



WATER RESOURCES ASSOCIATION OF YOLO COUNTY

P.O. Box 8624, Woodland, CA 95776

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Website: www.yolowra.org **Email:** info@yolowra.org

WRA Executive Committee Meeting Monday, October 5, 2015, 12:00 to 1:00 pm Woodland City Hall

City Manager's Conference Room (2nd floor), 300 First St., Woodland

AGENDA

- 1. Call to Order**
- 2. Approve Agenda and Adding Items to the Posted Agenda-** In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 3. Public Comment** - The public may address the Committee relating to matters within the WRA's jurisdiction.
- 4. Administrative Items:**
 - a) Approve September 1, 2015 EC minutes, pages 3 – 5
 - b) Review financials FY2015-16: September 2015, pages 6 - 10
 - c) General Liability Insurance renewal challenges, premium increase, budget adjustment
 - d) Payments to approve *
- 5. Update on water legislation & regulatory issues** – discussion item (Tim O'Halloran)
- 6. SGMA Planning & Implementation** (Tim O'Halloran & Elisa Sabatini)
 - a) Facilitation Process Update
 - b) Review of Discussion Papers by TC
- 7. Technical Committee & Westside IRWMP Update** – discussion item (Elisa Sabatini, TC Chair)
- 8. WRA Board Meeting:**
 - a) November 16, 2015 – Discuss potential agenda items
 - SGMA Facilitated Public Outreach - Tim and/or Elisa
 - Yolo Bypass Integrated Action Update?, Robin Kulakow – Donna contact Robin
 - Fisheries Management Program Update?, Robin K
 - b) *Board meeting topics – on-going list (alphabetical):*
 - Agricultural conversion trend to permanent crops and land use impacts/economics
 - Annual Water Resources Conditions - Tim O'Halloran
 - Bay Delta Conservation Plan (BDCP) Updates
 - Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
 - Davis-Woodland Surface Water Supply Project Update, WDCWA
 - Delta Counties Coalition update

Executive Committee Agenda
 September 1, 2015
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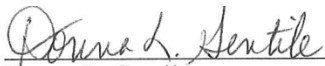
- Delta updates, allow time to discuss at each meeting
- Drought Conditions Update
- Flood Update – pending TC discussions and recommendations on what/who to present
- floodSAFE Yolo
- Lower Cache Creek Feasibility Study Update (Tim Busch, City of Woodland)
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL’s (subcommittee report)
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (at end of FY)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session: dues increase?
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

9. Other Updates & Future Executive Committee Agenda Items

10. Next Executive Committee Meeting Date: November/December ____, 2015

11. Adjourn

I declare under penalty of perjury that the foregoing agenda for the October 5, 2015 meeting of the Executive Committee for the Water Resources Association of Yolo County was posted by October 2, 2015 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.


 Donna L. Gentile
 Board Secretary & Administrative Coordinator

* Payments:

TO BE PAID and EFT PAID Expenses:	
Payroll: (w/ \$1.75 direct deposit fee), PR ending 10/10 & 10/24 - \$1,462.40	Bank of America MasterCard - September - \$37.64 - EFT Pay by 10/16
Payroll Taxes – Sept. <u>State</u> - \$185.64 <u>Federal</u> : - \$ 1,171.52 EFT to Pay 10/10	Mileage reimbursement/Donna Gentile – September - \$21.28
IRA Contribution: September - \$245.28 - EFT to Pay 10/10	General Liability – quarterly installment – \$197.75 - Paid EFT 9/28/15
Kaiser Health Plan: Nov.- \$1,066.74 - EFT to Pay 10/21	AT&T Invoice: Aug/Sept - \$72.42
YFCWCD Postage, Copies, T-1 line: August \$163.42; Sept: \$284.29	
YFCWCD GW Monitoring Program Member Contributions FY15-16: \$42,064.00	

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
September 1, 2015, 12:00 - 1:00 pm
DRAFT**

