meeting

*On-going List (alphabetical):*

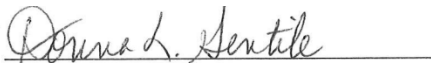
- Agricultural conversion trend to permanent crops and land use impacts/economics
- Annual Water Resources Conditions - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta updates, allow time to discuss at each meeting
- Drought Conditions Update
- Flood Update – pending TC discussions and recommendations on what/who to present
- Woodland Flood Projects: LCCFS, Rail Relocation - Tim Busch, City of Woodland
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (at end of FY)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session: dues increase?
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

**9. Other Updates & Future Executive Committee Agenda Items**

**10. Next Executive Committee Meeting Date:** May \_\_\_\_, 2016

**11. Adjourn**

I declare under penalty of perjury that the foregoing agenda for the April 4, 2016 meeting of the Executive Committee for the Water Resources Association of Yolo County was posted by April 1, 2016 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Donna L. Gentile  
 Board Secretary & Administrative Coordinator

\* Payments:

<b>TO BE PAID and EFT PAID Expenses:</b>	
Payroll: (w/ \$1.75 direct deposit fee), PR ending 4/8 & 4/22 - \$1,464.66	Bank of America MasterCard –March \$454.28 - EFT Pay by 4/15
Payroll Taxes – March. <u>State</u> - \$183.11 <u>Federal</u> : - \$ 1,169.50 State Quarterly ETT & UT - \$112.00 EFT to Pay 4/11	AT&T Invoice: March/April: \$ pending receipt
IRA Contribution: March - \$245.28 - EFT to Pay 4/11	Donna Gentile, Mileage Reimbursement (March) & office expenses - \$98.41
Kaiser Health Plan: April - \$1,102.92 - EFT to Pay 4/21	Project Invoice: Yolo Basin Foundation, Final FY15-16 invoice: \$950.00
YCFCWCD Postage, Copies, Tech/Internet- Exp.- March: \$245.69	

**MINUTES of Executive Committee (EC) Meeting**  
**Water Resources Association of Yolo County**  
**March 7, 2016, 12:30 - 1:30 pm**  
**DRAFT**

**Present:** Bill Marble, Cecilia Curry Tim O'Halloran, Elisa Sabatini, Kristin Sicke, Kurt Balasek and Donna Gentile

1. **Call to Order:** Meeting was called to order by Bill Marble at 12:30 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public in attendance.
4. **Administrative Items:**
  - a) February 8, 2016 EC minutes were approved.
  - b) Review Financials FY2015-16: The EC reviewed the February 2016 financials.
  - c) Payments to approve - All payments were approved
5. **Update on Water Legislation & Regulatory Issues**

Tim mentioned two pieces of introduced legislation.

  - Senator Wolk's SB 1317, the Aquifer Protection Act: a renewed effort to protect the state's aquifers against critical overdraft. SB 1317 halts the proliferation of new wells and to slow the depletion of the aquifers to avoid permanent damage to the state's groundwater resources by requiring conditional use permits to be issued by the city/county governance of a designated basin.
  - Assemblyman Dodd's AB 1755, the Open and Transparent Water Data Act: creates an online water data information system that integrates existing databases and provides information on water transfers. This system would provide better management of water resources and response to drought conditions.
6. **SGMA Planning & Implementation**
  - a) Facilitation Process Update: Tim distributed the notice that is being mailed to landowners today (outside of city boundaries) throughout Yolo County about the public workshops on SGMA groundwater legislation. The Yolo County Farm Bureau (YCFB) was tasked with sending the mass mailing (~2500) through a mail house using a mailing list culled from a Yolo County database. The meeting notice requests that attendees RSVP to the YCFB so we have an idea how many people will be attending. The meetings will be held from 6-8 pm in Woodland on 3/29, Winters on 3/30 and Clarksburg on 3/31. An information sheet with an Overview of SGMA is included with the workshop notice. Tim asked Bill or Cecilia if they were available to provide opening remarks at the public meetings. Bill will be out of town that week and Cecilia said she would verify her schedule. Cecilia thought she could attend on 3/29 and 3/30, but not 3/31. Bill thought there might be a chance he could attend on 3/31. The WRA, yologroundwater.org and Cache Creek landowners list serves will be sent this notice via email as well.
  - b) Basin Boundary Modification Request (BBM): Tim informed about the work he and Kristin have been doing to meet the BBM submission deadline on March 31<sup>st</sup>. He distributed a series of maps with the proposed Yolo Basin Boundaries that is being used for discussion purposes. He compared and explained the proposed boundaries to the Bulletin 118 boundaries currently being used. Proposed Boundaries v1 is the version planned for submission with our modification request to DWR. Tim will be meeting with Reclamation District 999 to verify whether they want to or should be included in the Yolo Basin being proposed. Tim referenced the v2 map without RD 999. He also explained the other two BBM versions that had been considered.

