



## WATER RESOURCES ASSOCIATION OF YOLO COUNTY

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**WRA Executive Committee Meeting**  
**Monday, February 8, 2016, 12:30 to 1:30 pm**  
**Woodland City Hall**  
**City Manager's Conference Room (2<sup>nd</sup> floor), 300 First St., Woodland**

### AGENDA

1. **Call to Order**
2. **Approve Agenda and Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the WRA's jurisdiction.
4. **Administrative Items:**
  - a) Approve January 5, 2015 EC minutes, pages 3 – 5
  - b) Review financials FY2015-16: January 2016, pages 6 – 10
  - c) Update on Yolo County Risk Assessment Workshop for JPA's, March 10, 9 am -5 pm
  - d) Approve expenses to pay\*
5. **Update on water legislation & regulatory issues** – discussion item (Tim O'Halloran)
6. **SGMA Planning & Implementation** (Tim O'Halloran, Elisa Sabatini)
  - a) Facilitation Public Outreach Process Update
7. **Technical Committee & Westside IRWMP Update** – discussion item (Elisa Sabatini, TC Chair)
8. **WRA Board Meeting:**
  - a) March 14, 2016 – Discuss agenda items
    - SGMA: Facilitated Public Outreach Update -Tim O. and Dave Ceppos
    - Other Presentation, Water Conditions Update?
    - Consent: Approve Associate Membership request – California American Water, Evan Jacobs
  - b) *Board meeting topics – on-going list (alphabetical):*  
*New meeting topics discussed in September 2015:*
    - Desalinization projects – Kurt will investigate potential speaker(s)
    - Effects of Fire on the Watershed – Kurt inquiry to Rich M. re: previous fire studies
    - Mercury 1995 Study Update to be released in spring 2016, Dr. Slotton/UCD – Elisa contact  
    - Agricultural conversion trend to permanent crops and land use impacts/economics
    - Annual Water Resources Conditions - Tim O'Halloran

Executive Committee Agenda  
 February 8, 2016  
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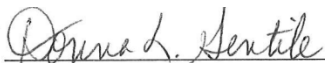
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta updates, allow time to discuss at each meeting
- Drought Conditions Update
- Flood Update – pending TC discussions and recommendations on what/who to present
- Woodland Flood Projects: LCCFS, Rail Relocation - Tim Busch, City of Woodland
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL’s (subcommittee report)
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (at end of FY)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session: dues increase?
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

**9. Other Updates & Future Executive Committee Agenda Items**

**10. Next Executive Committee Meeting Date:** March \_\_\_\_, 2016

**11. Adjourn**

I declare under penalty of perjury that the foregoing agenda for the February 8, 2016 meeting of the Executive Committee for the Water Resources Association of Yolo County was posted by February 5, 2016 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Donna L. Gentile  
 Board Secretary & Administrative Coordinator

**\* Payments:**

<b>TO BE PAID and EFT PAID Expenses:</b>	
Payroll: (w/ \$1.75 direct deposit fee), PR ending 2/11 & 2/25 - \$1,464.66	Bank of America MasterCard – January: \$535.35 - EFT Pay by 2/16
Payroll Taxes – Jan.. <u>State</u> - \$183.11 <u>Federal</u> : - \$ 1,169.50 EFT to Pay 2/11	AT&T Invoice: Dec/Jan : \$73.97
IRA Contribution: Jan. - \$245.28 - EFT to Pay 2/11	Donna Gentile, Mileage Reimbursement (Jan) - \$ 58.32
Kaiser Health Plan: March - \$1,066.74 - EFT to Pay 2/21	PO Box Annual Fee Due 2/29 - \$160.00
YCFCWCD Postage, Copies, Web Exp.- Jan.: \$211.74	

**MINUTES of Executive Committee (EC) Meeting**  
**Water Resources Association of Yolo County**  
**January 5, 2016, 12:00 - 1:00 pm**  
**DRAFT**

**Present:** Bill Marble, Cecilia Curry Tim O'Halloran, Elisa Sabatini, Kurt Balasek, Kristin Sicke, Donna Gentile

1. **Call to Order:** Meeting was called to order by Bill Marble at 12:00 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public in attendance.
4. **Administrative Items:**
  - a) December 7, 2015 EC minutes were approved.
  - b) Review Financials FY2015-16: The EC reviewed the December 2015 financials. Projects receiving FY15-16 project budget funding are invoicing on schedule.
  - c) Review final draft WRA Annual 2015 Newsletter: The EC suggested a few minor wording changes. Donna will also make two other minor correction. The newsletter will be distributed to the WRA mailing list and included with the January Board agenda.
  - d) Yolo County Risk Assessment Workshop: Donna will attend this 1-hour preliminary workshop on January 14<sup>th</sup> at the County Administration building. She will gather pertinent information and report back to the EC regarding County affiliated JPA risk mitigation. This is a requirement resulting in auditing standards updates due to SB 1452.
  - e) Payments to approve - All payments were approved
5. **Update on Water Legislation & Regulatory Issues**