Present: Bill Marble, Cecilia Curry, Tim O'Halloran, , Donna Gentile, Elisa Sabatini

Absent: Kurt Balasek

1. **Call to Order:** Meeting was called to order by Bill Marble at 12:00 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public in attendance.
4. **Administrative Items:**
 - a) August 3, 2015 EC minutes were approved.
 - b) Financials: The EC reviewed the final fiscal year end June 30, 2015 financials. The auditor is working on the 2-year audit that will be presented to the Board in November for FY2014 and 2015. The WRA had approximately \$143,200 in assets in all combined bank accounts. This amount included \$80,500 of unexpended project budget funds that will be carried over to FY15-16. This leaves approximately \$62,708 in net assets for the year.

The EC reviewed the July-August 2015 financials. All but one member agency has paid their dues. If not received within the next week, Donna will make an inquiry. When all dues are received Tim and Donna will transact a large funds transfer to the LAIF account. Also the WRA will give the YCFWCWD the annual Groundwater Monitoring Program contributions received with the membership dues payments. The general liability premium was increased by \$269 from last year's premium without proper legal noticing. The WRA's insurance broker is assisting in investigating this unexpected increase. Donna only paid a quarter of the total premium for the first FYquarter until this is resolved. Donna expects reduced expenses for copies and postage now that almost 50% of the WRA's distribution list agreed to receive the Board agendas digitally instead of mailed. The QuickBooks Project Fund Budget allocations will be itemized by project once the Board has formally approved the TC recommendations at the September Board meeting.

- c) Payments to approve - All payments were approved
- d) Other discussion: Bill informed that the City of Woodland city council will be approving an authorizing letter to the US Army Corps of Engineers tonight to express support for the Corps to study a Locally Preferred Plan for the Lower Cache Creek Feasibility Study.

Donna reported that the RD 2035 Board has officially designated Mike Hall as their alternate WRA Board representative.

5. Update on Water Legislation & Regulatory Issues

Tim shared an update from David Guy, NCWA, on three pieces of legislation that are being monitored: streamlining the groundwater adjudication process (process moving slowly), redefining beneficial use of water recharged into the groundwater basin (process moving slowly), and extending the July 1, 2015 deadline for complying with the new chromium 6 standard until 2020 as long as water suppliers show progress toward implementation (bill is on Governor's desk for signature).

Elisa reported on a conversation with Christine Crawford, Yolo LAFCO, regarding possible formation of a working group on chromium 6 issue resolution. Christine spoke with John Donlevy, Winters city manager, who expressed interest in collaborating with other local agencies with the same

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challenges to chromium 6 compliance. Elisa will inquire at the Westside Coordinating Committee and WRA Technical Committee meetings that are scheduled this week to see if there is any interest. Winters is the only city with concerns to be addressed in Yolo, other cities/areas with issues are Dixon and Lake County. Cecilia offered to ask Assemblymember Dodd about other areas with compliance issues.

6. SGMA Planning & Implementation Process

- a) Update on funding for Facilitation Support Services: Tim reported on some of the reasons why initiation of facilitation support services between the WRA and DWR has been delayed. He believes it has all been resolved and the contracting process with the Center for Collaborative Policy should start soon. Tim envisions the public outreach sessions could start within six weeks with a goal of forming a GSA by or before June 2016. Elisa and Donna will prepare a letter to the firms who submitted an RFQ to the WRA to update them on our intentions and process. Tim and Elisa will continue to coordinate this process with DWR and develop a scope of work with Dave Ceppos.
- b) Other Related Updates: Tim reported on discussions about the Basin Boundary Regulations modifications for Yolo County. He has spoken with Chris, Solano County Water Agency, and feels he is in agreement with Tim about using county boundary designation. Tim will also check-in with Lewis, RD108 and Colusa County to be sure we are all on the same page. Tim is determining what information DWR wants to substantiate the boundary modification. The WRA TC will likely follow a parallel track for GSA (Agency) formation and development of a GSP (Plan).