**MINUTES of Executive Committee (EC) Meeting  
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Tim reviewed the BBM resolution that will be presented to the WRA Board for adoption at the March meeting. Tim reviewed the various agencies or groups he has spoken to about the BBM process. The WRA will also ask affected agencies (WRA member agencies etc.) to consider submitting either a resolution (for board or council adoption) or a letter of support (for executive officer signature) for the YCFCWCD's BBM request. Donna will forward the draft resolution template with supporting documentation to Elisa for the Board of Supervisors to adopt at their next meeting. The EC unanimously approved the draft resolution to be presented to the WRA Board for adoption on March 14<sup>th</sup>. Bill suggested sending a press release to the local papers about the WRA's Board meeting and the SGMA discussion.

Elisa explained why the Solano County Water Agency will be holding one of their SGMA public meetings in Davis this afternoon. Tim and Elisa were asked to attend and present information about the Yolo SGMA public outreach process and hopefully avoid any confusion that these are two separate processes.

**7. Technical Committee (TC) & Westside IRWMP Update:** Elisa reported

The TC has been focusing on SGMA and preparations to apply for the Proposition 1 Storm Water Resources Planning grant. Elisa explained why the Westside-Sacramento IRWM decided not to be the regional agency to apply, which is why the WRA TC discussed submitting an application again. Five WRA member agencies were willing to contribute funds to hire Kennedy/Jenks Consulting for grant preparation with YCFC&WCD agreeing to be the fiscal agent. The grant deadline has been extended to 3/18/16. Donna will add a grant support letter to the WRA Board consent agenda. Kristin has already prepared a draft support letter for our use. Elisa also reported that there will be a "Naturally Occurring Groundwater Contaminants Roundtable" on the morning of 3/14 at Winters City Hall. Elisa will send information to Donna for posting on the WRA website and for an email to the TC list serve.

**8. WRA Board Meeting**

a) March 14, 2016 Board meeting agenda items: The EC finalized the March meeting agenda:

- SGMA Update: Facilitation and Public Outreach Planning, Basin Boundary Modification Resolution & SGMA related activities, Dave Ceppos/CCP and Tim O'Halloran
- Water Conditions Update, Tim O'Halloran
- Consent Items: Associate Membership request approval, California American Water; Storm Water Grant application support letter

b) Future Board Meeting Topics – On-going list (alphabetical):

*New meeting topics discussed in 2015:*

- Desalination projects – Kurt has identified a speaker(s) for a 2016 presentation
- Effects of Fire on the Watershed – Kurt confirmed Rich Marovich for a 2016 presentation
- Mercury 1995 Study Update to be released in spring 2016, Dr. Slotton/UCD – Elisa contact

*On-going meeting topics:*

- Annual Water Resources Conditions - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta related planning updates, allow time to discuss at each meeting (Yolo County, NCWA)
- Drought Conditions Update
- Flood Update – pending TC discussions and recommendations on what/who to present
- Lower Cache Creek Feasibility Study Update (Tim Busch/City of Woodland)

**MINUTES of Executive Committee (EC) Meeting  
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**DRAFT**

- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's
- North Bay Aqueduct Project (SCWA) - progress updates
- RD 2035 Joint Intake project update
- RWA, John Woodling, Update on priority issues for the new year
- Speakers representing positions/interests seen as potential threats to our region
- Underground well conditions update
- Water quality
- Water rate studies - sharing results of
- Water re-use projects
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session: FY15-16 dues increase?
- WRA funded projects, lead partners update (at end of FY)
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