Tim informed that the 2016 legislative session has just started and he did not have anything to report.
6. **SGMA Planning & Implementation**
  - a) Facilitation Process Update: Tim gave a detailed update on activities. He anticipates that the Steering Committee will meet/talk next week. He will also speak with Dave Ceppos. He distributed a handout for his update. This SGMA update will also be given to the WRA Board at the January meeting. Tim's update covered five main topics outlined below and in the attached copy of his handout. Following is some additional information to his written update.
    1. *Groundwater Sustainability Agency (GSA) Development:* Tim reviewed the 90-day plan (Dec 2015 to Feb 2016).
    2. *Local efforts and outreach:* A separate, dedicated Yolo groundwater website has been established by YCFCWCD. Max Stevenson and Kristin Sicke from the District are populating website information and maintaining website requests to be added to the mailing list for future meetings and information. <http://yologroundwater.org/>
    3. *Groundwater Sustainability Plan (GSP):* Once the GSA has been formed the process will quickly move forward to GSP development. Under Tim's coordination, a proposal with Stanford University is being developed to compare previous subsidence results with satellite imagery at no cost to the WRA. The proposal is included in the attached SGMA update handout.
    4. *Temporary SWRCB permit for high-water diversions (winter water) to enhance groundwater recharge being pursued by YCFCWCD:*
    5. *Storm Water Grant Program being investigated:* The Westside-Sacramento IRWM group will develop a watershed-wide umbrella plan. This will be more of a cohesive compiling of

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existing plans. This Storm Water Grant Program is funding under Proposition 1 planning and implementation. Yolo County does not have a storm water plan and Consero Solutions is assisting with development of a plan.

- b) Basin Boundary adjustments letter to adjacent counties: Discussed under handout distributed in Item 6a. Dave Ceppos has reviewed and commented on the draft letter that will be sent to Solano, Colusa, Glenn and Sacramento counties. The EC comments from the December meeting were incorporated in this revised draft. The letter was also sent to Denise Sagara for review and will be presented at this week's Yolo County Farm Bureau board retreat that Tim is also attending. The 90-day basin boundary submittal process period to DWR has begun from January 1 to March 2016.

7. **Technical Committee (TC) & Westside IRWMP Update:** The December TC meeting was cancelled and Elisa had nothing additional to report. Next TC meeting is January 7<sup>th</sup>. Elisa informed that Cindy Tuttle will be leaving the County at the end of January and will be working for the City of West Sacramento to be the Director of Parks. She will give her final Delta update to the WRA Board at the January meeting.

8. **WRA Board Meeting**

- a) January 11, 2016 Board meeting agenda items: The EC confirmed the following presentations for January and other agenda items listed below.

- SGMA Updates: Facilitation and Public Outreach Planning, Dave Ceppos/CCP; SGMA related activities, Tim O'Halloran
- WEAP Model Presentation, David Purkey, Stockholm Environment Institute (Tim confirmed)
- Annual WRA Newsletter The Year in Review: 2015
- Resolution acknowledging Sid England's retirement (Donna will draft and circulate to EC)

- b) Future Board Meeting Topics – On-going list (alphabetical):

*New meeting topics discussed in 2015:*

- Desalination projects – Kurt has identified a speaker(s) for a 2016 presentation
- Effects of Fire on the Watershed – Kurt confirmed Rich Marovich for a 2016 presentation
- Mercury 1995 Study Update to be released in spring 2016, Dr. Slotton/UCD – Elisa contact
  
- Annual Water Resources Conditions - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta related planning updates, allow time to discuss at each meeting (Yolo County, NCWA)
- Drought Conditions Update
- Flood Update – pending TC discussions and recommendations on what/who to present
- Lower Cache Creek Feasibility Study Update (Tim Busch/City of Woodland)
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's
- North Bay Aqueduct Project (SCWA) - progress updates
- RD 2035 Joint Intake project update
- RWA, John Woodling, Update on priority issues for the new year

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- Speakers representing positions/interests seen as potential threats to our region
- Underground well conditions update
- Water quality
- Water rate studies - sharing results of
- Water re-use projects
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session: FY15-16 dues increase?
- WRA funded projects, lead partners update (at end of FY)
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

