



WATER RESOURCES ASSOCIATION OF YOLO COUNTY

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WRA Executive Committee Meeting Tuesday, July 7, 2015, 12:00 to 1:00 pm Woodland City Hall

City Manager's Conference Room (2nd floor), 300 First St., Woodland

AGENDA

1. **Call to Order**
2. **Approve Agenda and Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
3. **Public Comment** - The public may address the Committee relating to matters within the WRA's jurisdiction.
4. **Administrative Items:**
 - a) Approve June 1, 2015 EC minutes, pages 3 - 5
 - b) Review financials FY2014-15: June 2015, preliminary FY end, pages 6 – 9
 - c) Change Board agenda packet mailing date earlier to accommodate slower US Post Office processing.
 - d) Payments to approve *
5. **Update on water legislation & regulatory issues** – discussion item (Tim O'Halloran)
6. **SGMA Planning & Implementation Process** (Tim O'Halloran & Elisa Sabatini)
 - a) Update on funding for Facilitation Support Services: DWR application, SWRCB/CCP funding
 - b) Other updates
7. **Technical Committee Update** – discussion item (Elisa Sabatini, TC Chair)
 - a) TC activities & FY15-16 Project Fund
 - b) Westside IRWMP activities
8. **WRA Board Meeting:**
 - a) September 14, 2015 – Discuss potential agenda items.
 - b) *Board meeting topics – on-going list (alphabetical):*
 - Agricultural conversion trend to permanent crops and land use impacts/economics
 - Annual Water Resources Conditions - Tim O'Halloran
 - Bay Delta Conservation Plan (BDCP) Updates
 - Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
 - Davis-Woodland Surface Water Supply Project Update, WDCWA
 - Delta Counties Coalition update

Executive Committee Agenda

July 7, 2015

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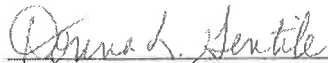
- Delta updates, allow time to discuss at each meeting
- Drought Conditions Update
- Flood Update – pending TC discussions and recommendations on what/who to present
- floodSAFE Yolo (who?)
- Lower Cache Creek Feasibility Study Update (Tim Busch, City of Woodland
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (at end of FY)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session: dues increase?
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

9. Other Updates & Future Executive Committee Agenda Items

10. Next Executive Committee Meeting Date: August ____, 2015

11. Adjourn

I declare under penalty of perjury that the foregoing agenda for the July 7, 2015 meeting of the Executive Committee for the Water Resources Association of Yolo County was posted by July 2, 2015 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Donna L. Gentile
Board Secretary & Administrative Coordinator

*** Payments:**

TO BE PAID and EFT PAID Expenses:	
Payroll: (w/ \$1.60 direct deposit fee), PR ending 7/4, 7/18, 8/1 - \$1,462.23	Bank of America Mastercard, - EFT Pay by 7/16 - \$39.32
Payroll Taxes – EFT 7/10 - June. <u>State-</u> \$185.64 <u>Federal:</u> - \$1,171.50	General Liability Insurance - \$769.00 pending receipt (investigating increase!)
IRA Contribution: EFT 7/10 - June \$245.28	Iris Software – Web maintenance retainer/hosting – Oct 2014 – March 2015 - \$240.00 Paid
Kaiser Health Plan: Aug, EFT to Pay 7/21 - \$1,066.74	Mileage reimbursement/Donna Gentile – May/June - \$ 32.49 Paid
AT&T Phone: May/June - est \$69 - pending receipt	FY14-15 Project Fund: McCord Environmental – 4/1-6/30/15 Qrtly invoice - \$3,240
YCFCWCD Postage, Copies, T-1 line: June – \$434.35	YCFCWCD – Reimburse for Water Calendar contest expenses: \$315.58

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
June 1, 2015, 12:00 - 1:00 pm**

DRAFT

Present: Bill Marble, Cecilia Curry, Tim O'Halloran, Elisa Sabatini, Kurt Balasek, Donna Gentile