7. Technical Committee Update:

- a) TC Activities & FY15-16 Final Project Fund Recommendations: Elisa and Tim reported on the final projects recommended for funding for FY15-16. The TC discussed and agreed to fund a Subsidence Network Monitoring event in 2015, which is overdue and timely with drought conditions.
- b) Westside IRWMP Activities: The Westside IRWM Coordinating Committee (CC) has some funding remaining from the previous year(s) Westside IRWMP MOU partner contributions. The Westside CC is in the process of preparing an annual report, work plan and budget. The accounting of these funds should be presented to each of the MOU partners.

8. WRA Board Meeting

- a) September 14, 2015 Board meeting agenda items: The EC finalized topics and presentations for September:
 - Basin Boundary Regulation Adjustments Presentation – Tim and/or Elisa
 - SGMA Facilitation Support Services Selection through DWR - Tim and/or Elisa
 - Colusa County moratorium on well permits, Mary Fahey – Tim contacted Mary (confirmed)
 - Board approve TC recommendations for FY15-16 Project Fund Budget allocations
 - Legislative/Regulatory Update – Tim will verify whether David Guy will give the update

November meeting topics:

- Desalinization projects – Kurt will investigate potential speaker(s)
- Effects of Fire on the Watershed – Kurt inquiry to Rich M. re: last year's fire studies
- Mercury 1995 Study Update released in Aug or Sept, Dr. Slotton/UCD – Elisa will contact

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- Audit Report FY's ending 2014 and 2015
- Yolo Bypass Integrated Action Update by Robin Kulakow, Fisheries Management Program Updates – Donna can contact Robin
- Nominating Committee for 2016 officer elections & appointments

b) Future Board Meeting Topics – On-going list (alphabetical):

- Agricultural conversion trend to permanent crops and land use impacts/economics (Grant Davids/John Young)
- Annual Water Resources Conditions - Tim O'Halloran
- Bay Delta Conservation Plan (BDCP) Updates
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta updates, allow time to discuss at each meeting
- Drought Conditions Update
- Flood Update – pending TC discussions and recommendations on what/who to present
- floodSAFE Yolo (who?)
- Lower Cache Creek Feasibility Study Update (Tim Busch/City of Woodland)
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- North Bay Aqueduct Project (David Okita)- progress updates
- RD 2035 Joint Intake project update
- RWA, John Woodling, Update on priority issues for the
- Speakers representing positions/interests seen as potential threats to our region
- Underground well conditions update
- Water quality
- Water rate studies - sharing results of
- Water re-use projects
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session: FY15-16 dues increase? (3%?)
- WRA funded projects, lead partners update (at end of FY)
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

8. Other Updates & Future Executive Committee Agenda Items – Nothing discussed

9. Next Executive Committee Meeting Date: Monday, October 5, 2015, 12:00 pm

10. Adjourned at 1:00 pm

Respectfully submitted,

Donna L. Gentile
Board Secretary & Administrative Coordinator

Water Resources Association of Yolo County
Balance Sheet
As of September 30, 2015

	<u>Sep 30, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
LAIF	123,174.80
First Northern - Savings	212,659.96
First Northern - Checking	856.52
Total Checking/Savings	<u>336,691.28</u>
Total Current Assets	<u>336,691.28</u>
TOTAL ASSETS	<u><u>336,691.28</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	<u>557.77</u>
Total Accounts Payable	557.77
Other Current Liabilities	
SIMPLE IRA Liabilities	245.28
Payroll Liabilities	1,357.16
Total Other Current Liabilities	<u>1,602.44</u>
Total Current Liabilities	<u>2,160.21</u>
Total Liabilities	2,160.21
Equity	
Opening Bal Equity	16,689.30
Revenue in Excess of Expenses (Retained Earnings)	125,581.92
Net Income	192,259.85
Total Equity	<u>334,531.07</u>
TOTAL LIABILITIES & EQUITY	<u><u>336,691.28</u></u>