**9. Other Updates & Future Executive Committee Agenda Items** – Nothing discussed

**10. Next Executive Committee Meeting Date:** Monday, February 8, 2016, **12:30 pm**

**11. Adjourned** at 1:00 pm

Respectfully submitted,

Donna L. Gentile  
Board Secretary & Administrative Coordinator

**Water Resources Association of Yolo County**  
**Balance Sheet**  
As of January 31, 2016

	<u>Jan 31, 16</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
L A I F	217,275.11
First Northern - Savings	13,258.48
First Northern - Checking	2,220.13
<b>Total Checking/Savings</b>	<u>232,753.72</u>
<b>Total Current Assets</b>	<u>232,753.72</u>
<b>TOTAL ASSETS</b>	<u><u>232,753.72</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	609.32
<b>Total Accounts Payable</b>	<u>609.32</u>
<b>Other Current Liabilities</b>	
Direct Deposit Liabilities (Direct Deposit Liabilities)	-1,462.89
SIMPLE IRA Liabilities	245.28
Payroll Liabilities	1,418.02
<b>Total Other Current Liabilities</b>	<u>200.41</u>
<b>Total Current Liabilities</b>	<u>809.73</u>
<b>Total Liabilities</b>	809.73
<b>Equity</b>	
Opening Bal Equity	16,689.30
Revenue in Excess of Expenses (Retained Earnings)	125,581.92
Net Income	89,672.77
<b>Total Equity</b>	<u>231,943.99</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>232,753.72</u></u>

**Water Resources Association of Yolo County**  
**Budget vs. Actual**  
July 2015 through January 2016

	<u>Jul '15 - Jan 16</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Member Dues - Administrative	73,887.00	73,887.00	100.0%
Member Dues - Associate	473.00	473.00	100.0%
Interest Income	215.10	600.00	35.85%
Calendar - Revenue (Donations)	3,425.00	3,200.00	107.03%
In-Kind Income (non-cash)	2,916.69	5,000.00	58.33%
YCFC Admin Support	0.00	1,900.00	0.0%
<b>Total Income</b>	<u>80,916.79</u>	<u>85,060.00</u>	<u>95.13%</u>
<b>Gross Profit</b>	80,916.79	85,060.00	95.13%
<b>Expense</b>			
Salaries - Gross	30,662.25	53,150.00	57.69%
Payroll Taxes & Expenses	2,438.32	4,300.00	56.71%
Employer Paid Benefits	8,386.98	14,800.00	56.67%
Workers Comp Insurance	0.00	800.00	0.0%
General Liability Insurance	780.00	800.00	97.5%
Accounting Services	0.00	400.00	0.0%
Audit	5,500.00	5,500.00	100.0%
Bank Charges, License Fees	55.00	200.00	27.5%
Books, Maps, Subscriptions	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	1,943.09	3,200.00	60.72%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	0.00	1,500.00	0.0%
Copies, Printing & Binding	462.00	1,500.00	30.8%
Internet Service	722.56	1,700.00	42.5%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	1,067.59	2,500.00	42.7%
Mileage	181.42	700.00	25.92%
Miscellaneous Expense	0.00	500.00	0.0%
Office Rent (non-cash)	2,916.69	5,000.00	58.33%
Office Supplies/Expenses	361.80	1,500.00	24.12%
Postage	276.01	900.00	30.67%
Telephone Utilities	512.31	900.00	56.92%
Contingency	0.00	600.00	0.0%
<b>Total Expense</b>	<u>56,266.02</u>	<u>101,975.00</u>	<u>55.18%</u>
<b>Net Ordinary Income</b>	24,650.77	-16,915.00	
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>Project Fund</b>			
Assoc. Mbr Dues - Projects	627.00	97,943.00	0.64%

**Water Resources Association of Yolo County**  
**Budget vs. Actual**  
July 2015 through January 2016

	<u>Jul '15 - Jan 16</u>	<u>Budget</u>	<u>% of Budget</u>
Member Dues - Projects	97,943.00	627.00	15,620.89%
<b>Total Project Fund</b>	<u>98,570.00</u>	<u>98,570.00</u>	<u>100.0%</u>
Special Project-GWMonProg \$\$	89,000.00	89,000.00	100.0%
<b>Total Other Income</b>	<u>187,570.00</u>	<u>187,570.00</u>	<u>100.0%</u>
<b>Other Expense</b>			
<b>Project Fund Budget</b>			
CCC-Wacky Wilderness Days	0.00	11,000.00	0.0%
Davis-Wldd Water Conser Concept	0.00	31,710.00	0.0%
Mercury TMDL Assess-McCord	1,500.00	1,500.00	100.0%
PCC Salmon in Classroom/Bypass	0.00	5,000.00	0.0%
PCC-Putah Creek Fall Clean-up	7,998.00	8,000.00	99.98%
PCC-Native Plant Nursery Volunt	0.00	7,500.00	0.0%
Westside IRWMP (WRA cost share)	20,000.00	20,000.00	100.0%
Winters Storm Water Mgmt Plan	0.00	15,000.00	0.0%
Year of Groundwater	0.00	62,500.00	0.0%
Yolo Bypass Integ Project-YBF	4,050.00	5,000.00	81.0%
YCRCD-Nitrogen&Irrigation BMPs	0.00	10,000.00	0.0%
Unallocated/Reserve Project \$	0.00	360.00	0.0%
<b>Total Project Fund Budget</b>	<u>33,548.00</u>	<u>177,570.00</u>	<u>18.89%</u>
Special Project-GWMonProg \$ Exp (YFCWCWD)	89,000.00	89,000.00	100.0%
<b>Total Other Expense</b>	<u>122,548.00</u>	<u>266,570.00</u>	<u>45.97%</u>
<b>Net Other Income</b>	<u>65,022.00</u>	<u>-79,000.00</u>	
<b>Net Income</b>	<u><u>89,672.77</u></u>	<u><u>-95,915.00</u></u>	