1. **Call to Order:** Meeting was called to order by Bill Marble at 12:00 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public in attendance.
4. **Administrative Items:**
 - a) May 4, 2015 EC minutes were approved.
 - b) Financials: The EC reviewed the preliminary April-May 2015 financial statements. Any final bills or payments made for May will be added for the final statement for the June 15th agenda.
 - c) Reviewed projected FY End 2014-15 Budget: Donna reviewed what is projected to be the net income at the end of the fiscal year, 6/30/15. The amount includes the three projects that have not utilized their funding and will likely be approved for carryover into FY15-16 by the TC on 6/4.
 - d) Review draft FY2015-16 Budget: The EC reviewed an updated draft FY2015-16 budget. Donna will add the final carryover funds amount under the Revenue section once the TC has discussed. The amount budgeted for the audit is based on a quote from Perry, Bunch and Johnston. Donna will also solicit a quote from Smith & Newall CPA that will perform the YCF&WCD's current audit.
 - e) Payments to approve - All payments were approved
5. **Update on Water Legislation & Regulatory Issues**
Tim reported there were not significant changes in legislation or regulatory issues. The SWRCB continues to issue curtailment notices and petitions (TUCP) to CVP and SWP water rights holders in relation to Delta drought conditions. Tim gave a short overview of the challenges currently faced by the Sites Reservoir project. The EC asked Donna to contact RD108 and ask for a short update at the 6/15 meeting (either Lewis or Roger).
6. **SGMA Planning & Implementation Process**
Elisa reported on the Solano SGMA meeting held yesterday. Donna provided copies of the summary email that she sent on 5/29/15. The Solano County Water Agency (SCWA) is promoting to become the GSA. They are also focused on having the Solano basin reclassified as Low Priority. They are advocating for changing the Bulletin 118 boundaries to political boundaries instead. At the meeting, she explained that Yolo's interest lies in early cooperation and communication and less interesting in boundary disputes. We are focused on establishing cooperative agreements with whoever is on the "other side of the line". The GSA will likely be a "WRA" like group coordinating Solano's SGMA implementation, not the SCWA proper.

Tim and Elisa have been invited to attend Colusa Basin's SGMA meeting. Tim spoke with Donita and Blair of the Dunnigan Water District (DWD), who has filed a GSA formation notice with the DWR. DWD is keeping their options open, but will stay involved in the WRA's GSA formation facilitated process. DWD also requested facilitation funding assistance from DWR, but was told that they need to be part of the WRA's process. DWR will only fund one facilitation process in Yolo County.

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
June 1, 2015, 12:00 - 1:00 pm**

DRAFT

- a) DWR SGMA Facilitation Support Services: Tim and Elisa had an informative discussion with Hong Lin, DWR. Elisa has begun preparing the WRA facilitation funding application for DWR. The grant would be for 2 years of funding. Funding could be utilized for one year of GSA formation outreach and one year for pre-planning/implementation (and GSP development).
- b) Status of SWRCB Facilitation Assistance (workshops with Dave Ceppos): Tim and Dave discussed preparation of a scope of work to utilize the SWRCB funds for a couple of workshops to focus our process for GSA formation. Tim will call Dave, because he does not know where we stand with the SWRCB process. Dave has not been in contact, nor provided a scope of work.

The EC agreed that the Board should be asked to approve the DWR Facilitation Support Services funding application on 6/15. Elisa, Tim and Donna will coordinate to draft the appropriate documents for inclusion in the Board packet. The Yolo County Farm Bureau will be asked to provide a letter of support for the application packet as a co-partner of the SGMA implementation. Tim will contact Denise Sagara to request a support letter for approved by their Board.

7. Technical Committee Update:

- a) TC Activities: TC will be reviewing FY15-16 project fund requests at their 6/4 meeting. Specific allocations for FY15-16 will be discussed in July. The WRA Board will be asked to approve the FY15-16 budget with a lump sum allocation for the Project Fund Budget of \$98,570. There will be some carryover funding for projects that did not utilize their allocation in FY14-15: City of Winters (\$15,000), Year of Groundwater (\$62,500) and Mercury TMDL project (balance remaining to be determined by 6/30).
- b) Westside IRWMP Activities: Brownfield grant was awarded to Westside. Stephen McCord applied on behalf of Westside group. Bill asked to be sure this information was included in the June TC report to the WRA Board.

8. WRA Board Meeting

- a) June 15, 2015 Board meeting finalize agenda items: The EC finalized agenda items for June. Bill asked Tim/Donna/Elisa to be sure the pertinent stakeholders are invited to attend this meeting. The following agenda items were discussed.