Water Resources Association of Yolo County
Budget vs. Actual
 July through September 2015

	<u>Jul - Sep 15</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
Member Dues - Administrative	73,887.00	73,887.00	100.0%
Member Dues - Associate	473.00	473.00	100.0%
Interest Income	101.27	600.00	16.88%
Calendar - Revenue (Donations)	0.00	3,200.00	0.0%
In-Kind Income (non-cash)	1,250.01	5,000.00	25.0%
YCFC Admin Support	0.00	1,900.00	0.0%
Total Income	<u>75,711.28</u>	<u>85,060.00</u>	<u>89.01%</u>
Gross Profit	75,711.28	85,060.00	89.01%
Expense			
Salaries - Gross	14,309.05	53,150.00	26.92%
Payroll Taxes & Expenses	1,106.15	4,300.00	25.72%
Employer Paid Benefits	3,629.46	14,800.00	24.52%
Workers Comp Insurance	0.00	800.00	0.0%
General Liability Insurance	192.25	650.00	29.58%
Accounting Services	0.00	400.00	0.0%
Audit	0.00	5,500.00	0.0%
Bank Charges, License Fees	15.00	200.00	7.5%
Books, Maps, Subscriptions	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	0.00	3,200.00	0.0%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	0.00	1,500.00	0.0%
Copies, Printing & Binding	255.70	1,500.00	17.05%
Internet Service	452.56	1,700.00	26.62%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	859.69	2,500.00	34.39%
Mileage	67.85	700.00	9.69%
Miscellaneous Expense	0.00	500.00	0.0%
Office Rent (non-cash)	1,250.01	5,000.00	25.0%
Office Supplies/Expenses	151.98	1,500.00	10.13%
Postage	76.22	900.00	8.47%
Telephone Utilities	219.51	900.00	24.39%
Contingency	0.00	600.00	0.0%
Total Expense	<u>22,585.43</u>	<u>101,825.00</u>	<u>22.18%</u>
Net Ordinary Income	53,125.85	-16,765.00	
Other Income/Expense			
Other Income			
Project Fund			

Water Resources Association of Yolo County
Budget vs. Actual
 July through September 2015

	<u>Jul - Sep 15</u>	<u>Budget</u>	<u>% of Budget</u>
Assoc. Mbr Dues - Projects	627.00	97,943.00	0.64%
Member Dues - Projects	97,943.00	627.00	15,620.89%
Total Project Fund	98,570.00	98,570.00	100.0%
Special Project-GWMonProg \$\$	89,000.00	89,000.00	100.0%
Total Other Income	187,570.00	187,570.00	100.0%
Other Expense			
Project Fund Budget			
CCC-Wacky Wilderness Days	0.00	11,000.00	0.0%
Davis-Wdld Water Conser Concept	0.00	31,710.00	0.0%
Mercury TMDL Assess-McCord	1,500.00	1,500.00	100.0%
PCC Salmon in Classroom/Bypass	0.00	5,000.00	0.0%
PCC-Putah Creek Fall Clean-up	0.00	8,000.00	0.0%
PCC-Native Plant Nursery Volunt	0.00	7,500.00	0.0%
Westside IRWMP (WRA cost share)	0.00	20,000.00	0.0%
Winters Storm Water Mgmt Plan	0.00	15,000.00	0.0%
Year of Groundwater	0.00	62,500.00	0.0%
Yolo Bypass Integ Project-YBF	0.00	5,000.00	0.0%
YCRCD-Nitrogen&Irrigation BMPs	0.00	10,000.00	0.0%
Unallocated/Reserve Project \$	0.00	360.00	0.0%
Total Project Fund Budget	1,500.00	177,570.00	0.85%
Special Project-GWMonProg \$ Exp (YCFCWCD)	46,936.00	89,000.00	52.74%
Total Other Expense	48,436.00	266,570.00	18.17%
Net Other Income	139,134.00	-79,000.00	
Net Income	<u>192,259.85</u>	<u>-95,765.00</u>	