**Water Resources Association of Yolo County**  
**Profit & Loss**  
 January 2016

	<b>TOTAL</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
In-Kind Income (non-cash)	416.67
<b>Total Income</b>	<b>416.67</b>
<b>Gross Profit</b>	416.67
<b>Expense</b>	
Salaries - Gross	4,088.30
Payroll Taxes & Expenses	381.66
Employer Paid Benefits	1,189.38
General Liability Insurance	390.00
Copies, Printing & Binding	32.25
Internet Service	90.00
Meeting Expenses	112.57
Mileage	28.75
Office Rent (non-cash)	416.67
Office Supplies/Expenses	21.21
Postage	129.84
Telephone Utilities	73.97
<b>Total Expense</b>	<b>6,954.60</b>
<b>Net Ordinary Income</b>	-6,537.93
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
Project Fund Budget	2,350.00
<b>Total Other Expense</b>	<b>2,350.00</b>
<b>Net Other Income</b>	<b>-2,350.00</b>
<b>Net Income</b>	<b>-8,887.93</b>

**Water Resources Association of Yolo County**  
**Transaction List by Date**  
**January 2016**

Type	Date	Num	Name	Memo	Account	Split	Amount
General Journal	01/01/2016	aje-254			In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Bill	01/02/2016	2015.1221	Business Card (Mastercard)		Accounts Payable	-SPLIT-	-108.83
Paycheck	01/04/2016	DD1046	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Transfer	01/04/2016			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,500.00
Bill	01/04/2016	FY15-16 Inv. 2	Yolo Basin Foundation_v		Accounts Payable	Yolo Bypass Integ Project-YBF	-2,350.00
Bill	01/04/2016		Donna Gentile		Accounts Payable	Mileage	-28.75
Transfer	01/05/2016			Funds Transfer	First Northern - Savings	First Northern - Checking	-5,500.00
Bill	01/05/2016	2016.0105	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-131.69
Bill Pmt -Check	01/05/2016	2379	AT&T		First Northern - Checking	Accounts Payable	-73.24
Bill Pmt -Check	01/05/2016	2380	Donna Gentile		First Northern - Checking	Accounts Payable	-28.75
Bill Pmt -Check	01/05/2016	2381	Printer's Ink		First Northern - Checking	Accounts Payable	-1,943.09
Bill Pmt -Check	01/05/2016	2382	Yolo Basin Foundation_v		First Northern - Checking	Accounts Payable	-2,350.00
Bill Pmt -Check	01/05/2016	2383	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-131.69
Bill Pmt -Check	01/06/2016	2384	Perry, Bunch & Johnston, Inc.		First Northern - Checking	Accounts Payable	-5,500.00
Transfer	01/08/2016			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,000.00
Liability Check	01/11/2016	E-pay	Employment Development Department	499-0728-0 QB Tracking # 232206422	First Northern - Checking	-SPLIT-	-185.63
Liability Check	01/11/2016	E-pay	United States Treasury	68-0306647 QB Tracking # 232214052	First Northern - Checking	-SPLIT-	-1,171.50
Liability Check	01/11/2016	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-245.28
Bill Pmt -Check	01/13/2016	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-108.83
Liability Check	01/15/2016		QuickBooks Payroll Service	Created by Payroll Service on 01/14/2016	First Northern - Checking	-SPLIT-	-1,464.66
Paycheck	01/19/2016	DD1047	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Transfer	01/19/2016			Funds Transfer	First Northern - Savings	First Northern - Checking	-1,000.00
Check	01/20/2016	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-1,066.74
Bill	01/21/2016	2016.0121	Business Card (Mastercard)		Accounts Payable	-SPLIT-	-535.35
Transfer	01/22/2016			Funds Transfer	LAIF	First Northern - Savings	-15,000.00
Bill	01/25/2016	7600114	AT&T		Accounts Payable	Telephone Utilities	-73.97
Transfer	01/27/2016			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,200.00
Liability Check	01/29/2016		QuickBooks Payroll Service	Created by Payroll Service on 01/28/2016	First Northern - Checking	-SPLIT-	-1,464.64