**9. Other Updates & Future Executive Committee Agenda Items** – Nothing discussed

**10. Next Executive Committee Meeting Date:** April 4, 2016, 12 – 1 pm.

**11. Adjourned** at 1:30 pm

Respectfully submitted,

Donna L. Gentile  
Board Secretary & Administrative Coordinator

**Water Resources Association of Yolo County**  
**Balance Sheet**  
As of March 31, 2016

	<u>Mar 31, 16</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
LAIF	205,453.22
First Northern - Savings	5,258.48
First Northern - Checking	1,148.43
<b>Total Checking/Savings</b>	<u>211,860.13</u>
<b>Total Current Assets</b>	<u>211,860.13</u>
<b>TOTAL ASSETS</b>	<u><u>211,860.13</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	1,748.38
<b>Total Accounts Payable</b>	<u>1,748.38</u>
<b>Other Current Liabilities</b>	
SIMPLE IRA Liabilities	245.28
Payroll Liabilities	1,464.61
<b>Total Other Current Liabilities</b>	<u>1,709.89</u>
<b>Total Current Liabilities</b>	<u>3,458.27</u>
<b>Total Liabilities</b>	3,458.27
<b>Equity</b>	
Opening Bal Equity	16,689.30
Revenue in Excess of Expenses (Retained Earnings)	125,581.92
Net Income	66,130.64
<b>Total Equity</b>	<u>208,401.86</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>211,860.13</u></u>

**Water Resources Association of Yolo County**  
**Budget vs. Actual**  
July 2015 through March 2016

	<u>Jul '15 - Mar 16</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Member Dues - Administrative	73,887.00	73,887.00	100.0%
Member Dues - Associate	473.00	473.00	100.0%
Interest Income	393.21	600.00	65.54%
Calendar - Revenue (Donations)	3,425.00	3,200.00	107.03%
In-Kind Income (non-cash)	3,750.03	5,000.00	75.0%
YFCF Admin Support	0.00	1,900.00	0.0%
<b>Total Income</b>	<u>81,928.24</u>	<u>85,060.00</u>	<u>96.32%</u>
<b>Gross Profit</b>	81,928.24	85,060.00	96.32%
<b>Expense</b>			
Salaries - Gross	40,883.00	53,150.00	76.92%
Payroll Taxes & Expenses	3,273.80	4,300.00	76.14%
Employer Paid Benefits	10,863.24	14,800.00	73.4%
Workers Comp Insurance	661.00	800.00	82.63%
General Liability Insurance	780.00	800.00	97.5%
Accounting Services	0.00	400.00	0.0%
Audit	5,500.00	5,500.00	100.0%
Bank Charges, License Fees	80.00	200.00	40.0%
Books, Maps, Subscriptions	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	1,943.09	3,200.00	60.72%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	0.00	1,500.00	0.0%
Copies, Printing & Binding	714.40	1,500.00	47.63%
Internet Service	992.56	1,700.00	58.39%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	1,155.82	2,500.00	46.23%
Mileage	369.34	700.00	52.76%
Miscellaneous Expense	0.00	500.00	0.0%
Office Rent (non-cash)	3,750.03	5,000.00	75.0%
Office Supplies/Expenses	1,150.85	1,500.00	76.72%
Postage	477.04	900.00	53.0%
Telephone Utilities	587.68	900.00	65.3%
Contingency	0.00	600.00	0.0%
<b>Total Expense</b>	<u>73,181.85</u>	<u>101,975.00</u>	<u>71.77%</u>
<b>Net Ordinary Income</b>	8,746.39	-16,915.00	
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>Project Fund</b>			
Assoc. Mbr Dues - Projects	627.00	97,943.00	0.64%

**Water Resources Association of Yolo County**  
**Budget vs. Actual**  
July 2015 through March 2016

	<u>Jul '15 - Mar 16</u>	<u>Budget</u>	<u>% of Budget</u>
Member Dues - Projects	97,943.00	627.00	15,620.89%
<b>Total Project Fund</b>	<u>98,570.00</u>	<u>98,570.00</u>	<u>100.0%</u>
Special Project-GWMonProg \$\$	89,000.00	89,000.00	100.0%
<b>Total Other Income</b>	<u>187,570.00</u>	<u>187,570.00</u>	<u>100.0%</u>
<b>Other Expense</b>			
<b>Project Fund Budget</b>			
CCC-Wacky Wilderness Days	0.00	11,000.00	0.0%
Davis-Wldld Water Conser Concept	0.00	31,710.00	0.0%
Mercury TMDL Assess-McCord	1,500.00	1,500.00	100.0%
PCC Salmon in Classroom/Bypass	0.00	5,000.00	0.0%
PCC-Putah Creek Fall Clean-up	7,998.00	8,000.00	99.98%
PCC-Native Plant Nursery Volunt	5,691.50	7,500.00	75.89%
Westside IRWMP (WRA cost share)	20,000.00	20,000.00	100.0%
Winters Storm Water Mgmt Plan	0.00	15,000.00	0.0%
Year of Groundwater	0.00	62,500.00	0.0%
Yolo Bypass Integ Project-YBF	5,000.00	5,000.00	100.0%
YCRCD-Nitrogen&Irrigation BMPs	996.25	10,000.00	9.96%
Unallocated/Reserve Project \$	0.00	360.00	0.0%
<b>Total Project Fund Budget</b>	<u>41,185.75</u>	<u>177,570.00</u>	<u>23.19%</u>
Special Project-GWMonProg \$ Exp (YCFWCD)	89,000.00	89,000.00	100.0%
<b>Total Other Expense</b>	<u>130,185.75</u>	<u>266,570.00</u>	<u>48.84%</u>
<b>Net Other Income</b>	<u>57,384.25</u>	<u>-79,000.00</u>	
<b>Net Income</b>	<u><u>66,130.64</u></u>	<u><u>-95,915.00</u></u>	