- Groundwater Legislation Update from the Selection Committee (Tim O.)
- “Land Use Trends Impacting Water Resource Management in Yolo County” trends, Grant Davids and John Young, Yolo County (Tim confirmed Grant’s attendance, Tim/Donna will contact John Young)
- Adopt FY2015-16 Operating Budget (consent item)
- Informational Items: Correspondence sent (AB 568 and HR 1060 support letters)
- DWR funding application for SGMA Facilitation (Board approve) (Elisa)

- b) Future Board Meeting Topics – On-going list (alphabetical):

- Agricultural conversion trend to permanent crops and land use impacts/economics (Grant Davids/John Young)
- Annual Water Resources Conditions - Tim O’Halloran
- Bay Delta Conservation Plan (BDCP) Updates
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta updates, allow time to discuss at each meeting

**MINUTES of Executive Committee (EC) Meeting
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- Flood Update – pending TC discussions and recommendations on what/who to present
- floodSAFE Yolo (who?)
- Lower Cache Creek Feasibility Study Update (Tim Busch/City of Woodland)
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- North Bay Aqueduct Project (David Okita)- progress updates
- RD 2035 Joint Intake project update
- RWA, John Woodling, Update on priority issues for the
- Speakers representing positions/interests seen as potential threats to our region
- Underground well conditions update
- Water quality
- Water rate studies - sharing results of
- Water re-use projects
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session: FY15-16 dues increase? (3%?)
- WRA funded projects, lead partners update (at end of FY)
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

8. Other Updates & Future Executive Committee Agenda Items – Nothing discussed

9. Next Executive Committee Meeting Date: Tuesday, July 7, 2015, 12:00 pm

10. Adjourned at 1:10 pm

Respectfully submitted,

Donna L. Gentile
Board Secretary & Administrative Coordinator

Water Resources Association of Yolo County
Balance Sheet
As of June 30, 2015

	<u>Jun 30, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
LAIF	133,073.53
First Northern - Savings	9,661.70
First Northern - Checking	472.35
Total Checking/Savings	<u>143,207.58</u>
Total Current Assets	<u>143,207.58</u>
TOTAL ASSETS	<u>143,207.58</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	4,211.74
Total Accounts Payable	<u>4,211.74</u>
Other Current Liabilities	
Member Dues Deposit	50.00
SIMPLE IRA Liabilities	245.28
Payroll Liabilities	1,357.14
Total Other Current Liabilities	<u>1,652.42</u>
Total Current Liabilities	<u>5,864.16</u>
Total Liabilities	5,864.16
Equity	
Opening Bal Equity	16,689.30
Revenue in Excess of Expenses (Retained Earnings)	69,009.25
Net Income	51,644.87
Total Equity	<u>137,343.42</u>
TOTAL LIABILITIES & EQUITY	<u>143,207.58</u>

Water Resources Association of Yolo County

Budget vs. Actual

July 2014 through June 2015

07/02/15

Accrual Basis

	Jul '14 - Jun 15	Budget	% of Budget
Ordinary Income/Expense			
Income			
Member Dues - Administrative	73,887.00	73,887.00	100.0%
Member Dues - Associate	451.50	387.00	116.7%
Interest Income	354.47	900.00	39.4%
Calendar - Revenue (Donations)	3,225.00	3,000.00	107.5%
In-Kind Income (non-cash)	5,000.00	5,000.00	100.0%
YCFC Admin Support	566.80	1,900.00	29.8%
Total Income	83,484.77	85,074.00	98.1%
Gross Profit	83,484.77	85,074.00	98.1%
Expense			
Salaries - Gross	53,147.90	53,150.00	100.0%
Payroll Taxes & Expenses	4,218.91	4,300.00	98.1%
Employer Paid Benefits	14,226.00	14,400.00	98.8%
Workers Comp Insurance	695.00	800.00	86.9%
General Liability Insurance	0.00	650.00	0.0%
Accounting Services	0.00	400.00	0.0%
Bank Charges, License Fees	145.00	200.00	72.5%
Books, Maps, Subscriptions	65.00	150.00	43.3%
Calendar - Water Awareness (Contest & Printing)	3,103.64	3,000.00	103.5%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	0.00	1,500.00	0.0%
Copies, Printing & Binding	1,144.95	1,500.00	76.3%
Internet Service	1,392.56	1,700.00	81.9%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	1,937.70	2,500.00	77.5%
Mileage	354.16	700.00	50.6%
Miscellaneous Expense	0.00	500.00	0.0%
Office Rent (non-cash)	5,000.00	5,000.00	100.0%
Office Supplies/Expenses	1,022.58	1,500.00	68.2%
Postage	645.93	900.00	71.8%
Telephone Utilities	752.07	900.00	83.6%
Contingency	0.00	600.00	0.0%
Total Expense	87,851.40	95,725.00	91.8%
Net Ordinary Income	-4,366.63	-10,651.00	41.0%
Other Income/Expense			
Other Income			
Project Fund			
Assoc. Mbr Dues - Projects	598.50	513.00	116.7%
Member Dues - Projects	97,943.00	97,943.00	100.0%
Total Project Fund	98,541.50	98,456.00	100.1%
Special Project-GW Mon Prgm\$	89,000.00	89,000.00	100.0%
Total Other Income	187,541.50	187,456.00	100.0%
Other Expense			
Project Fund-Yr of Groundwater	0.00	62,500.00	0.0%
Project Fund-Winters Stormwater (mgmt plan)	0.00	15,000.00	0.0%
Project-Mercury TMDL Assessment	13,680.00	15,000.00	91.2%
Project-Westside WRA cost share	20,000.00	20,000.00	100.0%
Project-Yolo Bypass Integ Proj	8,850.00	10,000.00	88.5%
Special Project-GWMP \$ (YCFCWCD)	89,000.00	89,000.00	100.0%
Total Other Expense	131,530.00	211,500.00	62.2%
Net Other Income	56,011.50	-24,044.00	-233.0%
Net Income	51,644.87	-34,695.00	-148.9%