Water Resources Association of Yolo County
Profit & Loss
 September 2015

	TOTAL
Ordinary Income/Expense	
Income	
In-Kind Income (non-cash)	416.67
Total Income	416.67
Gross Profit	416.67
Expense	
Salaries - Gross	4,088.30
Payroll Taxes & Expenses	316.26
Employer Paid Benefits	1,189.38
Copies, Printing & Binding	217.55
Internet Service	180.00
Meeting Expenses	37.64
Mileage	41.40
Office Rent (non-cash)	416.67
Postage	50.16
Telephone Utilities	72.42
Total Expense	6,609.78
Net Ordinary Income	-6,193.11
Other Income/Expense	
Other Income	
Special Project-GWMonProg \$\$	46,936.00
Total Other Income	46,936.00
Other Expense	
Special Project-GWMonProg \$ Exp (YCFCWCD)	46,936.00
Total Other Expense	46,936.00
Net Other Income	0.00
Net Income	-6,193.11

Water Resources Association of Yolo County
Transaction List by Date
September 2015

Type	Date	Num	Name	Memo	Account	Split	Amount
Bill	09/01/2015	2015.0831	Donna Gentile		Accounts Payable	Mileage	-41.40
General Journal	09/01/2015	aje-249			In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Bill Pmt -Check	09/01/2015	2364	Donna Gentile		First Northern - Checking	Accounts Payable	-41.40
Bill Pmt -Check	09/01/2015	2365	McCord Environmental, Inc.		First Northern - Checking	Accounts Payable	-3,000.00
Bill	09/01/2015	August	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-163.42
Transfer	09/09/2015			Funds Transfer	First Northern - Savings	First Northern - Checking	-4,000.00
Liability Check	09/10/2015	E-pay	Employment Development Department	499-0728-0 QB Tracking # 210944452	First Northern - Checking	-SPLIT-	-278.45
Liability Check	09/10/2015	E-pay	United States Treasury	68-0306647 QB Tracking # 210945292	First Northern - Checking	-SPLIT-	-1,757.26
Liability Check	09/10/2015	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	SIMPLE IRA Liabilities	-183.96
Liability Check	09/10/2015	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	SIMPLE IRA Liabilities	-183.96
Liability Check	09/11/2015		QuickBooks Payroll Service	Created by Payroll Service on 09/10/2015	First Northern - Checking	-SPLIT-	-1,462.38
Paycheck	09/14/2015	DD1038	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill Pmt -Check	09/15/2015	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-222.20
Payment	09/15/2015	10321716	University of CA Davis		Undeposited Funds	Accounts Receivable	30,280.00
Deposit	09/16/2015			Deposit	First Northern - Savings	Undeposited Funds	30,280.00
Transfer	09/21/2015			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,600.00
Bill	09/21/2015	2015.0921	Business Card (Mastercard)	September	Accounts Payable	Meeting Expenses	-37.64
Check	09/22/2015	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-1,066.74
Bill Pmt -Check	09/24/2015	2366	AT&T		First Northern - Checking	Accounts Payable	-76.34
Liability Check	09/25/2015		QuickBooks Payroll Service	Created by Payroll Service on 09/24/2015	First Northern - Checking	-SPLIT-	-1,462.38
Bill	09/25/2015	7091356	AT&T		Accounts Payable	Telephone Utilities	-72.42
Paycheck	09/28/2015	DD1039	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Payment	09/30/2015	253914	City of Woodland		Undeposited Funds	Accounts Receivable	7,500.00
General Journal	09/30/2015	aje-251	Yolo County Flood Control & WCD	YCFC pays cost internally- adjusting entry for FY15-	Special Project-GWMonProg \$\$	Special Project-GWMonProg \$ Exp (YCFCWCD)	-46,936.00
Bill	09/30/2015	2015.0930	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-284.29
Deposit	09/30/2015			Deposit	First Northern - Savings	Undeposited Funds	7,500.00