**Water Resources Association of Yolo County**  
**Profit & Loss**  
**March 2016**

	<u><b>TOTAL</b></u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
In-Kind Income (non-cash)	416.67
<b>Total Income</b>	<u>416.67</u>
<b>Gross Profit</b>	416.67
<b>Expense</b>	
Salaries - Gross	4,088.30
Payroll Taxes & Expenses	316.25
Employer Paid Benefits	1,225.56
Copies, Printing & Binding	173.10
Internet Service	180.00
Meeting Expenses	55.28
Mileage	129.60
Office Rent (non-cash)	416.67
Office Supplies/Expenses	405.61
Postage	107.65
Telephone Utilities	75.37
<b>Total Expense</b>	<u>7,173.39</u>
<b>Net Ordinary Income</b>	-6,756.72
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
Project Fund Budget	950.00
<b>Total Other Expense</b>	<u>950.00</u>
<b>Net Other Income</b>	<u>-950.00</u>
<b>Net Income</b>	<u><u><b>-7,706.72</b></u></u>

**Water Resources Association of Yolo County**  
**Transaction List by Date**  
March 2016

Type	Date	Num	Name	Memo	Account	Split	Amount
General Journal	03/01/2016	aje-256			In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Bill	03/01/2016	2016.0301	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-215.06
Bill	03/01/2016	7726603	AT&T		Accounts Payable	Telephone Utilities	-75.37
Bill	03/02/2016		Donna Gentile		Accounts Payable	Mileage	-37.80
Transfer	03/04/2016			Funds Transfer	LAIF	First Northern - Savings	-12,000.00
Transfer	03/07/2016			Funds Transfer	First Northern - Savings	First Northern - Checking	-11,000.00
Bill Pmt -Check	03/08/2016	2389	AT&T		First Northern - Checking	Accounts Payable	-75.37
Bill Pmt -Check	03/08/2016	2390	Donna Gentile		First Northern - Checking	Accounts Payable	-37.80
Bill Pmt -Check	03/08/2016	2391	Putah Creek Council		First Northern - Checking	Accounts Payable	-5,691.50
Bill Pmt -Check	03/08/2016	2392	Travelers (Workers Comp)		First Northern - Checking	Accounts Payable	-661.00
Bill Pmt -Check	03/08/2016	2393	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-215.06
Bill Pmt -Check	03/08/2016	2394	Yolo County Resource Conservation Distric		First Northern - Checking	Accounts Payable	-996.25
Liability Check	03/09/2016	E-pay	Employment Development Department	499-0728-0 QB Tracking # 261924312	First Northern - Checking	-SPLIT-	-274.68
Liability Check	03/09/2016	E-pay	United States Treasury	68-0306647 QB Tracking # 261925392	First Northern - Checking	-SPLIT-	-1,754.28
Liability Check	03/09/2016	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-367.92
Liability Check	03/11/2016	EFT	QuickBooks Payroll Service	Created by Payroll Service on 03/09/2016	First Northern - Checking	-SPLIT-	-1,464.66
Paycheck	03/14/2016	DD1051	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill Pmt -Check	03/14/2016	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-307.34
Check	03/21/2016	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-1,102.92
Transfer	03/21/2016			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,500.00
Bill	03/21/2016		Business Card (Mastercard)		Accounts Payable	-SPLIT-	-454.28
Liability Check	03/25/2016	EFT	QuickBooks Payroll Service	Created by Payroll Service on 03/24/2016	First Northern - Checking	-SPLIT-	-1,464.64
Paycheck	03/28/2016	DD1052	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill	03/31/2016	FY15-16_Inv 3	Yolo Basin Foundation_v		Accounts Payable	Yolo Bypass Integ Project-YBF	-950.00
Bill	03/31/2016	2016.0331	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-245.69
Bill	03/31/2016		Donna Gentile		Accounts Payable	-SPLIT-	-98.41