Water Resources Association of Yolo County
Profit & Loss
June 2015

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
In-Kind Income (non-cash)	416.63
Total Income	<u>416.63</u>
Gross Profit	416.63
Expense	
Salaries - Gross	4,088.30
Payroll Taxes & Expenses	315.95
Employer Paid Benefits	1,189.38
Calendar - Water Awareness (Contest & Printing)	315.58
Copies, Printing & Binding	254.50
Internet Service	240.00
Meeting Expenses	39.32
Mileage	32.49
Office Rent (non-cash)	416.63
Postage	89.85
Total Expense	<u>6,982.00</u>
Net Ordinary Income	-6,565.37
Other Income/Expense	
Other Expense	
Project-Mercury TMDL Assessment	3,240.00
Total Other Expense	<u>3,240.00</u>
Net Other Income	-3,240.00
Net Income	<u><u>-9,805.37</u></u>

**Water Resources Association of Yolo County
Transaction List by Date
June 2015**

2:13 PM
07/02/15

Type	Date	Num	Name	Memo	Account	Split	Amount
General Journal	06/01/2015	aje-246			In-Kind Income (non-ca...		-416.63
Bill Pmt -Check	06/01/2015	2351	Yolo County Flood Control & WCD_v	Funds Transfer	First Northern - Checking	Accounts Payable	-126.41
Transfer	06/04/2015				First Northern - Savings	First Northern - Checking	-4,000.00
Bill Pmt -Check	06/04/2015	2352	AT&T	Created by Payroll Service on 06/04/2015	First Northern - Checking	Accounts Payable	-69.67
Liability Check	06/05/2015	EFT	QuickBooks Payroll Service	Direct Deposit	-SPLIT-		-1,462.23
Paycheck	06/08/2015	DD1031	Donna L Gentile	499-0728-0 QB Tracking # 194595362	-SPLIT-	0.00	
Liability Check	06/09/2015	E-pay	Employment Development Department	68-0306647 QB Tracking # 194596222	-SPLIT-	-185.63	
Liability Check	06/09/2015	E-pay	United States Treasury	73814903	-SPLIT-	-1,171.50	
Liability Check	06/09/2015	EFT	Capital Bank and Trust Co.		-SPLIT-	-245.28	
Bill Pmt -Check	06/09/2015	9175	Business Card (Mastercard)		Accounts Payable	Accounts Payable	-511.45
Bill	06/09/2015	9174	Iris Software		Internet Service	Internet Service	-120.00
Bill	06/10/2015		Iris Software		Internet Service	Internet Service	-120.00
Transfer	06/16/2015		Yolo County Flood Control & WCD_v	Funds Transfer	Accounts Payable	Calendar - Water Awareness (C...	-315.58
Liability Check	06/19/2015	EFT	QuickBooks Payroll Service	Created by Payroll Service on 06/18/2015	Accounts Payable	Calendar - Water Awareness (C...	-2,500.00
Check	06/21/2015	EFT	Kaiser Permanente		First Northern - Savings	First Northern - Checking	-1,462.24
Bill	06/21/2015	2015.0621	Business Card (Mastercard)		First Northern - Checking	-SPLIT-	-1,066.74
Paycheck	06/22/2015	DD1032	Donna L Gentile	Direct Deposit	Accounts Payable	Meeting Expenses	-39.32
Bill	06/30/2015	20.03-4	Donna Gentile		First Northern - Checking	-SPLIT-	0.00
Bill	06/30/2015	2015.0701	McCord Environmental, Inc.		Accounts Payable	Mileage	-32.49
Bill	06/30/2015		Yolo County Flood Control & WCD_v		Accounts Payable	Project-Mercury TMDL Assess...	-3,240.00
					Accounts Payable	-SPLIT-	-344.35

Jun 15